

**Interim Town Manager**  
John A. Anzivino

**Interim Town Attorney**  
Henry Cleaves Day

221 S. Nursery Avenue  
Purcellville, VA 20132  
(540) 338-7421  
[www.purcellvilleva.gov](http://www.purcellvilleva.gov)



**Acting Chief of Police**  
Joseph Schroeck

**Department Directors**  
Elizabeth Krens, Finance  
Hooper McCann, Administration  
Patrick Sullivan, Community Development  
Shannon Bohince, Information Technology

**DATE:** February 20, 2018

**TO:** Purcellville Town Council  
Hank Day, Interim Town Attorney

**FROM:** Hooper McCann, Director of Administration

**SUBJECT:** Notice of Town Council Special Meeting on February 23, 2018

This is to notify you that, in accordance with the Code of Virginia §15.2-1418, the Mayor has called a Special Meeting on Friday, February 23, 2018 at 1:00 PM at the Purcellville Train Station, 200 N. 21<sup>st</sup> Street, Purcellville.

The topics of discussion are those items listed on the agenda for the Special Meeting. A copy of the agenda is attached.

*This page intentionally left blank*



**AGENDA**  
**PURCELLVILLE TOWN COUNCIL SPECIAL MEETING**  
**FEBRUARY 23, 2018, 1:00 PM**  
**PURCELLVILLE TRAIN STATION, 200 N. 21<sup>ST</sup> STREET**

---

- 1. CALL TO ORDER OF SPECIAL MEETING** (Mayor Fraser)
- 2. CLOSED MEETING\***  
The purpose of the closed meeting is to discuss, consider and interview prospective candidates for employment, specifically the Town Manager position.
- 3. ADJOURNMENT**

\*Roll Call Votes

IF YOU REQUIRE ANY TYPE OF REASONABLE ACCOMMODATION AS A RESULT OF PHYSICAL, SENSORY OR MENTAL DISABILITY IN ORDER TO PARTICIPATE IN THIS MEETING, PLEASE CONTACT DIANA HAYS, TOWN CLERK, AT 540-338-7421. THREE DAYS NOTICE IS REQUESTED.

*This page intentionally left blank*



**STAFF REPORT**  
**ACTION ITEM**

Item #2

**SUBJECT:** Closed Meeting

**DATE OF MEETING:** February 23, 2018 Town Council Special Meeting

**STAFF CONTACTS:** Hooper McCann, Director of Administration

---

**SUMMARY and RECOMMENDATIONS:**

Attached are the motions and resolution pertaining to the closed meeting.

**ATTACHMENT(S):**

1. Closed Meeting Motions
2. Resolution 18-02-05

*This page intentionally left blank*

**MOTION TO RECESS THE SPECIAL MEETING AND CONVENE A CLOSED MEETING**

“As authorized under Section 2.2-3711(A)(1) of the Code of Virginia, I move that the Purcellville Town Council convene in a closed meeting to discuss, consider and interview prospective candidates for employment, specifically the Town Manager position. The presence of the following individuals will reasonably aid the public body in its consideration, and are therefore requested to attend the closed meeting:

- 1) All Town Council members
- 2) John Anzivino, Interim Town Manager

---

**MOTION BY TOWN COUNCIL TO ADJOURN THE CLOSED MEETING AND RECONVENE THE OPEN MEETING**

“I move that the Town Council reconvene in an open meeting and that the minutes reflect no formal action was taken in the closed meeting.”

---

**MOTION THAT THE RESOLUTION CERTIFYING THE CLOSED MEETING BE ADOPTED AND REFLECTED IN THE MINUTES OF THE PUBLIC MEETING**

“I move that the Purcellville Town Council adopt Resolution 18-02-05 certifying the closed meeting of February 23, 2018.”

---

Mayor  
Kwasi A. Fraser

Council  
Chris Bledsoe  
Ryan J. Cool  
Theodore Greenly  
Karen Jimmerson  
Douglass J. McCollum  
Nedim Ogelman



221 S. Nursery Avenue  
Purcellville, VA 20132  
(540) 338-7421  
Fax: (540) 338-6205  
www.purcellvilleva.gov

**TOWN OF PURCELLVILLE**  
**IN**  
**LOUDOUN COUNTY, VIRGINIA**

**RESOLUTION NO. 18-02-05**                      **PRESENTED:                      FEBRUARY 23, 2018**  
**ADOPTED:    \_\_\_\_\_**

**A RESOLUTION:    CERTIFYING THE CLOSED MEETING ON FEBRUARY 23, 2018**

**WHEREAS,** the Town Council of the Town of Purcellville, Virginia, has this day convened a closed meeting in accordance with an affirmative recorded vote of the Purcellville Town Council and in accordance with the Virginia Freedom of Information Act.

**NOW, THEREFORE, BE IT RESOLVED** that the Purcellville Town Council does hereby certify that to the best of each member's knowledge, i.) only public business matters lawfully exempted from open meeting requirements under the Freedom of Information Act were discussed in the closed meeting to which this certification applies; and ii.) only such public business matters as were identified in the motion by which the said closed meeting was convened were heard, discussed or considered by the Purcellville Town Council.

**PASSED THIS \_\_\_\_\_ DAY OF \_\_\_\_\_, 2018.**

\_\_\_\_\_  
Kwasi A. Fraser, Mayor  
Town of Purcellville

ATTEST:

\_\_\_\_\_  
Vadah "Hooper" McCann, Dir. of Admin.