

**MINUTES
PLANNING COMMISSION WORK SESSION
AUGUST 11, 2016, 7:00 PM
TOWN HALL HERITAGE ROOM**

The work session of the Planning Commission convened at 7:00 PM in the Heritage Room:

PRESENT: Theresa Stein, Chairman
Tip Stinnette, Planning Commissioner
EJ Van Istendal, Planning Commissioner
Kelli Grim, Planning Commissioner/Council Liaison

ABSENT: Chip Paciulli, Planning Commissioner

STAFF: Daniel Galindo, Senior Planner
Tucker Keller, Planning and Zoning Technician

CALL TO ORDER:

The work session of the Planning Commission was called to order by Chairman Stein at 7:00 PM.

CHAIRWOMAN'S COMMENTS:

Chairman Stein stated she would like to complete the work sessions by 9:00 PM and stated the tasks for this evening are strategic imperatives and demographics and housing and parks and recreation.

DISCUSSION OF COMPREHENSIVE PLAN UPDATE'S STRATEGIC IMPERATIVE:

Commissioner Stinnette stated he reviewed the 2025 statement as well as what the contractor's put together and feels it is as ambiguous as the 2025 statement.

The Commissioner's and staff reviewed and discussed short and long term thoughts, comments and recommendations provided by each of the Commissioners based on public input received in an effort to put together a mission statement.

Commissioner Stinnette suggested that the Planning Commissioners write pages two and three of the plan which provides direction for the contractor and a message to the community. Further discussion took place about vision versus mission statements.

Chairman Stein suggested that Daniel Galindo work with Commissioners Stinnette and Grim and come up with a vision statement for the Planning Commission to review and comment on.

Extensive discussion took place about growth, annexation and vision of the community.

Commissioner Van Istendal had to leave the meeting at 8:37 PM.

The Commissioners talked about including a no growth type of plan in the comprehensive plan as well as the length of the plan.

Commissioner Grim asked about the transportation plan and it coinciding with the comprehensive plan. Dan Galindo noted it was his intention to provide that when that section of the comprehensive plan is discussed however can provide copies sooner.

DISCUSSION OF CURRENT PLANNING DOCUMENTS: DEMOGRAPHICS AND HOUSING:

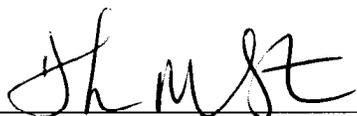
Commissioner Grim talked about Catoctin Corner and its location to Harmony Meadows and potential traffic issues.

DISCUSSION OF CURRENT PLANNING DOCUMENTS: PARKS, RECREATION, OPEN SPACE AND THE ENVIRONMENT:

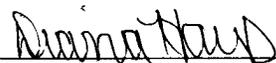
None

ADJOURNMENT:

With no further business, Commissioner Grim made a motion to adjourn the meeting at 9:15 PM. The motion was seconded by Commissioner Estey and passed unanimously



Theresa Stein, Chairman



Diana Hays, Town Clerk