



BUDGET STATUS REPORT

SUBJECT: Fiscal Year 2021 (FY21) - Second Quarter (2Q)
Period ending December 31, 2020

DATE OF REPORT: January 26, 2021

STAFF CONTACTS: Linda Jackson, Financial Analyst
Elizabeth Krens, Director of Finance

The Coronavirus pandemic that impacted FY20 continued into FY21 impacting both revenues and expenditures. To mitigate fiscal impacts related to emergency, the Town Manager established additional cost controls, deferred and curtailed non-essential services and Council certified CARES Act spending plans that will utilize federal funding to support our community. All increases in tax and fee rates initially considered in the FY21 budget were deferred due to COVID. To date, most revenue categories remains in line with the prior year. However, taxpayer/customer account delinquencies have increased. The Town Manager has temporarily suspended utility account collection processes such as late fees and service disconnects during the health emergency. Staff will continue to monitor inflows closely as the pandemic has created a high degree of economic uncertainty and the length of the national emergency and the Governor's phasing guidelines and weather may impact revenues.

OVERVIEW:

Given the extraordinary circumstances of the Coronavirus pandemic, Council adopted an Interim Emergency Appropriation for the First Quarter (1Q) of FY21 on June 9, 2020. On September 22, 2020, Council adopted the balance of the FY21 budget (2Q-4Q). This report is based on the full FY21 appropriation (1Q-4Q). The attached FY21 Year-to-date Budget Status report through the second quarter provides a breakdown of actuals in detail for both the Governmental Funds (General and Parks and Recreation Fund) and the Utility Funds (Water and Wastewater Fund). Budget-to-Actual comparison of revenues and expenditures is at the 50% point (i.e., 6 of 12 months). Comparisons are displayed for year-to-date (YTD) relative to Prior Year (PY) as well as to Budget. Details can be found on the YTD Budget Report issued by Liz Krens on January 15, 2021.

OPERATING HIGHLIGHTS:

Revenue and Expense are currently on trend to achieve annual targets. However, there is uncertainty related to Revenue in the upcoming months.

REVENUE DASHBOARD THROUGH 2Q:

<u>Top Revenue</u>	Incr (Decr)		YTD Variance	% YTD Budget YTD		Notes
	Actuals YTD	vs Prior Year		Used*	Status	
Governmental:						
Real Estate Property Tax	1.585	0.024	(0.082)	95%		Taxes are due Dec-20 & Jun-21.
Personal Property Tax	0.035	(0.068)	0.035			Taxes are not due until Jun-21.
Meals Tax	0.954	(0.027)	0.041	104%		High degree of uncertainty due to COVID.
Business License	0.032	0.019	0.032			Taxes are not due until Mar-21.
Sales Tax	0.465	0.013	0.029	107%		
Misc Other Local Taxes	0.210	0.002	0.028	115%		
Permits, Fees, Licenses	0.071	0.008	(0.034)	68%		Vehicle License Fee not due until June 5th.
Fines & Forfeitures	0.039	0.016	0.017	179%		
Use of Money & Property - G	0.032	(0.024)	(0.011)	74%		
Miscellaneous - G	0.003	(0.025)	(0.012)	17%		
Inter+Governmental + G	1.774	1.083	0.348	124%		
<i>GF per YTD Report</i>	5.199	1.022	0.391	108%		
Parks & Rec	0.215	(0.070)	(0.037)	85%		Use of Property and Events unfav due to COVID
<i>P&R per YTD Report</i>	0.215	(0.070)	(0.037)	85%		
Utilities:						
Water Availabilities	0.579	0.476	0.338	240%		Achieved the annual target early.
Water Fees	1.154	(0.005)	(0.005)	100%		
Water Other	0.142	(0.012)	0.012	109%		
<i>Water per YTD Report</i>	1.875	0.459	0.345	123%		
Wastewater (WW) Availabilities	0.486	0.542	0.284	240%		Achieved the annual target early.
Wastewater Fees	1.629	0.032	0.032	102%		
Wastewater Other	0.016	(0.049)	(0.033)	33%		
<i>WW per YTD Report</i>	2.131	0.525	0.283	115%		
TOTAL OPERATING REVENUE	9.420	1.936	0.983	112%		See YTD Budget Report for details

Note *: YTD, not Annual Budget

Legend - vs. Prior Year YTD:

- Revenue improvement
- Revenue decline
- Slight Revenue decline

Legend - vs. YTD Budget:

- Warning; Under achieved YTD Target
- Caution; Near YTD Target >90%
- On Target for YTD
- Unknown at this time

EXPENDITURES DASHBOARD THROUGH 2Q:

<u>Top Expense</u>	Actuals	Incr (Decr) vs Prior	YTD Variance	% Annual Budget YTD	Notes
	YTD	Year	Fav/(Unfav)	Used* Status	
Administration	0.801	(0.134) ↓	(0.029)	<50% 55%	<i>YTD Target</i> Includes Internal Service and Legal; Municipal Ins pd in July
Finance & Financial Administration	0.548	(0.000) ↓	0.046	50%	On target
Information Technology	0.243	0.051 ↗	0.016	52%	Encumbrances
Police	1.125	(0.075) ↓	0.304	42%	Favorable to Target due to vacancies.
Fire & Rescue	0.074	0.001 ↗	(0.015)	62%	YTD Timing, on target for the year.
Public Works-Adm/Maint	0.600	(0.143) ↓	0.066	46%	Favorable to Target
Streets	0.409	0.247 ↗	0.190	45%	Favorable to Target
Town Hall	0.050	(0.028) ↓	0.022	58%	Encumbrances
Maintenance Facility	0.032	(0.004) ↓	0.021	56%	Encumbrances
Refuse	0.286	0.051 ↗	0.009	64%	Encumbrances
CARES/CRF	1.092	1.092 ↗	(0.243)	73%	Timing
EngPlanDev	0.481	(0.012) ↓	0.146	40%	Favorable to Target
Legislative & Advisory	0.044	(0.001) ↓	0.023	33%	Favorable to Target
General Fund Departmental	5.786	1.047 ↗	0.555	73%	
Non-Departmental	(0.263)	(0.553) ↓	0.543		
<i>per YTD Report</i>	5.523	0.494 ↗	1.099		
P&R Ops & Maint	0.115	(0.052) ↓	0.117	28%	Favorable to Target
P&R Non-Departmental	0.096	(0.075) ↓	(0.019)		
<i>per YTD Report</i>	0.211	(0.127) ↓	0.098		
Water Ops & Maint	1.012	(0.076) ↓	0.269	47%	Favorable to Target
Water Non-Departmental	0.246	(0.314) ↓	0.218		
<i>per YTD Report</i>	1.258	(0.390) ↓	0.487		
Wastewater Ops & Maint	1.029	(0.101) ↓	0.132	50%	On target
Wastewater Non-Departmental	0.851	(0.731) ↓	0.202		
<i>per YTD Report</i>	1.880	(0.832) ↓	0.334		
TOTAL OPERATING EXPENSE	8.871	(0.856) ↓	2.018		

Note *: Includes Encumbrances

Legend - vs. Prior Year:

- ↗ Expense increase
- ↓ Expense decrease

Legend - vs. Budget:

- Annual Budget overrun
- Caution YTD overrun
- YTD Target met

YEAR-OVER-YEAR COMPARISON:

This report provides the YTD (FY 2021) Comparison over the Prior Year YTD (FY 2020) Actuals for Operating Revenue and Expenditures. Relative to last Fiscal Year, we are favorable \$1.0M in Revenue and favorable in expense by \$2.0M.

Table 1: FY 2021 Operating Fund

Dollars are shown in millions (\$M).

Period ending Dec 31	FY 2020 YTD Actuals (\$M)	FY 2021 YTD Actuals (\$M)	Fav/ (Unfav)
Governmental Revenue	\$4.462	\$5.413	\$0.952
Governmental Expenditures	\$5.367	\$5.733	(\$0.367)
Utilities Fund Revenue	\$3.023	\$4.007	\$0.984
Utilities Fund Expenditures	\$4.360	\$3.138	\$1.223
Total Revenue	\$7.484	\$9.420	\$1.936
Total Expenditures	\$9.727	\$8.871	\$0.856

Governmental
Fund

Revenues: The General Fund increased \$1.022M while Parks and Rec (P&R) decreased (\$0.070M).

General Fund revenue increase was primarily driven by Federal CARES Relief funding. This was partially offset by a decline in personal property tax collections.

P&R Fund revenue decrease of (\$70K) was driven by COVID related program impacts: (\$43K) Wine and Food Festival, (\$24K) Rent, (\$3K) Train Station income.

Expenditures: Current Year Governmental expenditures are \$0.367M higher than the prior year.

General Fund expenditures were \$0.494M higher than the prior year. CARES funded expenses increased \$1.092M, the fund saw debt service savings of (\$372K) following the spring 2020 refinancing and reduced CIP cash spending of (\$200K).

P&R expenditures were \$0.127M lower than the prior year. This was primarily due to program cost savings of \$58K and reduced cash CIP spending of \$75K.

Utility
Fund

Revenues: Utility revenues increased \$1.0M over the prior year. This change was driven by the timing of new Connections (Availabilities) of \$1.0M.

Expenditures: Utility expenditures were \$1.2M lower than prior year. This was primarily due to debt service savings of \$634K following the spring 2020 refinancing, reduced CIP cash spending of \$226K and capital asset replacement savings of \$199K.

BUDGET VS. ACTUALS:

Table 2: FY 2021 Operating Fund

Dollars are shown in millions (\$M).

Period ending Dec 31	FY 2021 Revised Budget*	FY 2021 YTD Actuals**	Available Budget
Governmental Revenue	\$13.860	\$5.413	\$8.446
Governmental Expenditures	\$13.860	\$5.733	\$8.126
Surplus/(Deficit)		(\$0.320)	
Utilities Fund Revenue	\$7.918	\$4.007	\$3.912
Utilities Fund Expenditures	\$7.918	\$3.138	\$4.781
Surplus/(Deficit)		\$0.869	
Total Revenue	\$21.778	\$9.420	\$12.358
Total Expenditures	\$21.778	\$8.871	\$12.907
Total Surplus/(Deficit)		\$0.549	

Notes:

*Revised Budget equals the Adopted Budget plus Amendments including prior year carry over \$0.421M.

** Actual expenditures exclude Encumbrances of \$0.992M leaving a balance of \$11.915M.

Operating Budget vs. Actuals

Revenue:

Governmental revenue is on track based on collection cycles heavily weighted toward the 2nd half of the fiscal year.

Utility Revenue is on track. However, availability timing is exceeding YTD expectations and has achieved the Annual Target.

Expenditures: Are near spending allocations for the first half of the fiscal year.

Surplus/(Deficit): The net YTD surplus is \$0.5. Of this amount, General Fund is (\$0.3M), P&R is \$0.0M, Water is +\$0.6M, and Wastewater is \$0.2M.

The General Fund deficit is as expected due to the timing of property tax collections. The second half of Property tax will be collected in June.

The Utility Fund surplus reflects the timing of availabilities.

CAPITAL IMPROVEMENT PROGRAM (CIP):

Status updates for Capital Projects are included in the Public Works Monthly Operations Report which is located on the website:

<https://www.purcellvilleva.gov/893/Monthly-Operations-Report>

Table 3: Budget vs. Actuals CIP Expenditures

Dollars are shown in millions (\$M).

CIP Expenditures Period ending Dec 31	FY 2021 Revised Budget	FY 2021 YTD Actuals*	Available Budget
General CIP	\$7.506	\$1.197	\$6.308
Parks & Rec CIP	\$0.344	\$0.000	\$0.344
Water CIP	\$1.500	\$0.623	\$0.877
Wastewater CIP	\$1.458	\$0.621	\$0.837
Total CIP	\$10.808	\$2.441	\$8.367

Notes:

* Revised Budget equals the Adopted Budget plus Amendments including prior year carry over of \$9.188M.

**Actual expenditures exclude Encumbrances of \$1.080M leaving a balance of \$7.287M.

FULL TIME EQUIVALENT EMPLOYESS (FTE) BUDGET VS. ACTUALS:

Table 4: FY 2021 FTE

Period ending Dec 31	FY 2021 Revised Budget	FY 2021 YTD Actuals	Vacancies
Governmental FTE	67	59	8
Utilities FTE	18	17	-1
Total FTE	85	78	9

Of the 9 vacancies, 7 are in the Police Department, 1 Director of Planning and Economic Development, and 1 Water Asst. Superintendent.

ATTACHMENTS:

1. FY 2021 2Q (Dec YTD) YTD Budget Report - Totals Only
2. FY 2020 2Q (Dec YTD) YTD Budget Report Prior Year - Totals Only

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TOWN OF PURCELLVILLE, VA
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FOR 2021 06

ACCOUNTS FOR: 100	General Fund	ORIGINAL APPROP	REVISED BUDGET	YTD ACTUAL	MTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
0000	Revenue	-2,784,964	-13,242,321	-5,198,704.08	-1,675,823.67	.00	-8,043,616.93	39.3%
1110	Town Council	19,975	79,899	35,102.17	4,409.57	700.00	44,096.83	44.8%
1210	Admin Personnel	275,722	1,102,887	525,635.77	82,121.18	.00	577,251.23	47.7%
1211	Administration	15,113	76,074	21,306.06	1,382.29	14,298.53	40,469.11	46.8%
1215	Internal Services	71,900	288,600	205,763.55	22,506.92	37,551.02	45,285.43	84.3%
1221	Legal Services	19,000	76,000	47,840.00	13,030.00	.00	28,160.00	62.9%
1224	Financial Administration	19,750	79,000	56,067.23	23,317.23	2,650.00	20,282.77	74.3%
1241	Finance Personnel	249,681	1,011,208	465,920.06	77,074.46	.00	545,287.94	46.1%
1242	Finance	23,226	98,332	26,184.61	1,311.13	43,999.44	28,148.36	71.4%
1251	IT Personnel	82,087	343,876	165,007.51	27,289.05	.00	178,868.49	48.0%
1252	Information Technology	43,288	173,150	77,964.25	15,637.16	23,867.02	71,318.73	58.8%
3110	Police Personnel	604,505	2,418,014	951,505.10	137,864.38	.00	1,466,508.90	39.4%
3111	Police Department	102,583	438,586	173,169.60	26,882.43	69,927.22	195,488.88	55.4%
3210	Fire Emergency Service	18,535	74,140	29,448.00	.00	.00	44,692.00	39.7%
3230	Rescue Emergency Service	11,250	45,000	45,000.00	.00	.00	.00	100.0%
4105	Public Works Personnel	93,464	1,164,500	542,872.46	80,737.88	.00	621,627.54	46.6%
4110	Engineering (See New Dept)	162,844	0	.00	.00	225.31	-225.31	100.0%
4120	Public Works	299,307	166,386	56,792.54	23,528.14	8,927.20	100,666.26	39.5%
4130	PW Streets-Town	40,563	162,250	33,013.30	3,456.90	35,423.62	93,813.08	42.2%
4135	PW Streets-State	150,408	1,036,518	376,291.71	74,967.71	98,919.73	561,306.56	45.8%
4210	PW Refuse	147,500	590,000	286,146.66	50,809.86	90,366.74	213,486.60	63.8%
4320	Town Hall/Misc	35,581	142,315	49,583.80	4,990.42	32,625.30	60,105.90	57.8%
4330	Maintenance Facility	26,678	107,206	32,292.65	3,625.60	27,267.53	47,645.82	55.6%
6100	CARES ACT	0	1,698,533	1,092,314.40	15,896.76	144,176.23	462,042.57	72.8%
7140	Purcellville Arts Council	5,000	20,000	634.53	350.00	.00	19,365.47	3.2%
8100	Eng & Plan Personnel	0	1,115,432	465,920.90	74,107.25	.00	649,511.10	41.8%
8105	Engineering Planning & Develo	0	99,555	13,509.18	6,077.12	15,468.98	70,576.84	29.1%
8110	Comm Dev (See New Dept)	94,638	40,000	2,025.00	.00	.00	37,975.00	5.1%
8120	Planning Commission	3,437	13,749	5,867.10	968.88	.00	7,881.90	42.7%
8140	Board of Zoning Appeals	25	100	.00	.00	.00	100.00	.0%
8150	Economic Development Committe	2,225	8,900	.00	.00	.00	8,900.00	.0%
8160	Board of Architectural Review	942	3,768	1,614.90	269.15	.00	2,153.10	42.9%
8260	Tree & Environment Sus Comm	2,000	8,000	825.00	.00	.00	7,175.00	10.3%
9100	Retiree Health Benefits	17,179	68,716	39,247.25	5,606.75	.00	29,468.75	57.1%
9400	Capital Asset Replacement Pro	32,500	130,000	61,224.76	10,203.34	12,895.02	55,880.22	57.0%
9500	Debt Retirement	311,077	1,244,305	131,292.84	.00	.00	1,113,012.16	10.6%
9900	Adjustments and Transfers	-197,019	-882,678	-494,763.96	-82,460.66	.00	-387,914.04	56.1%
TOTAL General Fund		0	0	323,914.85	-969,862.77	659,288.89	-983,203.74	100.0%
TOTAL REVENUES		-2,784,964	-13,242,321	-5,198,704.08	-1,675,823.67	.00	-8,043,616.93	
TOTAL EXPENSES		2,784,964	13,242,321	5,522,618.93	705,960.90	659,288.89	7,060,413.19	

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TOWN OF PURCELLVILLE, VA
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FOR 2021 06

ACCOUNTS FOR: 200	Parks & Recreation Fund	ORIGINAL APPROP	REVISED BUDGET	YTD ACTUAL	MTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
0000	Revenue	-147,714	-617,298	-214,682.52	-150,691.74	.00	-402,614.98	34.8%
7110	Parks & Rec Personnel	44,021	176,079	84,984.38	13,629.84	.00	91,094.62	48.3%
7111	Parks & Rec Management	10,039	40,153	734.09	128.58	.00	39,418.91	1.8%
7120	Parks & Rec Advisory Board	750	3,000	.00	.00	.00	3,000.00	.0%
7125	Train Station Advisory Board	1,750	12,260	359.82	.00	.00	11,899.68	2.9%
7131	Bush Tabernacle	11,750	47,000	7,900.44	2,915.55	4,536.40	34,563.16	26.5%
7132	Train Station	9,759	39,030	3,501.11	104.04	3,159.43	32,369.46	17.1%
7133	Fireman's Field Complex	15,500	62,000	7,780.15	1,521.66	5,177.70	49,042.15	20.9%
7150	Programs	20,350	81,400	9,192.71	3,477.64	.00	72,207.29	11.3%
8270	Tree & Beautification Commiss	625	2,500	190.89	.00	.00	2,309.11	7.6%
9400	Capital Asset Replacement Pro	0	34,859	.00	.00	.00	34,859.00	.0%
9500	Debt Retirement	26,717	106,866	95,932.75	.00	.00	10,933.25	89.8%
9900	Adjustments and Transfers	6,453	12,151	.00	.00	.00	12,151.00	.0%
TOTAL Parks & Recreation Fund		0	0	-4,106.18	-128,914.43	12,873.53	-8,767.35	100.0%
TOTAL REVENUES		-147,714	-617,298	-214,682.52	-150,691.74	.00	-402,614.98	
TOTAL EXPENSES		147,714	617,298	210,576.34	21,777.31	12,873.53	393,847.63	

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FOR 2021 06

ACCOUNTS FOR: 300	General Fund-Capital Projects	ORIGINAL APPROP	REVISED BUDGET	YTD ACTUAL	MTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
0000	Revenue	-197,350	-7,505,533	-611,656.36	-285,391.04	.00	-6,893,876.64	8.1%
9499	Capital Projects	197,350	7,505,533	1,197,310.76	38,032.06	955,294.18	5,352,928.06	28.7%
	TOTAL General Fund-Capital Projec	0	0	585,654.40	-247,358.98	955,294.18	-1,540,948.58	100.0%
	TOTAL REVENUES	-197,350	-7,505,533	-611,656.36	-285,391.04	.00	-6,893,876.64	
	TOTAL EXPENSES	197,350	7,505,533	1,197,310.76	38,032.06	955,294.18	5,352,928.06	

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ACCOUNTS FOR: 305	Parks & Rec-Capital Projects	ORIGINAL APPROP	REVISED BUDGET	YTD ACTUAL	MTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
0000	Revenue	-75,000	-344,125	.00	.00	.00	-344,125.00	.0%
9499	Capital Projects	75,000	344,125	.00	.00	.00	344,125.00	.0%
	TOTAL Parks & Rec-Capital Project	0	0	.00	.00	.00	.00	.0%
	TOTAL REVENUES	-75,000	-344,125	.00	.00	.00	-344,125.00	
	TOTAL EXPENSES	75,000	344,125	.00	.00	.00	344,125.00	

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ACCOUNTS FOR: 310	Water Fund - Capital Projects	ORIGINAL APPROP	REVISED BUDGET	YTD ACTUAL	MTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
0000	Revenue	-25,000	-1,499,983	-146,889.20	-71.47	.00	-1,353,093.80	9.8%
9499	Capital Projects	25,000	1,499,983	622,935.88	5,768.45	99,125.11	777,922.01	48.1%
	TOTAL Water Fund - Capital Projec	0	0	476,046.68	5,696.98	99,125.11	-575,171.79	100.0%
	TOTAL REVENUES	-25,000	-1,499,983	-146,889.20	-71.47	.00	-1,353,093.80	
	TOTAL EXPENSES	25,000	1,499,983	622,935.88	5,768.45	99,125.11	777,922.01	

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FOR 2021 06

ACCOUNTS FOR: 320	Wastewater - Capital Projects	ORIGINAL APPROP	REVISED BUDGET	YTD ACTUAL	MTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
0000	Revenue	0	-1,458,294	-430,787.81	-23.87	.00	-1,027,506.19	29.5%
9499	Capital Projects	0	1,458,294	621,120.00	618,120.00	25,520.00	811,654.00	44.3%
	TOTAL Wastewater - Capital Projec	0	0	190,332.19	618,096.13	25,520.00	-215,852.19	100.0%
	TOTAL REVENUES	0	-1,458,294	-430,787.81	-23.87	.00	-1,027,506.19	
	TOTAL EXPENSES	0	1,458,294	621,120.00	618,120.00	25,520.00	811,654.00	

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FOR 2021 06

ACCOUNTS FOR: 501	Water Fund	ORIGINAL APPROP	REVISED BUDGET	YTD ACTUAL	MTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
0000	Revenue	-823,398	-3,489,472	-1,875,154.37	-467,651.26	.00	-1,614,317.61	53.7%
1510	Water Personnel	361,207	1,456,515	692,199.99	100,784.08	.00	764,315.01	47.5%
1520	Water Plant	97,705	402,584	118,916.53	22,387.30	60,234.42	223,432.82	44.5%
1530	Water Plant-Other	65,512	294,919	61,747.82	9,546.54	72,276.09	160,895.02	45.4%
1540	Water Wells	63,938	255,750	98,894.81	19,294.83	23,006.27	133,848.92	47.7%
1550	Water Meter Reading	10,875	43,500	20,050.00	.00	13,326.70	10,123.30	76.7%
1590	Financial Administration	19,463	108,670	19,887.06	4,871.73	19,142.28	69,640.94	35.9%
9100	Retiree Health Benefits	4,762	19,048	10,570.00	1,510.00	.00	8,478.00	55.5%
9400	Capital Asset Replacement Pro	6,000	24,000	2,261.46	376.91	376.91	21,361.63	11.0%
9500	Debt Retirement	165,132	660,528	133,102.40	.00	.00	527,425.60	20.2%
9900	Adjustments and Transfers	28,804	223,958	100,000.00	.00	.00	123,958.00	44.7%
TOTAL Water Fund		0	0	-617,524.30	-308,879.87	188,362.67	429,161.63	100.0%
TOTAL REVENUES		-823,398	-3,489,472	-1,875,154.37	-467,651.26	.00	-1,614,317.61	
TOTAL EXPENSES		823,398	3,489,472	1,257,630.07	158,771.39	188,362.67	2,043,479.24	

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ACCOUNTS FOR: 502	Wastewater Fund	ORIGINAL APPROP	REVISED BUDGET	YTD ACTUAL	MTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
0000	Revenue	-992,336	-4,428,857	-2,131,424.87	-561,801.58	.00	-2,297,431.72	48.1%
1610	Wastewater Personnel	328,437	1,320,802	673,244.38	110,246.39	.00	647,557.62	51.0%
1620	Wastewater Plant	145,421	581,685	260,593.26	15,241.88	80,897.64	240,194.10	58.7%
1625	Wastewater Lab	12,203	48,813	26,934.61	2,361.11	11,820.76	10,057.63	79.4%
1630	Wastewater Plant-Other	40,050	174,741	10,305.28	3,153.10	13,998.15	150,437.16	13.9%
1640	Wastewater Pump Stations	14,075	56,300	17,925.24	143.17	4,468.44	33,906.32	39.8%
1650	Wastewater Meter Reading	13,688	54,750	31,302.18	.00	13,326.70	10,121.12	81.5%
1690	Financial Administration	19,575	85,660	8,823.06	4,871.74	6,750.00	70,086.94	18.2%
9100	Retiree Health Benefits	1,931	7,722	5,088.00	1,014.00	.00	2,634.00	65.9%
9400	Capital Asset Replacement Pro	27,500	110,000	2,575.92	429.32	429.32	106,994.76	2.7%
9500	Debt Retirement	353,348	1,413,393	412,794.88	.00	.00	1,000,598.12	29.2%
9900	Adjustments and Transfers	36,108	574,991	430,560.00	.00	.00	144,431.00	74.9%
TOTAL Wastewater Fund		0	0	-251,278.06	-424,340.87	131,691.01	119,587.05	100.0%
TOTAL REVENUES		-992,336	-4,428,857	-2,131,424.87	-561,801.58	.00	-2,297,431.72	
TOTAL EXPENSES		992,336	4,428,857	1,880,146.81	137,460.71	131,691.01	2,417,018.77	

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	ORIGINAL APPROP	REVISED BUDGET	YTD ACTUAL	MTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
GRAND TOTAL	0	0	703,039.58	-1,455,563.81	2,072,155.39	-2,775,194.97	100.0%

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TOWN OF PURCELLVILLE, VA
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FOR 2020 06

ACCOUNTS FOR: 100	General Fund	ORIGINAL APPROP	REVISED BUDGET	YTD ACTUAL	MTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
0000	Revenue	-11,161,577	-11,236,153	-4,176,645.60	-1,427,790.83	.00	-7,059,507.36	37.2%
1110	Town Council	85,588	85,588	33,368.11	4,600.49	-500.00	52,719.89	38.4%
1210	Admin Personnel	1,012,534	1,017,529	525,882.52	83,705.07	.00	491,646.48	51.7%
1211	Administration	53,852	113,852	51,508.18	3,754.72	33,045.85	29,297.97	74.3%
1215	Internal Services	220,065	257,642	171,463.52	14,774.97	34,452.61	51,725.58	79.9%
1221	Legal Services	76,000	76,000	185,315.23	121,179.50	4,560.00	-113,875.23	249.8%
1224	Financial Administration	79,000	79,000	36,700.00	4,500.00	6,975.00	35,325.00	55.3%
1241	Finance Personnel	1,038,266	1,039,324	477,249.70	78,335.33	.00	562,074.30	45.9%
1242	Finance	99,172	99,172	34,388.42	1,173.77	37,664.83	27,118.75	72.7%
1251	IT Personnel	316,966	318,176	152,015.22	24,952.44	.00	166,160.78	47.8%
1252	Information Technology	169,283	159,283	39,671.52	4,562.59	38,596.18	81,015.30	49.1%
3110	Police Personnel	2,138,209	2,159,991	1,015,901.90	160,038.14	.00	1,144,089.10	47.0%
3111	Police Department	415,167	403,667	183,997.82	31,337.78	74,842.77	144,826.41	64.1%
3210	Fire Emergency Service	71,000	71,000	28,143.00	.00	.00	42,857.00	39.6%
3230	Rescue Emergency Service	45,000	45,000	45,000.00	.00	.00	.00	100.0%
4105	Public Works Personnel	128,289	128,289	59,182.81	9,308.26	.00	69,106.19	46.1%
4110	Engineering (See New Dept)	304,632	306,112	121,128.10	18,054.85	5,404.72	179,579.18	41.3%
4120	Public Works	763,965	763,765	352,623.39	55,494.26	18,614.70	392,526.91	48.6%
4130	PW Streets-Town	195,250	154,250	49,976.86	2,783.61	15,379.65	88,893.49	42.4%
4135	PW Streets-State	860,618	901,618	111,840.82	15,013.32	249,755.27	540,021.91	40.1%
4210	PW Refuse	488,000	488,000	234,662.58	39,121.03	247,822.62	5,514.80	98.9%
4320	Town Hall/Misc	153,165	135,640	77,378.00	25,210.08	13,108.26	45,153.74	66.7%
4330	Maintenance Facility	92,706	92,706	36,369.25	11,494.05	12,335.04	44,001.71	52.5%
7140	Purcellville Arts Council	20,000	20,000	1,813.13	.00	.00	18,186.87	9.1%
8110	Comm Dev (See New Dept)	518,000	519,199	210,115.21	39,334.31	-1,240.37	310,324.41	40.2%
8120	Planning Commission	14,349	14,349	5,974.74	995.79	.00	8,374.26	41.6%
8140	Board of Zoning Appeals	100	100	27.50	27.50	.00	72.50	27.5%
8150	Economic Development Committe	15,000	8,000	660.00	110.00	.00	7,340.00	8.3%
8160	Board of Architectural Review	3,768	3,768	1,614.90	269.15	.00	2,153.10	42.9%
8260	Tree & Environment Sus Comm	8,000	8,000	1,655.55	216.25	.00	6,344.45	20.7%
9100	Retiree Health Benefits	69,300	69,300	36,750.00	5,250.00	.00	32,550.00	53.0%
9400	Capital Asset Replacement Pro	139,023	121,139	43,078.87	23,454.40	35,436.20	42,623.93	64.8%
9500	Debt Retirement	1,202,841	1,202,841	503,104.37	.00	.00	699,736.63	41.8%
9900	Adjustments and Transfers	364,469	373,853	200,000.00	.00	.00	173,853.00	53.5%
TOTAL General Fund		0	0	851,915.62	-648,739.17	826,253.33	-1,678,168.95	100.0%
TOTAL REVENUES		-11,161,577	-11,236,153	-4,176,645.60	-1,427,790.83	.00	-7,059,507.36	
TOTAL EXPENSES		11,161,577	11,236,153	5,028,561.22	779,051.66	826,253.33	5,381,338.41	

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ACCOUNTS FOR: 200	Parks & Recreation Fund	ORIGINAL APPROP	REVISED BUDGET	YTD ACTUAL	MTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
0000	Revenue	-583,854	-665,854	-285,156.65	-124,597.93	.00	-380,697.35	42.8%
7110	Parks & Rec Personnel	174,640	179,239	79,559.57	15,633.43	.00	99,679.43	44.4%
7111	Parks & Rec Management	51,150	51,150	13,087.78	83.46	2,000.00	36,062.22	29.5%
7120	Parks & Rec Advisory Board	3,000	3,000	14.99	.00	.00	2,985.01	.5%
7125	Train Station Advisory Board	0	7,000	39.50	.00	.00	6,960.50	.6%
7131	Bush Tabernacle	43,000	43,000	5,749.17	3,112.58	1,556.43	35,694.40	17.0%
7132	Train Station	43,415	43,415	21,995.04	1,754.05	4,203.29	17,216.67	60.3%
7133	Fireman's Field Complex	56,650	56,650	18,285.66	1,808.14	5,856.49	32,507.85	42.6%
7150	Programs	81,400	81,400	28,065.03	4,735.77	2,070.91	51,264.06	37.0%
8270	Tree & Beautification Commiss	2,500	2,500	242.36	.00	.00	2,257.64	9.7%
9500	Debt Retirement	106,866	106,866	95,932.75	.00	.00	10,933.25	89.8%
9900	Adjustments and Transfers	21,233	91,634	75,000.00	.00	.00	16,634.00	81.8%
TOTAL Parks & Recreation Fund		0	0	52,815.20	-97,470.50	15,687.12	-68,502.32	100.0%
TOTAL REVENUES		-583,854	-665,854	-285,156.65	-124,597.93	.00	-380,697.35	
TOTAL EXPENSES		583,854	665,854	337,971.85	27,127.43	15,687.12	312,195.03	

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ACCOUNTS FOR: 300	General Fund-Capital Projects	ORIGINAL APPROP	REVISED BUDGET	YTD ACTUAL	MTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
0000	Revenue	-6,995,037	-9,541,446	-1,025,820.33	-20,102.22	.00	-8,515,625.30	10.8%
9499	Capital Projects	7,545,465	9,541,446	1,991,444.16	402,379.91	576,393.94	6,973,607.53	26.9%
	TOTAL General Fund-Capital Projec	550,428	0	965,623.83	382,277.69	576,393.94	-1,542,017.77	100.0%
	TOTAL REVENUES	-6,995,037	-9,541,446	-1,025,820.33	-20,102.22	.00	-8,515,625.30	
	TOTAL EXPENSES	7,545,465	9,541,446	1,991,444.16	402,379.91	576,393.94	6,973,607.53	

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ACCOUNTS FOR: 310	Water Fund - Capital Projects	ORIGINAL APPROP	REVISED BUDGET	YTD ACTUAL	MTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
0000	Revenue	-220,400	-1,890,379	-232,424.46	-937.03	.00	-1,657,954.18	12.3%
9499	Capital Projects	1,735,552	1,890,379	67,846.75	34,309.78	112,241.19	1,710,290.70	9.5%
	TOTAL Water Fund - Capital Projec	1,515,152	0	-164,577.71	33,372.75	112,241.19	52,336.52	100.0%
	TOTAL REVENUES	-220,400	-1,890,379	-232,424.46	-937.03	.00	-1,657,954.18	
	TOTAL EXPENSES	1,735,552	1,890,379	67,846.75	34,309.78	112,241.19	1,710,290.70	

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ACCOUNTS FOR: 320	FOR: Wastewater - Capital Projects	ORIGINAL APPROP	REVISED BUDGET	YTD ACTUAL	MTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
0000	Revenue	-536,780	-1,165,500	-538,950.47	-312.31	.00	-626,549.53	46.2%
9499	Capital Projects	867,920	1,165,500	.00	.00	21,500.00	1,144,000.00	1.8%
	TOTAL Wastewater - Capital Projec	331,140	0	-538,950.47	-312.31	21,500.00	517,450.47	100.0%
	TOTAL REVENUES	-536,780	-1,165,500	-538,950.47	-312.31	.00	-626,549.53	
	TOTAL EXPENSES	867,920	1,165,500	.00	.00	21,500.00	1,144,000.00	

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ACCOUNTS FOR: 501	Water Fund	ORIGINAL APPROP	REVISED BUDGET	YTD ACTUAL	MTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
0000	Revenue	-3,227,443	-3,293,592	-1,415,836.87	-382,262.14	.00	-1,877,754.81	43.0%
1510	Water Personnel	1,393,559	1,393,559	700,632.29	114,450.80	.00	692,926.71	50.3%
1520	Water Plant	359,600	369,850	144,471.50	33,537.37	98,929.17	126,449.33	65.8%
1530	Water Plant-Other	247,153	289,802	85,218.21	37,798.68	72,917.17	131,666.30	54.6%
1540	Water Wells	205,000	196,750	106,236.39	10,892.15	17,579.44	72,934.17	62.9%
1550	Water Meter Reading	41,200	53,700	24,873.03	.00	4,975.00	23,851.97	55.6%
1590	Financial Administration	30,050	39,050	26,017.19	241.61	1,503.20	11,529.61	70.5%
9400	Capital Asset Replacement Pro	25,189	25,189	21,276.04	19,379.34	2,276.04	1,636.92	93.5%
9500	Debt Retirement	541,203	541,203	318,738.03	28,828.00	.00	222,464.97	58.9%
9900	Adjustments and Transfers	384,489	384,489	220,400.00	.00	.00	164,089.00	57.3%
TOTAL Water Fund		0	0	232,025.81	-137,134.19	198,180.02	-430,205.83	100.0%
TOTAL REVENUES		-3,227,443	-3,293,592	-1,415,836.87	-382,262.14	.00	-1,877,754.81	
TOTAL EXPENSES		3,227,443	3,293,592	1,647,862.68	245,127.95	198,180.02	1,447,548.98	

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ACCOUNTS FOR: 502	Wastewater Fund	ORIGINAL APPROP	REVISED BUDGET	YTD ACTUAL	MTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
0000	Revenue	-4,077,830	-4,185,657	-1,606,769.12	-502,142.40	.00	-2,578,887.88	38.4%
1610	Wastewater Personnel	1,379,276	1,379,276	698,567.50	106,313.72	.00	680,708.50	50.6%
1620	Wastewater Plant	560,685	548,685	298,830.97	39,597.71	94,842.98	155,011.05	71.7%
1625	Wastewater Lab	51,920	51,920	22,269.00	3,270.82	9,070.39	20,580.61	60.4%
1630	Wastewater Plant-Other	181,651	172,651	26,601.33	6,071.24	81,460.28	64,589.39	62.6%
1640	Wastewater Pump Stations	54,900	54,900	33,202.54	7,922.32	3,431.78	18,265.68	66.7%
1650	Wastewater Meter Reading	41,200	53,700	24,776.46	.00	4,975.00	23,948.54	55.4%
1690	Financial Administration	30,500	39,500	26,003.95	241.61	1,503.20	11,992.85	69.6%
9100	Retiree Health Benefits	0	0	2,340.00	585.00	.00	-2,340.00	100.0%
9400	Capital Asset Replacement Pro	23,949	187,169	182,224.50	19,000.00	38.25	4,906.25	97.4%
9500	Debt Retirement	1,160,969	1,160,969	860,944.41	58,660.00	.00	300,024.59	74.2%
9900	Adjustments and Transfers	592,780	536,887	536,780.00	.00	.00	107.00	100.0%
TOTAL Wastewater Fund		0	0	1,105,771.54	-260,479.98	195,321.88	-1,301,093.42	100.0%
TOTAL REVENUES		-4,077,830	-4,185,657	-1,606,769.12	-502,142.40	.00	-2,578,887.88	
TOTAL EXPENSES		4,077,830	4,185,657	2,712,540.66	241,662.42	195,321.88	1,277,794.46	

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	ORIGINAL APPROP	REVISED BUDGET	YTD ACTUAL	MTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
GRAND TOTAL	2,396,720	0	2,504,623.82	-728,485.71	1,945,577.48	-4,450,201.30	100.0%

** END OF REPORT - Generated by Jackson, Linda **