

**MINUTES
PLANNING COMMISSION WORK SESSION
NOVEMBER 3, 2016
TOWN HALL HERITAGE ROOM**

The work session of the Planning Commission convened at 9:21 PM in the Heritage Room:

PRESENT: Theresa Stein, Chairman
Chip Paciulli, Vice Chairman/Planning Commissioner
Tip Stinnette, Planning Commissioner
EJ Van Istendal, Planning Commissioner
Kelli Grim, Planning Commissioner/Council Liaison

ABSENT: David Estey, Planning Commissioner
Britt Adkins, Planning Commissioner

STAFF: Daniel Galindo, Senior Planner
Tucker Keller, Planning and Zoning Technician

CALL TO ORDER:

The work session of the Planning Commission was called to order by Chairman Stein at 9:22 PM.

CHAIRMAN'S COMMENTS:

None

DISCUSSION OF ROUND 4 PUBLIC INPUT:

Dan Galindo summarized the results from the fourth round of public engagement.

Commissioner Grim asked if there will be online response opportunities available after the November 5 workshops. Daniel Galindo confirmed that the questions will be online.

DISCUSSION OF UPCOMING COMPREHENSIVE PLAN WORKSHOPS:

Daniel Galindo summarized the set up to include five table-based discussions by topic.

Chairman Stein asked what the roles of the Planning Commissioners would be. Daniel Galindo stated that each table would have a list of questions and their roles would be to encourage interaction and conversations about the questions.

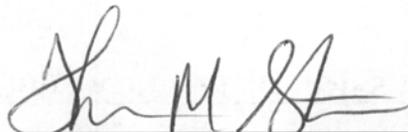
Discussion took place about the types of questions that would be proposed and this workshop being the final round for the public so that the writing of the plan can begin.

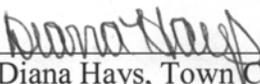
Commissioner Stinnette stated he feels it would be helpful to the Planning Commissioners to see the questions and have the opportunity to provide feedback. Commissioner Stinnette added that when tables are assigned to think about the agendas of the attendees.

Commissioner Grim talked about the assignment of tables and the ability to be able to rotate to provide input on each topic. Daniel Galindo stated that the design is to rotate tables one time. Commissioner Grim spoke further about the ability for residents to be able to go to each table. Commissioner Stinnette added that this is the last opportunity to inform the community about the financial implications of the comprehensive plan and added that at the last workshop there was interest in the financial realities and feels that should be addressed. Commissioner Stinnette stated he feels this is a good opportunity to include the Town Council's Strategic Vision as a handout and the challenges of the utility and water debt. Commissioner Grim agreed that the vision statement should be distributed. Commissioner Stinnette talked about additional handouts that could be useful during the workshops and requested that Daniel Galindo have the items available at the workshops.

ADJOURNMENT:

With no further business, Commissioner Stinnette made a motion to adjourn the meeting at 9:47 PM. The motion was seconded by Commissioner Van Istandal and passed unanimously with two absent.


Theresa Stein, Chairman


Diana Hays, Town Clerk