



Department of Planning and Zoning
130 E. Main Street Purcellville, VA 20132
(540) 338-2304 Fax (540) 338-7460

Special Use Permit Application

SUP# 14-02

This application must be filled out in its entirety. An incomplete application form will result in rejection of the application prior to check list review. Do not write in shaded areas.

A special use permit is requested for as per Article 4 Section 7 Subsection 7.3(8) Eating establishment exceeding 4,000 square feet.

General Project Information:

- 1. Project Title: McDonald's - Purcellville Rebuild
2. Location of Property: 121 North Maple Avenue
3. Property Owner: McDonald's USA, LLC
4. Owner Address: P.O. Box 182571, Columbus, OH 43218
5. Owner Telephone: (703) 615-8864 Fax: gary.kilfeather@us.mcd.com Email
6. Applicant/Agent: Walsh Colucci Lubeley & Walsh, PC / Christine Gleckner, AICP
7. Agent Address: 1 East Market Street, Leesburg, VA 20176
8. Agent Telephone: (571) 209-5776 Fax: (703) 737-3632 Email cgleckner@thelandlawyers.com
9. Designer/Engineer: Sean Millot, P.E. - Kimley-Horn and Associates, Inc.
10. Designer Address: 11400 Commerce Park Drive, Suite 400, Reston, VA 20191
11. Designer Telephone: (703) 674-1337 Fax: sean.millot@kimley-horn.com Email

Correspondence to be sent to: Owner; Agent; [checked] Designer; Other:

- 12. Total Acreage of parcel: 0.77 acres
13. Acreage to be developed: 0.77 acres
14. Property Identification #(s): 488-30-2445-000
15. LC Tax Map #(s): /35A2/3/6//5A
16. Current Zoning: Mixed Commercial

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17. Current Use(s): Commercial - Existing McDonald's Restaurant

18. Adjoining Property Uses(s): Commercial

19. Adjoining Property ID #s & owners: Please attach with a separate sheet provided below.

20. Related Applications: \_\_\_\_\_

21. Pre-submission meeting date (if any) March 6, 2014

**Additional Submission Requirements:**

- A statement of justification and explanation.* Applicant must file a statement in support of their request in accordance with the requirements of Article 8 Section 1.4D of the Purcellville Zoning Ordinance. This statement should address all issues for consideration located within that section. In a separate statement, the proposal should be explained/outlined including details such as hours of operation.
- A concept plan for the property.* The Concept Plan does not need to be engineered however; it must be sufficiently detailed to be judged for its superiority to other forms of development. See Article 8 Section 1.4C for the requirements on the concept plan. If a concept plan is not applicable, please indicate with "n/a."
- Traffic Study.* A traffic study is required for special use permits, unless waived by the Director of Public Works. The waiver or the traffic study must be provided at the time of submission.
- Payment of fee.* The fee for a special use permit application must be paid at the time of submission. FEES ARE NON-REFUNDABLE.

**Property Owner:**

I have read this completed application, understand its intent and freely consent to its filing. The information provided is accurate and completed to the best of my knowledge and capabilities. I understand that the Town may deny, approve, or conditionally approve that for which I am applying. Furthermore, I grant permission to the Town or authorized government agents to enter the property and make such investigations or inspections and tests they deem necessary. I also understand that someone must be present at all public meetings to represent my application and if no one is present, the item will be tabled to the next available meeting.

  
Owner's Signature

6-2-14  
Date

**Required Materials (as applicable, completed by Town Staff):**

**For all special use permit applications:**

- Application (2 copies)     Concept Plan (12 folded Copies)     Required fees(s)
- Completed Checklist     Statements of Justification & Explanation     Traffic Study or waiver of study

Application Complete _____	Fee \$ _____	Paid _____	Planning Initials _____
Taxes Paid _____	Finance Initials _____		
Project Manager Assigned _____			
File Number _____	Approved On: _____	Valid Until: _____	
Ordinance/Resolution Number(s): _____			

Minimum Submission Standards Checklist – Special Use Permit:

*This checklist must be submitted with the application or the SUP application will be rejected.*

*These are the minimum requirements for acceptance of a submission, other ordinance requirements apply:*

Applicant	Town Staff	Minimum Standard
		<b>Application Materials</b>
✓		2 copies of completed application form (1 original and 1 copy)
✓		Completed Minimum Submission Standards checklist
✓		12 folded copies of the concept plan on paper no smaller than 11"x17" <b>PLEASE NOTE:</b> Although it is unnecessary for a concept plan to involve the preparation of engineered documents, the concept plan must be sufficiently detailed to be judged for its superiority to other forms of development.
✓		Application fee(s)
✓		Statement of Justification <b>addressing all 13 issues</b> for consideration found in Article 8 Section 1.4.D of the Purcellville Zoning Ordinance
✓		Written statement - describing the proposed use in sufficient detail to provide the Town with adequate knowledge on which to determine if the proposed special use is a development of superior quality. The written statement shall also provide the type and hours of operation
✓		Traffic Analysis or waiver of traffic analysis from Director of Public Works
		<b>Concept Plan Requirements</b>
✓		Plans on 11"x17" paper or larger
✓		Sheets are numbered & scale is indicated (if scaled)
✓		Boundaries of the property and total area of the property in square feet and acres
✓		General location, size (in square feet), and use of all proposed structures
✓		General location of storm water management facilities.
✓		General location of open space and/or landscaping areas
✓		General location of proposed improvements such as but not limited to the general placement of sidewalks or trail facilities, the general location of proposed traffic improvements, and/or the general location of proposed public facilities.
✓		General location of proposed parking areas, entrances onto rights of way, storage areas, display areas, recreational areas, and required buffer yards
✓		General location and size of proposed rights of way
✓		Location and size of existing public rights of way

**Please Note:**

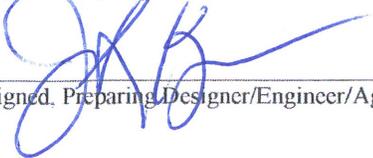
The above information is a minimum standard for submission. If any of these items are not applicable to your project, please indicate with an "n/a" in the checkbox next to the item. The concept plan does not require preparation by a certified engineer unless specifically requested during review by the Town. Additional requirements may apply, please reference the Zoning Ordinance for any additional standards for your project.

**Acknowledgement:**

I have read the above minimum submission requirements, and by signing the following statement of acknowledgement, do believe that the special use permit application I have submitted to the Town of Purcellville is substantially complete. I also acknowledge that there are additional requirements which are not included on the minimum submission requirements which shall be enforced. By signing, I also understand that Town Staff will issue additional comments on the plan and that the presence of all required information does not guarantee plan approval, and if during the review of this plan by Town Staff it is determined that my plan is actually incomplete, it can be rejected and returned.

  
 \_\_\_\_\_  
 Signed, Property Owner

6-20-17  
 \_\_\_\_\_  
 Date

  
 \_\_\_\_\_  
 Signed, Preparing Designer/Engineer/Agent

7-29-14  
 \_\_\_\_\_  
 Date

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**Special Use Permit Adjoining Property Owner Information Sheet:**

The following is a list of the adjoining property owners for the property located at:

121 North Maple Avenue, Purcellville, VA 20132

(Address of proposed special use permit request)

*Please Note: Adjoining properties are any parcel of land sharing a common boundary with the property requesting a special use permit, including any properties located across an adjoining right of way. Attach additional sheets as needed.*

<i>Property Owner(s):</i> Purcellville Shopping Center, LLC.	<i>Loudoun County PIN#</i> 488399856
<i>Address:</i> 6031 Leesburg Pike, Baileys XRDS, VA 22041-2224	

<i>Property Owner(s):</i> Bradley L. Myers	<i>Loudoun County PIN#</i> 488301053
<i>Address:</i> PO Box 1210, Purcellville, VA 20134-1210	

<i>Property Owner(s):</i> McDonald's USA, LLC	<i>Loudoun County PIN#</i> 488303536
<i>Address:</i> PO Box 182571, Columbus, OH 43218	

<i>Property Owner(s):</i> Claudia O. Pennie	<i>Loudoun County PIN#</i> 488302830
<i>Address:</i> c/o Thomson Reuters, PO Box 2609, Carlsbad, CA 92018-2609	

<i>Property Owner(s):</i> Purcellville, LLC	<i>Loudoun County PIN#</i> 488305032
<i>Address:</i> c/o William B. Holtzman, PO Box 8, Jackson, VA 22842-0008	

<i>Property Owner(s):</i> S.R.B. Enterprises, LLC	<i>Loudoun County PIN#</i> 488306864
<i>Address:</i> PO Box 60246, Potomac, MD 20859-0246	