



Residential Occupancy Permit

Department of Community Development
221 S. Nursery Avenue, Purcellville, VA 20132
Phone: 540-338-2304 Fax: 540-338-7460

Permit # CO _____

Application Type:

- Single Family Detached Sq. Footage: _____
- Accessory Dwelling Sq. Footage: _____
- Finished Basement Sq. Footage: _____
- Single Family Attached Sq. Footage: _____
- Multi Family Number of Units: _____
- Other: _____

Subdivision Name: _____

Lot #: _____ PIN #: _____ Zoning District: _____

Site Address: _____

Property Owners Name: _____

Mailing Address: _____

Phone #: _____ E-Mail: _____

Agent's Name (If Different): _____

Mailing Address: _____

Phone #: _____ E-Mail: _____

As owner or authorized agent for the above-referenced parcel, agree to the proposed use on my property as described herein. I grant permission to the Town or authorized government agents to enter the property and make such investigations and tests as they deem necessary for the processing of this permit: Final inspections are scheduled through the Town of Purcellville Zoning Associate. Any special requests for an inspection must be made 48 hours in advance.

Property Owner's Signature

Date

Permit Fee: _____ Property Taxes Paid: _____ (Initial by Finance Dept.) Occupancy Inspection Approval: _____ Date: _____ Zoning Approval: _____ Date: _____ Conditions: _____	Permit # CO
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Department of Community Development

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Occupancy Permit
Process

The following chart is a general guide to the process of **obtaining an Occupancy Permit**:

