

Interim Town Manager
John A. Anzivino

Interim Town Attorney
Henry Cleaves Day

221 S. Nursery Avenue
Purcellville, VA 20132
(540) 338-7421
www.purcellvilleva.gov



Acting Chief of Police
Joseph Schroeck

Department Directors
Elizabeth Krens, Finance
Hooper McCann, Administration
Patrick Sullivan, Community Development
Shannon Bohince, Information Technology

DATE: February 20, 2018

TO: Purcellville Town Council
Hank Day, Interim Town Attorney

FROM: Hooper McCann, Director of Administration

SUBJECT: Notice of Town Council Special Meeting on February 23, 2018

This is to notify you that, in accordance with the Code of Virginia §15.2-1418, the Mayor has called a Special Meeting on Friday, February 23, 2018 at 1:00 PM at the Purcellville Train Station, 200 N. 21st Street, Purcellville.

The topics of discussion are those items listed on the agenda for the Special Meeting. A copy of the agenda is attached.

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AGENDA
PURCELLVILLE TOWN COUNCIL SPECIAL MEETING
FEBRUARY 23, 2018, 1:00 PM
PURCELLVILLE TRAIN STATION, 200 N. 21ST STREET

- 1. CALL TO ORDER OF SPECIAL MEETING** (Mayor Fraser)

- 2. CLOSED MEETING***
The purpose of the closed meeting is to discuss, consider and interview prospective candidates for employment, specifically the Town Manager position.

- 3. ADJOURNMENT**

*Roll Call Votes

IF YOU REQUIRE ANY TYPE OF REASONABLE ACCOMMODATION AS A RESULT OF PHYSICAL, SENSORY OR MENTAL DISABILITY IN ORDER TO PARTICIPATE IN THIS MEETING, PLEASE CONTACT DIANA HAYS, TOWN CLERK, AT 540-338-7421. THREE DAYS NOTICE IS REQUESTED.

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STAFF REPORT
ACTION ITEM

Item #2

SUBJECT: Closed Meeting

DATE OF MEETING: February 23, 2018 Town Council Special Meeting

STAFF CONTACTS: Hooper McCann, Director of Administration

SUMMARY and RECOMMENDATIONS:

Attached are the motions and resolution pertaining to the closed meeting.

ATTACHMENT(S):

1. Closed Meeting Motions
2. Resolution 18-02-05

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MOTION TO RECESS THE SPECIAL MEETING AND CONVENE A CLOSED MEETING

“As authorized under Section 2.2-3711(A)(1) of the Code of Virginia, I move that the Purcellville Town Council convene in a closed meeting to discuss, consider and interview prospective candidates for employment, specifically the Town Manager position. The presence of the following individuals will reasonably aid the public body in its consideration, and are therefore requested to attend the closed meeting:

- 1) All Town Council members
- 2) John Anzivino, Interim Town Manager

MOTION BY TOWN COUNCIL TO ADJOURN THE CLOSED MEETING AND RECONVENE THE OPEN MEETING

“I move that the Town Council reconvene in an open meeting and that the minutes reflect no formal action was taken in the closed meeting.”

MOTION THAT THE RESOLUTION CERTIFYING THE CLOSED MEETING BE ADOPTED AND REFLECTED IN THE MINUTES OF THE PUBLIC MEETING

“I move that the Purcellville Town Council adopt Resolution 18-02-05 certifying the closed meeting of February 23, 2018.”

Mayor
Kwasi A. Fraser

Council
Chris Bledsoe
Ryan J. Cool
Theodore Greenly
Karen Jimmerson
Douglass J. McCollum
Nedim Ogelman



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TOWN OF PURCELLVILLE
IN
LOUDOUN COUNTY, VIRGINIA

RESOLUTION NO. 18-02-05 **PRESENTED: FEBRUARY 23, 2018**
ADOPTED: _____

A RESOLUTION: CERTIFYING THE CLOSED MEETING ON FEBRUARY 23, 2018

WHEREAS, the Town Council of the Town of Purcellville, Virginia, has this day convened a closed meeting in accordance with an affirmative recorded vote of the Purcellville Town Council and in accordance with the Virginia Freedom of Information Act.

NOW, THEREFORE, BE IT RESOLVED that the Purcellville Town Council does hereby certify that to the best of each member's knowledge, i.) only public business matters lawfully exempted from open meeting requirements under the Freedom of Information Act were discussed in the closed meeting to which this certification applies; and ii.) only such public business matters as were identified in the motion by which the said closed meeting was convened were heard, discussed or considered by the Purcellville Town Council.

PASSED THIS _____ DAY OF _____, 2018.

Kwasi A. Fraser, Mayor
Town of Purcellville

ATTEST:

Vadah "Hooper" McCann, Dir. of Admin.