

**MINUTES
PLANNING COMMISSION WORK SESSION
AUGUST 25, 2016, 7:00 PM
TOWN HALL HERITAGE ROOM**

The work session of the Planning Commission convened at 7:00 PM in the Heritage Room:

PRESENT: Theresa Stein, Chairman
Tip Stinnette, Planning Commissioner
Chip Paciulli, Planning Commissioner
EJ Van Istendal, Planning Commissioner
David Estey, Planning Commissioner
Kelli Grim, Planning Commissioner/Council Liaison

ABSENT: None

STAFF: Daniel Galindo, Senior Planner
Michele Snyder, Planning Associate

CALL TO ORDER:

The work session of the Planning Commission was called to order by Chairman Stein at 7:00 PM.

CHAIRMAN'S COMMENTS:

None

DELIVERY OF VISION STATEMENT WORKING DOCUMENT:

Chairman Stein presented the vision statement which included some minor changes that were agreed on at the last meeting. Daniel Galindo added that Intent section was moved up and the vision statement was broken down into numbers.

Commissioner Paciulli noted that under Transportation it should say something about encouraging commuter facilities and walking within Town. Commissioner Paciulli stated he initially included footpaths and feels that transportation system includes this item.

**DISCUSSION OF CURRENT PLANNING DOCUMENTS: PARKS,
RECREATION, OPEN SPACE AND THE ENVIRONMENT:**

Brian James and Sandy Nave with the Parks and Recreation Advisory Board and Christie Morgan with the Economic Development Advisory Committee were in attendance.

The Planning Commission reviewed and discussed the Parks, Recreation and Open Space portion of the comprehensive plan.

Commissioner Stinnette asked where the Town stands with Fireman's Field. Commissioner Grim stated the Town owns it and is in negotiations with the County about the thirty year lease. Further discussion took place on the structure of the lease. Commissioner Stein added that the first paragraph needs to be updated to reflect the current situation. The Commissioners discussed PUGAMP as noted in the comprehensive plan as well as land available for park space.

Commissioner Grim gave an overview of the Tree and Beautification Committee.

Chairman Stein and Commissioner Stinnette talked about the item, Recreation is of High Value, and believes this should be included with item one, Quality of Life.

The Planning Commission requested a wish list of ideas from the Parks and Recreation Advisory Board and talked about possible missing trail links between the W&OD Trail and other paths to parts of Town as well as the connection of sidewalks.

Commissioner Paciulli talked about adding screening between residential and commercial under item six.

Discussion took place about moving item eight, Stewardship, to another location within the document.

The Planning Commission reviewed and discussed the Environment section of the comprehensive plan. Additional discussion took place about locations of bus shelters and routes.

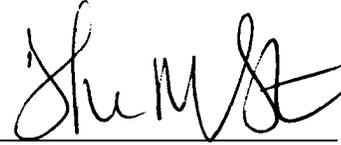
Commissioner Grim noted she feels Public Works may have some input on Sensitive Environmental Areas and Water Resources. Daniel Galindo stated that item 2.3 is partially finished for revising parking lot standards and 2.4 is in progress with Commissioner Paciulli's update. The Commissioners talked about landscape buffers and open spaces.

Under Lighting and the Environment, Chairman Stein stated she feels there should be a standard in the zoning ordinance for lighting. Daniel Galindo stated that the lighting ordinance could provide more clarity.

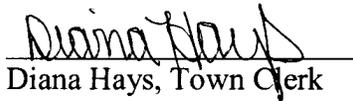
The Planning Commission discussed the schedule for upcoming presentations and agreed on a Saturday and Thursday. Commissioner Grim recommended that the Planning Commission consider reinstating a citizen comment section on the agenda during work sessions as in the past.

ADJOURNMENT:

With no further business, Commissioner Stinnette made a motion to adjourn the meeting at 9:21 PM. The motion was seconded by Commissioner Estey and passed unanimously.



Theresa Stein, Chairman



Diana Hays, Town Clerk