

MINUTES
PURCELLVILLE TOWN COUNCIL MEETING
JUNE 14, 2016, 7:00 PM
TOWN HALL COUNCIL CHAMBERS

The regular meeting of the Purcellville Town Council convened at 7:00 PM in Council Chambers with the following in attendance:

PRESENT: Kwasi Fraser, Mayor
John Nave, Council member
Joan Lehr, Council member
Patrick McConville, Council member
Doug McCollum, Council member
Karen Jimmerson, Council member (arrived 7:02 PM)
Kelli Grim, Council member

ABSENT: None

STAFF: Robert Lohr, Jr., Town Manager
Danny Davis, Assistant Town Manager
Sally Hankins, Town Attorney
Liz Krens, Director of Finance
Patrick Sullivan, Director of Community Development
Hooper McCann, Director of Administration
Chief Cynthia McAlister, Police Dept.
Paula Hicks, Staff Accountant
Debbie Capitan, Budget Specialist
Diana Hays, Town Clerk/Project Manager

CALL TO ORDER OF REGULAR MEETING:

Mayor Fraser called the regular meeting to order at 7:00 PM. The Pledge of Allegiance followed.

AGENDA AMENDMENTS/APPROVAL:

Council had no comments. Staff had no comments.

PROCLAMATIONS/RECOGNITIONS:

None

PUBLIC HEARINGS:

None

PRESENTATIONS:

None

STANDING COMMITTEE/COMMISSION/BOARD REPORTS:

a. Planning Commission

Chairman Doug McCollum noted the Planning Commission is working on several provisions of the zoning ordinance that deal with environmental matters including stream and creek buffers and the height standards for the C-4 historical overlay district. Chairman McCollum added the meeting scheduled for July 7th has been canceled due to lack of quorum.

b. Board of Architectural Review

No report.

c. Parks and Recreation Advisory Board

Council member McConville noted the Music and Arts Festival was successful despite the weather.

d. Economic Development Advisory Committee

Council member Nave stated the last meeting was canceled.

e. Purcellville Arts Council

Chair Liz Jarvis came forward and thanked Council members Lehr, McConville and Nave for their service and dedication to the Town. Chair Jarvis stated that at their monthly meeting the Music and Arts Festival went well despite the rain and found the arts portion a great opportunity to showcase the area's art and for the public to engage with the various art entities located in and around Town. Chair Jarvis added Art in Town Hall photographer Eric Wickstrom's show will come down at the end of the month and the next artist is Lil Miller whose show will remain until the end of September. Chair Jarvis stated the PAC helped to support the painted wine barrel project and talked about future projects.

CITIZEN AND BUSINESS COMMENTS:

Mayor Fraser permitted three minutes per speaker.

Bob Lazaro of 725 Sunflower Court came forward and thanked Council members Nave and McConville for their service and thanked Joan Lehr and her family for their service to the Town. Mr. Lazaro summarized Council member Lehr's efforts during her terms on the Planning Commission and on Town Council.

Diana Hays, Town Clerk, read written comments provided by Steve Varnecky who thanked Council members Nave, McConville and Lehr for their service to the Town.

MAYOR AND COUNCIL COMMENTS:

Council member McCollum stated that on June 8th the Virginia Municipal League Federal Advisory Council held their first meeting in Richmond and talked about plans to work with congressional delegations in the upcoming year as well as a presentation about the directors of Senators Warner and Kane which showed the structure of state offices and how to better interact with them. Council member McCollum added he attended the PBA luncheon today and heard a presentation by the Mayfair project developer and Catoctin Corner.

Council member Grim stated she attended a two-day seminar for planning certification and also attended a law seminar and shared a handout about the 2016 proffer bill and talked further about the bill and the need to quickly address it.

Council member Jimmerson stated she also attended the planning seminar in Roanoke. Council member Jimmerson thanked those that have served on Council and requested that they continue to stay involved with the community.

Council member Nave thanked the EDAC for the success with the painted wine barrel project.

Council member Lehr stated she attended the PBA luncheon and talked about the businesses coming to Catoctin Corner. Council member Lehr talked about the importance of the budget and fiduciary responsibility to look into the future.

Vice Mayor McConville stated the Purcellville Cannons are having a good season and has heard positive feedback. Vice Mayor McConville talked about the success of the wine barrel project.

Mayor Fraser thanked Council for their service as they attend their final meeting in Council Chambers. Mayor Fraser stated he attended an Eagle court for five men of Purcellville and requested that at the next meeting the scout that could not attend the ceremony be recognized. Mayor Fraser stated he attended the Cappies Awards at the Kennedy Center as Woodgrove and Loudoun Valley were nominated, although did not win. Mayor Fraser stated he attended the funeral for Charles Clark.

DISCUSSION/INFORMATIONAL ITEMS:

a. Financial Software System Upgrade Project Tracking/Implementation Update

Danny Davis stated Council had requested a schedule for the implementation of the modules for the financial software system and reviewed the schedule provided in the staff report.

Council member McCollum asked for clarification on the transparency portal which Danny Davis stated is where the financials are available online for the public in a read-only format. Council member Grim asked why the transparency portal would take so long and asked if it could be implemented sooner. Danny Davis stated that portal is associated with financial which needs finished before the transparency portal can be active.

Mayor Fraser asked about fraud and the inability to collect taxes and asked about risk exposure with the schedule going out to 2018. Danny Davis stated that taxes is the biggest concern and will be implemented first to mitigate concerns as quickly as possible. Mayor Fraser asked about general ledger and the transparency portal and asked about an enhancement to make this available sooner. Danny Davis stated he would be hesitant to move forward with another project in the midst of the current project and talked about the length of time associated with implementing something new versus when the transparency module is scheduled to go live. Mayor Fraser requested to see the live module which Danny Davis said he would send an email with information to other communities that currently use the module.

ACTION ITEMS:

a. Renewal of Contract With American Disposal Services

Rob Lohr stated the current contract expires November 30, 2016 and provided some of the history of Town's twelve year relationship with American Disposal Services including their consistency of attractive pricing over multiple procurements.

Council member Nave made a motion that Town Council approve the renewal of the Contract for the collection and disposal of refuse and recyclables collected in the Town of Purcellville, Virginia with American Disposal Services, Incorporated for a one-year term commencing on December 1, 2016 and ending on November 30, 2017. The Town Manager will execute the renewal of the contract on behalf of the Town. The motion was seconded by Vice Mayor McConville.

Motion: Council member Nave
Second: Vice Mayor McConville
Carried: 7-0-0

Nave - Aye
Lehr - Aye
McConville - Aye
McCollum - Aye

Grim - Aye
Jimmerson - Aye
Mayor - Aye

**b. Adoption of FY 2017 Budget and Appropriations for Expenditures;
Adoption of Master Tax and Fee Schedule**

Rob Lohr introduced the item and turned it over to Council for discussion.

Council member Grim stated there is about \$418,000 worth of issues that she is concerned about and does not feel this budget is good for the Town nor have the budgets for the eight years prior.

Council member Lehr made a motion that the Town Council adopt Resolution 16-05-02 adopting the fiscal year FY 2017 Budget as amended by the Summary of Changes to the FY 2017 Budget, appropriating for expenditure in FY 2017 all funds contained in the FY 2017 Budget, re-appropriating for expenditure in FY 2017 the Capital Improvement Program (CIP) project funds that were appropriated by Town Council in FY 2016 but were not spent within FY 2016, and authorizing and directing the Town Manager to take all steps necessary and prudent to effectuate the implementation of the FY 2017 Budget.

AND

I further move that the Town Council adopt Ordinance 16-05-01, adopting the taxes, rates, and fees set forth in the FY 2017 Master Tax & Fee Schedule, and amending the Town Code by adding Appendix A, which sets forth the Master Tax & Fee Schedule. The motion was seconded by Council member McCollum.

Council member Nave asked about options for not raising utility rates. Rob Lohr stated options have been looked at over the years and require investments and/or approval however most depend on user or availability fees and added user fees are dependable sources of income. Council member McCollum noted concerns for other options at this point in the budget process, and talked about the next Council exploring alternatives to see if there are some fiscally responsible ways to approximate the revenue from user fees. Council member McCollum also talked about the need to have a financial plan through 2020/2021. Council member McCollum added he may not agree with everything in the budget feels it is the best thing to do for the Town.

Council member Jimmerson noted that in comparison to rates across the country that Purcellville is not near the top tier. Council member Jimmerson added that if the rates are not raised, the Town will rely on growth and tap fees and would pay either way. Council member Jimmerson talked about exploring a higher rate for water use during the summer. Council member Jimmerson added she also does not agree with everything in the budget, however does not feel comfortable saying no without having a plan.

Council member Lehr talked about the changes in water rates over the years and stated that because the increases didn't happen that a lot of the availability fees are being used to subsidize. Council member Lehr requested that Council look at the bulk water rate which is less than local businesses currently pay, and requested that the bulk water rate be reviewed before approving the budget. Council member Lehr requested an amendment to her motion to put the bulk water rate at \$16.76. Rob Lohr stated that fees cannot be raised once advertised and would require a public hearing and advertising to do so. Council member Lehr changed her request to adopt the budget as is with the removal of a bulk water rate and that until there are procedures and definitions in place that Council does not sell bulk water or set rates. Council member McCollum added that he also does not like the bulk water rate and that once the new Council comes in would like to find out what the procedures are and advertise and address the issue of inconsistency and unfairness to existing business in Town, however would like to adopt the budget as is. Council member McCollum seconded the change however stated he prefers to do it through the next Council.

Mayor Fraser talked about the projected fees associated with revenues and talked about the chargeback policy pertaining to water and sewer going back to the general fund. Rob Lohr stated that Council can do anything they choose with chargebacks. Mayor Fraser noted that each year it is proposed to increase fees and added he does not see a strategy in place.

Council member Grim expressed concerns for reserves being lowered which freed up cash and would like to see alternatives from the financial consultant for not increasing water/sewer rates. Council member Grim stated \$418,000 of citizen's worth of hard earned money is being spent in ways that does not make sense and expressed concerns for not having a plan. Council member Grim proposed that the following enhancements could be eliminated: market adjustment, compensation study, records management, paralegal, police office manager, additional vehicles, assistant director of public works position reduced to project manager position or increase in part-time positions, events specialist from part-time to full-time with an objective to review and scale down events, water plant vehicle replacement, and membership to the NVRC. Council member Grim added that the information provided from the financial advisor which includes growth still does not include a plan to stop increasing rates.

Vice Mayor McConville stated there has been a strategy in place which is to sell availabilities and that there is a report that shows with two developments that rates would not increase in several years. Mayor Fraser requested a copy of that strategy.

Council member Lehr repeated the addition to the motion to remove the bulk water fee until the new Council has the opportunity to set policies and procedures and have an appropriate definition of bulk water is which would remove the fee and stop the sale of bulk water until such discussion would occur.

Council member Grim expressed concerns for no bulk sales over the summer which would be the busiest time of the year.

Council member Nave talked about eliminating the source of revenue that could hurt the Town.

Council member Jimmerson also expressed concerns about eliminating the revenue source and does not support not continuing with the water sales.

Council member Lehr asked about bulk water users paying a tiered rate as other users do. Rob Lohr talked about tiers versus flat rates and the administrative fee.

Council member Lehr requested that the new Council revisit this item and withdrew her addition to the motion. Council member McCollum agreed and added he wants to be fair to the businesses in Town.

Motion: Council member Lehr
Second: Council member McCollum
Carried: 5-2-0

McCollum - Aye
Grim - Nay
Jimmerson - Aye
Nave - Aye
Lehr - Aye
McConville - Aye
Mayor - Nay

Mayor Fraser stated the reason for his vote is because of the wastewater treatment and the utility and believe methods and procedures could be implemented and will do this on the first agenda with the new Council.

c. Process for Handling Complaints Against Public Officials

Sally Hankins summarized the outstanding items that came to a consensus at the previous meeting including that one or more citizens would be appointed to the committee that hears complaints against elected and appointed officials and that an initial hearing would occur to determine whether such a complaint had merit and should move forward, and added that those have been added to the draft set of policies provided with the staff report.

Council member McCollum talked about the list of disciplines and feels the only one that pertains to Council is censure. Sally Hankins stated that fines would be at the judgement of Council. Council member McCollum stated he feels Council should not set fines.

Council member Grim agreed that censure would be appropriate.

Council member Lehr stated she would prefer to have a closed session amongst Council without the member and make a decision whether the complaint moves forward.

Council member Jimmerson talked about her experience with public complaints.

Council member Grim volunteered to gather similar policies from other jurisdictions to save time and effort and requested that this item be deferred to the next meeting.

Council member Nave stated he prefers having an independent person to handle complaints.

Mayor Fraser requested that all penalties except for censure be struck from the policy.

Council member Lehr requested that Sally Hankins gather policies from other jurisdictions for review, and added she prefers that complaints go through an outside party with Council setting the policy.

Sally Hankins confirmed that she would bring back samples of how complaints against public officials are dealt with in other jurisdictions, and welcomed examples from Council member Grim.

**DISCUSSION OF ITEMS PROPOSED FOR FUTURE PRESENTATIONS/
RECOGNITION:**

a. Recognition Request by Purcellville Police Dept. – Homework Club Volunteer

Chief McAlister summarized the work that the volunteer has provided and requested that this person be recognized for her efforts. Council approved the request.

b. Proclamation Request – Water Works and Wastewater Professionals Appreciation Day

Council approved the request.

Mayor Fraser stated that at the next meeting he would like to read the proclamation to the Eagle Scout that was unable to attend the recent ceremony.

APPROVAL OF MINUTES

a. May 24, 2016 Town Council Meeting

Council member McCollum made a motion to approve the minutes of the May 24, 2016 Town Council Regular Meeting and waive reading. The motion was seconded by Council member Jimmerson and approved unanimously.

MOTION TO RECESS THE REGULAR MEETING AND CONVENE A CLOSED MEETING

Council member Jimmerson made a motion that as authorized under Section 2.2-3711(A)(7) of the Code of Virginia that the Purcellville Town Council convene in a closed meeting to consult with legal counsel employed or retained by the public body and to receive briefings from staff

Mayor
Kwasi A. Fraser

Council
Joan Lehr
John A. Nave
Patrick McConville II
Karen Jimmerson
Douglass J. McCollum
Kelli Grim

www.purcellvilleva.gov



Town Manager
Robert W. Lohr, Jr.
Assistant Town Manager
Daniel C. Davis

221 S. Nursery Avenue
Purcellville, VA 20132
(540) 338-7421
Fax: (540) 338-6205

**TOWN OF PURCELLVILLE
IN
LOUDOUN COUNTY, VIRGINIA**

RESOLUTION NO. 16-05-02

PRESENTED:

May 24, 2016

ADOPTED:

June 14, 2016

A RESOLUTION: TO ADOPT THE BUDGET FOR FY 2017; TO APPROPRIATE EXPENDITURES FOR FY 2017; TO AUTHORIZE BUDGET AMENDMENTS AND SUPPLEMENTAL APPROPRIATIONS; AND TO AUTHORIZE AND DIRECT THE TOWN MANAGER TO TAKE ALL STEPS NECESSARY TO EFFECTUATE THE IMPLEMENTATION OF THIS RESOLUTION.

WHEREAS, pursuant to Section 15.2-2503 of the Code of Virginia (1950), as amended, the Town Council must approve for fiscal planning purposes a budget that contains a complete and itemized classified plan of all contemplated expenditures, all estimated revenues, and all estimated borrowings for the Town during the fiscal year beginning July 1, 2016 and ending June 30, 2017 ("FY 2017"); and

WHEREAS, the Town Manager has prepared for FY 2017 a budget entitled *Proposed Fiscal Year 2017 Fiscal Plan and & Capital Improvement Program Fiscal Year 2017-2021* ("FY 2017 Budget"), which was considered and discussed by Town Council through a series of work sessions; and

WHEREAS, the Town Council has directed staff to change the Proposed FY 2017 Budget to reflect certain changes, which are listed in a document entitled *Summary of Changes to the FY 2017 Budget*; and

WHEREAS, the FY 2017 Budget, as it is to be amended by the *Summary of Changes to the FY 2017 Budget*, has been duly advertised and meets all requirements of the Code of Virginia; and

A RESOLUTION: TO ADOPT THE BUDGET FOR FY 2017; TO APPROPRIATE EXPENDITURES FOR FY 2017; TO AUTHORIZE BUDGET AMENDMENTS AND SUPPLEMENTAL APPROPRIATIONS; AND TO AUTHORIZE AND DIRECT THE TOWN MANAGER TO TAKE ALL STEPS NECESSARY TO EFFECTUATE THE IMPLEMENTATION OF THIS RESOLUTION.

WHEREAS, pursuant to Section 15.2-2506 of the Code of Virginia (1950), as amended, in addition to adopting a budget each fiscal year, the Town Council must also take action to appropriate all funds to be expended each fiscal year, before the Town may either obligate or spend such funds; and

WHEREAS, pursuant to Section 15.2-2506 of the Code of Virginia (1950), as amended, the Town must spend all appropriated funds in the same fiscal year for which they were appropriated, unless the Town Council votes to re-appropriate unspent funds for expenditure in the following fiscal year; and

WHEREAS, the Town Council appropriated in FY 2016 certain capital improvement project funds that were not fully expended in FY 2016.

NOW, THEREFORE, the Council of the Town of Purcellville, Virginia hereby resolves:

SECTION I. The FY 2017 Budget is hereby approved and adopted in its entirety subject to the incorporation by Staff of all changes listed in the *Summary of Changes to the FY 2017 Budget*. The FY 2017 Budget shall include fund categories and budgeted expenditures for such fund categories as follows: General Fund, **\$10,860,549**; Parks and Recreation Fund, **\$541,394**; Utility Funds (includes Water Fund and Wastewater Fund), **\$9,003,973**; and Capital Projects Funds, **\$1,214,538**.

SECTION II. The budgeted expenditures in each fund category, as reflected in the FY 2017 Budget and the *Summary of Changes to the FY 2017 Budget*, are hereby appropriated.

SECTION III. The capital improvement project funds that were appropriated in FY 2016 for expenditure in the General, Water, and Wastewater Funds, but not spent in FY 2016, are hereby re-appropriated for expenditure in FY 2017, in amounts not to exceed the following: General Fund: **\$3,549,557**; Water Fund: **\$453,247**; and Wastewater Fund: **\$200,000**.

SECTION IV. Amendments to the FY 2017 Budget and supplemental appropriations may be enacted by the Town Council by resolution from time to time.

A RESOLUTION: TO ADOPT THE BUDGET FOR FY 2017; TO APPROPRIATE EXPENDITURES FOR FY 2017; TO AUTHORIZE BUDGET AMENDMENTS AND SUPPLEMENTAL APPROPRIATIONS; AND TO AUTHORIZE AND DIRECT THE TOWN MANAGER TO TAKE ALL STEPS NECESSARY TO EFFECTUATE THE IMPLEMENTATION OF THIS RESOLUTION.

SECTION V. The Town Manager is hereby authorized and directed to take all appropriate administrative actions necessary and prudent to effectuate implementation of this Resolution including, but not limited to, transferring money within and between funds, paying all short and long term debt due, and establishing necessary encumbrances at the end of the fiscal year.

SECTION VI. All prior budgets, ordinances, and resolutions in conflict herewith are hereby repealed.

SECTION VII. If any provision of this Resolution is declared invalid, the decision shall not affect the validity of the Resolution as a whole or any remaining provisions of the Resolution.

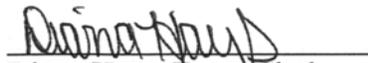
SECTION VIII. This Resolution shall be effective July 1, 2016.

PASSED THIS 14TH DAY OF JUNE, 2016.



Kwasi A. Fraser, Mayor
Town of Purcellville

ATTEST:



Diana Hays, Town Clerk

Mayor
Kwasi A. Fraser

Council
Joan Lehr
John A. Nave
Patrick McConville II
Karen Jimmerson
Douglass J. McCollum
Kelli Grim



Town Manager
Robert W. Lohr, Jr.
Assistant Town Manager
Daniel C. Davis

221 S. Nursery Avenue
Purcellville, VA 20132
(540) 338-7421
Fax: (540) 338-6205

www.purcellvilleva.gov

TOWN OF PURCELLVILLE
IN
LOUDOUN COUNTY, VIRGINIA

ORDINANCE NO. 16-05-01

PRESENTED: MAY 24, 2016
ADOPTED: JUNE 14, 2016

AN ORDINANCE: ADOPTING TAX RATES, FEES, AND FINES AS SHOWN ON THE MASTER TAX AND FEE SCHEDULE FOR FISCAL YEAR 2017; AMENDING THE PURCELLVILLE TOWN CODE BY ADDING "APPENDIX A," SETTING FORTH THE MASTER TAX AND FEE SCHEDULE

WHEREAS, Virginia Code Section 15.2-107 provides that all levies and fees imposed or increased by a locality pursuant to the provisions of Chapters 21 or 22 of Title 15.2 of the Code of Virginia shall be adopted by ordinance; and

WHEREAS, in order to consolidate the location of all taxes and fees imposed by the Town on a fiscal year basis into a single document, the Town has established a Master Tax & Fee Schedule; and

WHEREAS, the Master Tax and Fee Schedule was duly advertised in the Purcellville Gazette, published on March 25, 2016, and April 1, 2016; and

WHEREAS, the Town Council conducted a public hearing on April 12, 2016 to receive comments on the Master Tax and Fee Schedule, as it was advertised.

NOW, THEREFORE, BE IT ORDAINED by the Council of the Town of Purcellville, Virginia, as follows:

SECTION I. That all tax rates, fines, and fees shown on the Master Tax & Fee Schedule for Fiscal Year 2016-2017 are hereby adopted effective July 1, 2016.

SECTION II. That all tax rates, fines, and fees adopted under this Ordinance shall supersede any conflicting tax rate, fine, or fee previously adopted.

SECTION III. That the Town Code of Purcellville, Virginia is hereby amended by adding Appendix A, Master Tax & Fee Schedule, as follows:

AN ORDINANCE: ADOPTING FISCAL YEAR 2017 TAX RATES, FINES, AND FEES; AMENDING THE PURCELLVILLE TOWN CODE BY ADDING "APPENDIX A." SETTING FORTH THE MASTER TAX AND FEE SCHEDULE

Town of Purcellville
Master Tax & Fee Schedule
Adopted Effective July 1, 2016 (FY 2016-2017)

CATEGORY	TAX RATE OR FEE	CODE REFERENCE
GENERAL FUND		
Sales Tax	6% (4.3% state, 1% local, .7% NVTA) Local 1% collected by State and remitted to Loudoun County to distribute according to number of school aged children residing in the Town.	(VA Code §58.1-603)
Utility Tax		
Electric Utility Tax:		
Residential	\$1.05 plus \$.0011363 on each kwh	
Commercial	\$1.72 plus \$.010204 on each kwh	
Industrial	\$1.72 plus \$.010204 on each kwh	
Business License Tax	Rates per category / value of gross receipts	(VA Code §58.1-3814) (Town Code 74.49)
Business License Tax:		
Business Service	\$.17/(\$100 gross receipts	
Contractor	\$.14/(\$100 gross receipts	
Direct Sellers >\$4,000	\$.17/(\$100 gross receipts	
Financial Service	\$.17/(\$100 gross receipts	
Fortune Teller	\$500 annual flat fee	
Hotel, Motel, Rooming House	\$.17/(\$100 gross receipts	
Massage Therapy	\$.17/(\$100 gross receipts	
Nonprofit Organization	None- must provide 501(c)(3)	
Personal Service	\$.17/(\$100 gross receipts	
Professional	\$.17/(\$100 gross receipts	
Public Utilities	1/2 of 1% gross receipts	
Repair Service	\$.17/(\$100 gross receipts	
Real Estate Service and Lessors of Real Property (dwellings 3 or more)	\$.17/(\$100 gross receipts	(VA Code §58.1-3703) (Town Code 18-41)
Restaurant	\$.17/(\$100 gross receipts	
Retail Merchant	\$.17/(\$100 gross receipts	
Wholesale Merchant	\$.17/(\$100 gross receipts	
Manufacturer	\$.05/(\$100 purchases of goods of sale	
Itinerant Merchant or Peddler	None	
Carnival/Amusement	\$500 annual flat rate	
Coliseum, Arenas (public, +10,000 capacity)	\$500 per event	
Savings & Loan, Credit Union	\$1,000 annual flat rate	
Photographer- no VA established business	\$50 annual flat rate	
Minimum License Fee	\$30 annual flat rate	
	\$20	

Town of Purcellville
Master Tax & Fee Schedule
Adopted Effective July 1, 2016 (FY 2016-2017)

CATEGORY	TAX RATE OR FEE	CODE REFERENCE
Farm & Community Market Fee	\$20 per space	(Town Code Ord # 10.12.02) (Town Code 18-153)
Motor Vehicle Decals		
Automobiles	\$25.00	
Motor Cycle	\$15.00	
Antique	\$1.00	
Military	\$1.00	(VA Code §46.2-752) (Town Code 78-47)
Transfer	\$1.00	
Penalty for Late Purchase	\$1.00	
Lost Decal	\$1.00	
Qualified vehicle - volunteer	No fee	
Bank Franchise Tax	80% of State rate of 1%/\$100 of net capital	(VA Code §58.1 Chapter 12) (Town Code 74-4)
Cigarette Tax	.65 per pack	(VA Code §58.1-3840) (Town Code 74-180)
Transient Occupancy Tax	3% of amount paid for lodging or use of space	(VA Code §58.1-3840) (Town Code 74-222)
Meals Tax	5%	(VA Code §58.1-3840) (Town Code 74-82)
Loudoun County Gas Tax	County voluntary contribution to the Town	
Communications Tax	5% of sales price of each communications service collected by State and apportioned to localities.	(VA Code §58.1-648)
Community Events Sign	\$55 (in Town org) / \$65 (out of Town org)	
Right of Way Use Application Fee	\$40.00	(VA Code § 56-468.1)
Right of Way Reinstatement Fee	\$30.00	(VA Code § 56-468.1)
Right of Way Performance Guarantee Fee	100% of Project Cost	(VA Code § 56-468.1)
Right of Way Use Fee	\$1.05 per access line	(VA Code § 56-468.1)
Bad Check Fee	\$50	(VA Code § 15.2-106) (Town Code 1-18)
Ordinance Mowing Administrative Fee	20% of Fees	
Mowing Fee	Cost of Contractor Mowing	
Certified Letter Fee - Violation Notice	Current USPS Rate	
Certified Letter Fee - Invoice	Current USPS Rate	

Town of Purcellville
Master Tax & Fee Schedule
Adopted Effective July 1, 2016 (FY 2016-2017)

CATEGORY	TAX RATE OR FEE	CODE REFERENCE
POLICE		
Child restraint/safety belt violation (under 18 years, first offense - pay fine only)	\$50.00	
Disabled parking violation	\$150.00	
Driving wrong way on one-way street	\$30.00	
Earphones while driving	\$25.00	
Equipment violation (each charge)	\$30.00	
Expired rejection sticker	\$50.00	
Failure to dim headlights while moving	\$30.00	
Failure to display license plates	\$25.00	
Failure to drive on right side of highway	\$30.00	
Failure to give proper signal	\$30.00	(VA Code § 46.2-851)
Failure to have vehicle inspected	\$30.00	
Failure to correct defects	\$50.00	
Failure to obey highway signs	\$30.00	(VA Code § 46.2-830)
Failure to obey traffic lights	\$100.00	(VA Code § 46.2-833)
Evasion of traffic control device	\$50.00	
Failure to obtain registration	\$25.00	
Failure to secure load	\$30.00	
Failure to use seat belt (pay fine only)	\$25.00	
Failure to yield right of way	\$30.00	(VA Code § 46.2-820 to § 46.2-829)
Following too closely	\$30.00	(VA Code § 46.2-816)
Illegal radar detector	\$40.00	
Impeding flow of traffic	\$30.00	
Improper lane change	\$30.00	
Improper passing	\$30.00	
Improper towing	\$30.00	
Improper U-turn	\$30.00	(VA Code § 46.2-845)
Speeding (other than in a residence zone, highway work zone or school crosswalk)	\$6.00 per MPH over speed limit	(VA Code § 46.2-870 to § 46.2-876)
Speeding in residence zone	\$200.00 plus \$8.00 per MPH over speed limit	(VA Code § 46.2-878.2)
Highway Safety Corridor moving violation (double the prepayable fine)	(double the prepayable fine)	(VA Code § 46.2-947)

Town of Purcellville
Master Tax & Fee Schedule
Adopted Effective July 1, 2016 (FY 2016-2017)

CATEGORY	TAX RATE OR FEE	CODE REFERENCE
COMMUNITY DEVELOPMENT		
Administrative Permits		
Zoning Permits		
New construction:		
Residential	\$200	(VA Code § 15.2-2286)
Non-Residential	\$250	
Additions & Alterations:		
Residential	\$75	(VA Code § 15.2-2286)
Non-Residential	\$150	
Accessory Structures:		
Decks, fences & sheds under 150 sq ft	\$50	(VA Code § 15.2-2286)
All other accessory structures	\$75	
Construction Trailer	\$300/year	(VA Code § 15.2-2286)
Demolition	All structures \$150	
Home Occupation Permit	\$75	(VA Code § 15.2-2286)
Home Child Care Center (12 children or less)	\$100	(VA Code § 15.2-2286)
Occupancy Permit:		
Residential*	\$50	(VA Code § 15.2-2286)
Commercial*	\$150	
Temporary*	\$100	
*includes 1 inspection	\$100 for each re-inspection	
Sign Permits		
Permanent Signs		(VA Code § 15.2-2286)
	1-10 SF: \$75	
	11-30 SF: \$100	
	> 30 SF: \$150	
Temporary Signs	\$35	(VA Code § 15.2-2286)
Signs removed from public right of way	\$25	
Sign Waiver	\$75	(VA Code § 15.2-2286)
Master Sign Plan Amendment	\$50	(VA Code § 15.2-2286)
Board of Architectural Review Applications		
Preapplication Conference	\$75	
New Construction & Additions	\$350	
Exterior Alterations	\$250	
Repainting to New Color(s)	\$50	
Accessory Structures	\$50	
CDA Amendments	\$100	
Appeal to Council	\$250	
Administrative Review	\$50	
Demolition Application	\$75	

Town of Purcellville
Master Tax & Fee Schedule
Adopted Effective July 1, 2016 (FY 2016-2017)

CATEGORY	TAX RATE OR FEE	CODE REFERENCE
Site Plan		
Pre-Application Review	\$250	(VA Code § 15.2-2241)
Preliminary Site Plan	\$2,000 + cost of engineering consultant review (ECR) (consultant cost not to exceed \$2,500)	(VA Code § 15.2-2241)
Final Site Plan	\$2,500 + 2% of bonded improvements value + ECR cost (ECR cost not to exceed \$2,500)	(VA Code § 15.2-2241)
Preliminary/Final Site Plan	\$4,500 + 2% of bonded improvements value + ECR cost (ECR cost not to exceed \$2,500)	(VA Code § 15.2-2241)
Additional Submissions (applies to all site plans)	2nd & subsequent: \$500 + ECR cost (ECR cost not to exceed \$1,500)	(VA Code § 15.2-2241)
Revisions to Approved Site Plan	\$500 + ECR cost (ECR cost not to exceed \$1,500)	(VA Code § 15.2-2241)
Minor Site Plan	\$2,250 + ECR cost (ECR cost not to exceed \$1,250)	(VA Code § 15.2-2241)
Subdivision		
Pre-Application Review	\$250	(VA Code § 15.2-2241)
Preliminary Plat	\$2,500 + \$100/lot + ECR cost (ECR cost not to exceed \$350)	(VA Code § 15.2-2241)
Preliminary Plat Extension	\$350	(VA Code § 15.2-2241)
Preliminary Plat Revision (minor revision to approved preliminary plat)	\$300 + ECR cost (ECR cost not to exceed \$1,500)	(VA Code § 15.2-2241)
Minor Subdivision Plat (3 lots or less)	\$500 + \$100 per lot	(VA Code § 15.2-2241)
Final Plat (after prelim plat approval, may be phased if phasing is approved with prelim plat)	\$1,500 + \$100/lot	(VA Code § 15.2-2241)
Construction Plans (Public Facility Construction Plans)	\$1,500 + 1% of value of bonded improvements value + ECR cost (ECR cost not to exceed \$2,500)	(VA Code § 15.2-2241)
Revisions to Approved Construction Plans	\$500 + ECR cost (ECR cost not to exceed \$1,500)	(VA Code § 15.2-2241)
Preliminary/Final Subdivision Plat	\$4,000 + \$100/lot + ECR cost (ECR cost not to exceed \$250 for single party; \$500 for 2 or more parties; + cost of Town attorney review (cost of review not to exceed \$300)	(VA Code § 15.2-2241)
Boundary Line Adjustment & Lot Consolidation Plats		(VA Code § 15.2-2241)
Other Plats (i.e. Easement Plats, Correction Plats, etc.)	\$500 plus \$50 per lot + cost of Town Attorney review	(VA Code § 15.2-2241)
Additional Submissions (applies to all plats & plans)	2nd & subsequent: \$500 + ECR cost (ECR cost not to exceed \$1,500)	(VA Code § 15.2-2241)
Variation or Exception	\$500 for one; \$250 for each additional in same application; plus cost of public hearing, if required	(VA Code § 15.2-2241)
Grading Plan		
First Submission	\$500 + \$20 per acre + ECR cost (ECR cost not to exceed \$1,500)	(VA Code § 15.2-2241)
Additional Submissions	2nd & subsequent: \$250 + ECR cost (ECR cost not to exceed \$1,000)	(VA Code § 15.2-2241)

Town of Purcellville
Master Tax & Fee Schedule
Adopted Effective July 1, 2016 (FY 2016-2017)

CATEGORY	TAX RATE OR FEE	CODE REFERENCE
Performance Bonds and As-Built Site Inspections		
As-Built Submissions	\$300 + ECR cost, not to exceed \$1,000 in the aggregate; \$100 per inspection after 1st inspection	(VA Code § 15.2-2241)
Bond approval	\$250 + ECR cost, not to exceed \$500 in aggregate	(VA Code § 15.2-2241)
Bond extension	\$250 per year extended	(VA Code § 15.2-2241)
Bond reduction	For Bonds \$3,500 or larger: \$350 + ECR cost (includes 1 inspection) + \$100 for each additional inspection For Bonds under \$3,500: \$250 (includes 1 inspection) + \$100 for each additional inspection	(VA Code § 15.2-2241)
Bond release	For Bonds \$3,500 or larger: \$350 + ECR cost (includes 2 inspections – punch list & final) + \$100 for each additional inspection For Bonds under \$3,500: \$250 (includes 2 inspections) + \$100 for each additional inspection	(VA Code § 15.2-2241)
Lawn Establishment Winter Cash Bond Processing Fees	Application Fee: \$50 Bond Release Fee: \$100 per bond	(VA Code § 15.2-2241)
Lawn Establishment Winter Bond for Single Family Homes	\$4,000	(VA Code § 15.2-2241)
Lawn Establishment Winter Bond for Townhomes	\$2,000	(VA Code § 15.2-2241)
Landscaping Bond	\$250 Plus Actual Cost of Landscaping	
Land Use & Legislative Applications		
Zoning Map Amendment	0-5 ac: \$2,500 5-10 ac: \$3,500 10-25 ac: \$6,500 25-100 ac: \$7,500 >100 ac: \$8,500 + \$25 each add'l ac.	(VA Code § 15.2-2286)
Proffer or Proffered Plan Amendment	\$5,000	(VA Code § 15.2-2286)
PDH Final Development Plan Administrative Amendment	\$1,000	(VA Code § 15.2-2286)
Comprehensive Plan Amendment	\$2,500	(VA Code § 15.2-2286)
Special Use Permit	\$2,000	(VA Code § 15.2-2286)
Commission Permit	\$750	(VA Code § 15.2-2286)
Ordinance Text Amendment	\$2,500	(VA Code § 15.2-2286)
Annexation Applications		
Annexation Request	0-5 acres: \$10,000 > 5 acres: \$10,000 + \$50 each add'l acre	(VA Code § 15.2-2286)

Town of Purcellville
Master Tax & Fee Schedule
Adopted Effective July 1, 2016 (FY 2016-2017)

CATEGORY	TAX RATE OR FEE	CODE REFERENCE
Board of Zoning Appeals Applications		
Variance	\$500 + cost of newspaper ad, not to exceed an	(VA Code § 15.2-2286)
Special Exceptions	\$500 + cost of newspaper ad, not to exceed an	(VA Code § 15.2-2286)
Appeals of Admin Decision	\$500 + cost of newspaper ad, not to exceed an	(VA Code § 15.2-2286)
Misc. Zoning Fees		
Readvertise Public Hearing	Cost of newspaper ad, up to \$500	(VA Code § 15.2-2286)
Renotify Property Owners	\$150	(VA Code § 15.2-2286)
Zoning Clearance Letter	\$25	(VA Code § 15.2-2286)
Zoning Determination	\$150	(VA Code § 15.2-2286)
Traffic Consultant Review Fee	Not to exceed \$3,000	(VA Code § 15.2-2286)
Zoning Publications		
Comprehensive Plan	Paper: \$45 CD: \$5 when available	(VA Code § 15.2-2286)
Zoning Ordinance	Unbound: \$25 Bound: \$40	(VA Code § 15.2-2286)
Zoning Map or other Maps	Small (up to 11 x 17): \$5 Large (larger than 11 x 17): \$25	(VA Code § 15.2-2286)
Subdivision Ordinance (LDSCO)	\$10	(VA Code § 15.2-2286)
Facilities Standards Manual	\$30	(VA Code § 15.2-2286)
Publications Copied In-House	\$0.10 per page	(VA Code § 15.2-2286)
UTILITIES		
Water Supply System		
Water Usage Rates		
1st Tier (to 5,000)	\$6.34/1000 gallons	(VA Code § 82-7) (VA Code § 82-44)
2nd Tier (5,001-10,000)	\$8.46/1000 gallons	
3rd Tier (10,001-15,000)	\$10.20/1000 gallons	
4th Tier (15,001-20,000)	\$12.14/1000 gallons	
5th Tier (20,001-50,000)	\$15.15/1000 gallons	
6th Tier (50,001-100,000)	\$17.29/1000 gallons	
7th Tier (100,001-150,000)	\$19.44/1000 gallons	
8th Tier (100,001-200,000)	\$21.57/1000 gallons	
9th Tier (200,001-250,000)	\$24.57/1000 gallons	
10th Tier (250,001-300,000)	\$26.71/1000 gallons	
11th Tier (300,001-350,000)	\$28.84/1000 gallons	
12th Tier (350,001-400,000)	\$30.98/1000 gallons	
13th Tier (400,001-450,000)	\$33.12/1000 gallons	
14th Tier (450,001-500,000)	\$38.47/1000 gallons	
15th Tier (500,001-550,000)	\$43.81/1000 gallons	
16th Tier (550,001-600,000)	\$49.15/1000 gallons	
17th Tier (600,001 and over)	\$54.50/1000 gallons	

**Town of Purcellville
Master Tax & Fee Schedule
Adopted Effective July 1, 2016 (FY 2016-2017)**

CATEGORY	TAX RATE OR FEE	CODE REFERENCE
Fixed Service Fee (based on meter size of account)		
5/8"	\$15.00	(VA Code § 82-7) (VA Code § 82-44)
3/4"	\$15.00	
1"	\$37.50	
1.5"	\$75.00	
2"	\$119.99	
3"	\$239.48	
4"	\$374.97	
6"	\$479.93	
8"	\$1,199.88	
<i>*Out of Town is Double the In-Town Rate</i>		
Wastewater Collection System		
Wastewater Usage Rate	Flat rate \$15.19/1000 gallons	(VA Code § 82-7) (VA Code § 82-166)
Fixed Service Fee (based on meter size of account)		
5/8"	\$15.00	(VA Code § 82-7) (VA Code § 82-44)
3/4"	\$15.00	
1"	\$37.50	
1.5"	\$75.00	
2"	\$119.99	
3"	\$239.48	
4"	\$374.97	
6"	\$479.93	
8"	\$1,199.88	
<i>*Out of Town is Double the In-Town Rate</i>		
Water Supply System		
Handling Fee for New Account (Water)	\$10.00	(VA Code § 82-167)
Penalty (Late Fee)	10%	
Interest	10% per annum	
Pre-disconnect door announcement	\$10.00	
Reconnection Fee (terminated fee)	\$50.00	
Emergency call-out fee	\$100.00	
Deposit Rates	Residential: \$300.00 Business: \$300.00 Restaurant: \$750.00 Apartments: \$3,000.00 Laundry Mats: \$7,050.00	

AN ORDINANCE:

ADOPTING FISCAL YEAR 2017 TAX RATES, FINES, AND FEES; AMENDING THE PURCELLVILLE TOWN CODE BY ADDING "APPENDIX A," SETTING FORTH THE MASTER TAX AND FEE SCHEDULE

**Town of Purcellville
Master Tax & Fee Schedule
Adopted Effective July 1, 2016 (FY 2016-2017)**

CATEGORY	TAX RATE OR FEE	CODE REFERENCE
Bulk Water Fee (New Fee)		
Water usage rate	\$11.00/1,000 gallons	(Town Code § 82-192)
Per day Administrative Fee	\$50	
Availability Fee	3/4": \$38,631	
In-Town*	1": \$64,385	
	1.5": \$128,770	
	2" T-10: \$206,032	
	2" HP Turbine: \$206,032	(VA Code § 82-7)
	3" HP Turbine: \$386,310	(VA Code § 82-44)
	4" HP Turbine: \$643,850	
	2" T/F Compound: \$206,032	
	3" T/F Compound: \$386,310	
	4" T/F Compound: \$643,850	
	6": \$1,287,700	
<i>*Out of Town is Double the In-Town Rate</i>		
General Construction Permit for Distribution Mains (VDH review of new Water Lines)	\$500 Preliminary Plan	(Waterworks Regulations* 12VAC5-590-200)
New Line Flushing Request	\$1.50/LF WL +\$500 for Final Site Plan	
	\$50 Administrative Fee + \$ (current water rate)/1000 gallons water used	(Waterworks Regulations* 12VAC5-590-800)
	<i>*§ 32.1-170 of the Code of VA authorizes V/DH to adopt the VA Administrative Code (VAC) for Waterworks Regulations</i>	
Hydrant Flow Test	\$200	
Meter Testing Fee (customer request)	\$100	
Meter Fee	5/8": \$275	
	3/4": \$328	
	1": \$394	
	1.5": \$564	
	2" T-10: \$709	
	2" HP Turbine: \$944	(VA Code § 82-7)
	3" HP Turbine: \$1,469	(VA Code § 82-44)
	4" HP Turbine: \$2,281	
	2" T/F Comp.: \$2,013	
	3" T/F Comp.: \$2,749	
	4" T/F Comp.: \$3,731	
Water Theft Fines	First Offense: \$1,000*	
	Second Offense: \$1,500*	(Town Code § 82-86)
	Third or Subsequent Offense: \$2,000*	
	*Plus water consumption.	
Water Meter Tampering/Damage	Penalty for Improper Use: \$500	
	Damage to Meter: \$275	(Town Code § 82-53)

**Town of Purcellville
Master Tax & Fee Schedule
Adopted Effective July 1, 2016 (FY 2016-2017)**

CATEGORY	TAX RATE OR FEE	CODE REFERENCE
Wastewater System		
Handling Fee for New Account (Sewer)	\$10.00	(VA Code § 82-7)
Penalty (Late Fee)	10%	(VA Code § 82-7)
Interest	10% per annum	(VA Code § 82-7)
Availability Fee In-Town*	5/8": \$21,600 3/4": \$32,400 1": \$54,000 1.5": \$108,000 2" T-10: \$172,800 2" HP Turbine: \$172,800 3" HP Turbine: \$324,000 4" HP Turbine: \$540,000 2" T/F Comp.: \$172,800 3" T/F Comp.: \$324,000 4" T/F Comp.: \$540,000 6": \$1,080,000	(VA Code § 82-7) (VA Code § 82-44)
New Sewer Line Flushing Request	\$50 Administrative Fee + water used	
*Out of Town is Double the In-Town Rate		
Grease/Grit Interceptor Policy and Program		
Failure to maintain on-site records	1st Offense: warning letter 2nd Offense: \$100 3rd Offense: \$150 4th Offense: \$300	(Town Code § 82-192)
Inspection Hindrance (equipment related)	1st Offense: warning letter 2nd Offense: \$100 3rd Offense: \$150 4th Offense: \$300	(Town Code § 82-192)
Interceptor in excess of 25% full	1st Offense: warning letter 2nd Offense: \$300 3rd Offense: \$450 4th Offense: \$1,000	(Town Code § 82-192)
Interceptor in excess of 75% full	1st Offense: warning letter 2nd Offense: \$300 3rd Offense: \$500 4th Offense: \$1,000	(Town Code § 82-192)
Failure to maintain interceptor other than cleaning	1st Offense: warning letter 2nd Offense: \$300 3rd Offense: \$500 4th Offense: \$1,000	(Town Code § 82-192)

AN ORDINANCE: ADOPTING FISCAL YEAR 2017 TAX RATES, FINES, AND FEES; AMENDING THE PURCELLVILLE TOWN CODE BY ADDING "APPENDIX A," SETTING FORTH THE MASTER TAX AND FEE SCHEDULE

Town of Purcellville
Master Tax & Fee Schedule
Adopted Effective July 1, 2016 (FY 2016-2017)

CATEGORY	TAX RATE OR FEE	CODE REFERENCE
Source of sewer blockage	1st Offense: warning + clean up costs 2nd Offense: \$500 + clean up costs 3rd Offense: \$1,000 + cleanup costs 4th Offense: termination of service	(Town Code § 82-192)
Falsification of maintenance or cleaning records and noncompliance with Policy and Program	1st Offense: warning letter 2nd Offense: \$500 3rd Offense: \$1,000 4th Offense: termination of service	(Town Code § 82-192)
Refusal for Inspection	Termination of Service	
Telecommunication Fees		
Lease Signing Fee	\$500	
Application to Locate on Town property or to Modify Existing Contract	\$500	
PARKS & REC		
Events		
Event Permit Application Review Fee	\$75	(Ordinance No. 15-09-02)
Street Closure Fee for Events	\$100 per day or portion thereof	(Ordinance No. 15-09-02)
Town Events Specialist: (for event planning services)	\$30 per hour	(Ordinance No. 15-09-02)
Public Works Fee for Events	Up to \$65 per employee per hour	(Ordinance No. 15-09-02)
Town Police Fee for Events	Up to \$65 per officer per hour	(Ordinance No. 15-09-02)
Train Station Fees		
Full day Use (over 6 hours)	\$280	
Half day Use (6 hours)	\$210	
Four Hour Block	\$140	
Two Hour Block	\$70	
One Hour Block	\$40	
Non Profits with 501C3 Status	\$50 per 4 hour block	
Community Garden Fees		
Community Garden Rental Fee	\$25	
Community Garden Security Deposit	\$50 (Refundable)	

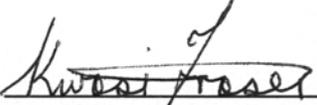
AN ORDINANCE:

ADOPTING FISCAL YEAR 2017 TAX RATES, FINES, AND FEES; AMENDING THE PURCELLVILLE TOWN CODE BY ADDING "APPENDIX A," SETTING FORTH THE MASTER TAX AND FEE SCHEDULE

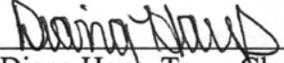
Cross References

Va. Code §§ 15.2-2119, 15.2-2122, 15.2-2143, 15.2-105, 15.2-1104, 15.2-1125, and Town Code §§ 82-76 and 82-166.

PASSED THIS 14TH DAY OF JUNE, 2016.


Kwasi A. Fraser, Mayor
Town of Purcellville

ATTEST:


Diana Hays, Town Clerk

This page intentionally left blank

about actual or probable litigation concerning the Heating, Ventilation, and Air Conditioning system in Town Hall, because such consultation and briefing in an open meeting would adversely affect the negotiating or litigating posture of the public body.

The following individuals are requested to attend the closed meeting:

- 1) All Town Council members
- 2) Robert W. Lohr, Jr., Town Manager
- 3) Danny Davis, Assistant Town Manager
- 4) Sally Hankins, Town Attorney
- 5) Jeff Gilmore, Akerman LLP (via conference call)
- 6) Alex Vanegas, Director of Public Works

The motion was seconded by Council member Lehr.

Motion: Council member Jimmerson
Second: Council member Lehr
Carried: 7-0-0

Nave - Aye
Lehr - Aye
McConville - Aye
McCollum - Aye
Grim - Aye
Jimmerson - Aye
Mayor - Aye

Sally Hankins added that Jeff Gilmore would attend the meeting in person.

MOTION BY TOWN COUNCIL TO ADJOURN THE CLOSED MEETING AND RECONVENE THE OPEN MEETING

Council member McCollum made a motion that that the Town Council reconvene in an open meeting and that the minutes reflect no formal action was taken in the closed meeting. The motion was seconded by Vice Mayor McConville.

Motion: Council member McCollum
Second: Vice Mayor McConville
Carried: 6-0-1 Absent

McConville - Aye
Lehr - Aye
Nave - Aye
McCollum - Aye
Jimmerson - Aye
Grim - Absent
Mayor - Aye

**MOTION THAT THE RESOLUTION CERTIFYING THE CLOSED MEETING BE
ADOPTED AND REFLECTED IN THE MINUTES OF THE PUBLIC MEETING**

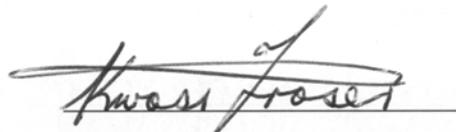
Council member McCollum made a motion that the Purcellville Town Council adopt Resolution 16-06-01 certifying the closed meeting of June 14, 2016. The motion was seconded by Council member Lehr.

Motion: Council member McCollum
Second: Council member Lehr
Carried: 6-0-1 Absent

Nave - Aye
Lehr - Aye
McConville - Aye
McCollum - Aye
Jimmerson - Aye
Grim - Absent
Mayor - Aye

ADJOURNMENT

With no further business, Council member Lehr made a motion to adjourn the meeting at 9:58 PM. The motion was seconded by Council member Jimmerson and approved unanimously.


Kwasi A. Fraser, Mayor


Diana Hays, Clerk of Council

Mayor
Kwasi A. Fraser

Council
Joan Lehr
John A. Nave
Patrick McConville II
Karen Jimmerson
Douglass J. McCollum
Kelli Grim



Town Manager
Robert W. Lohr, Jr.
Assistant Town Manager
Daniel C. Davis

221 S. Nursery Avenue
Purcellville, VA 20132
(540) 338-7421
Fax: (540) 338-6205

www.purcellvilleva.gov

**TOWN OF PURCELLVILLE
IN
LOUDOUN COUNTY, VIRGINIA**

RESOLUTION NO. 16-06-01

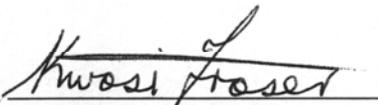
**PRESENTED: JUNE 14, 2016
ADOPTED: JUNE 14, 2016**

**A RESOLUTION: CERTIFYING THE CLOSED MEETING ON
JUNE 14, 2016**

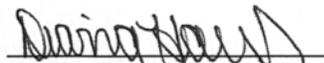
WHEREAS, the Town Council of the Town of Purcellville, Virginia, has this day convened a closed meeting in accordance with an affirmative recorded vote of the Purcellville Town Council and in accordance with the Virginia Freedom of Information Act.

NOW, THEREFORE, BE IT RESOLVED that the Purcellville Town Council does hereby certify that to the best of each member's knowledge, i.) only public business matters lawfully exempted from open meeting requirements under the Freedom of Information Act were discussed in the closed meeting to which this certification applies; and ii.) only such public business matters as were identified in the motion by which the said closed meeting was convened were heard, discussed or considered by the Purcellville Town Council.

PASSED THIS 14TH DAY OF JUNE, 2016.


Kwasi A. Fraser, Mayor
Town of Purcellville

ATTEST:


Diana Hays, Town Clerk

June 14th Comments

Good Evening Residents, Council Members, and Staff,

I regret not being able to attend tonight, but before they leave the stage, I wanted to take a moment to thank Council members John Nave, Patrick McConville, and Joan Lehr for their service to the town.

For a number of years, I've been able to watch John and Patrick from the gallery, and believe they represented the town in a professional and positive manner. They spoke with passion for the town and compassion for its residents. They both should take much pride in the town's many achievements seen during their time in office.

As for Ms. Lehr, I've had many opportunities to work directly with her. Whether it was in town hall, in the Purcellville Business Association or on some school related project, I was always very impressed with her analytical ability and clarity of thought. Even more, in all of these roles, Joan was consistently professional and personally considerate. No matter what the situation, I've known Ms. Lehr to model the Rotary's "Four Way Test" when speaking:

1. Is it the truth?
2. Is it fair to all concerned?
3. Will it build goodwill and better friendships?
4. Will it be beneficial to all concerned?

.... and that is a standard we should all strive to better meet. Well done Joan.

Serving on council requires a substantial investment of time and energy and sacrifice of personal pursuits. Each of you gave this essentially volunteer job your all, so thank-you very much for your service to the Town of Purcellville. Your friends and neighbors are better off because of your contributions.

Sincerely,



Steve Varmecky



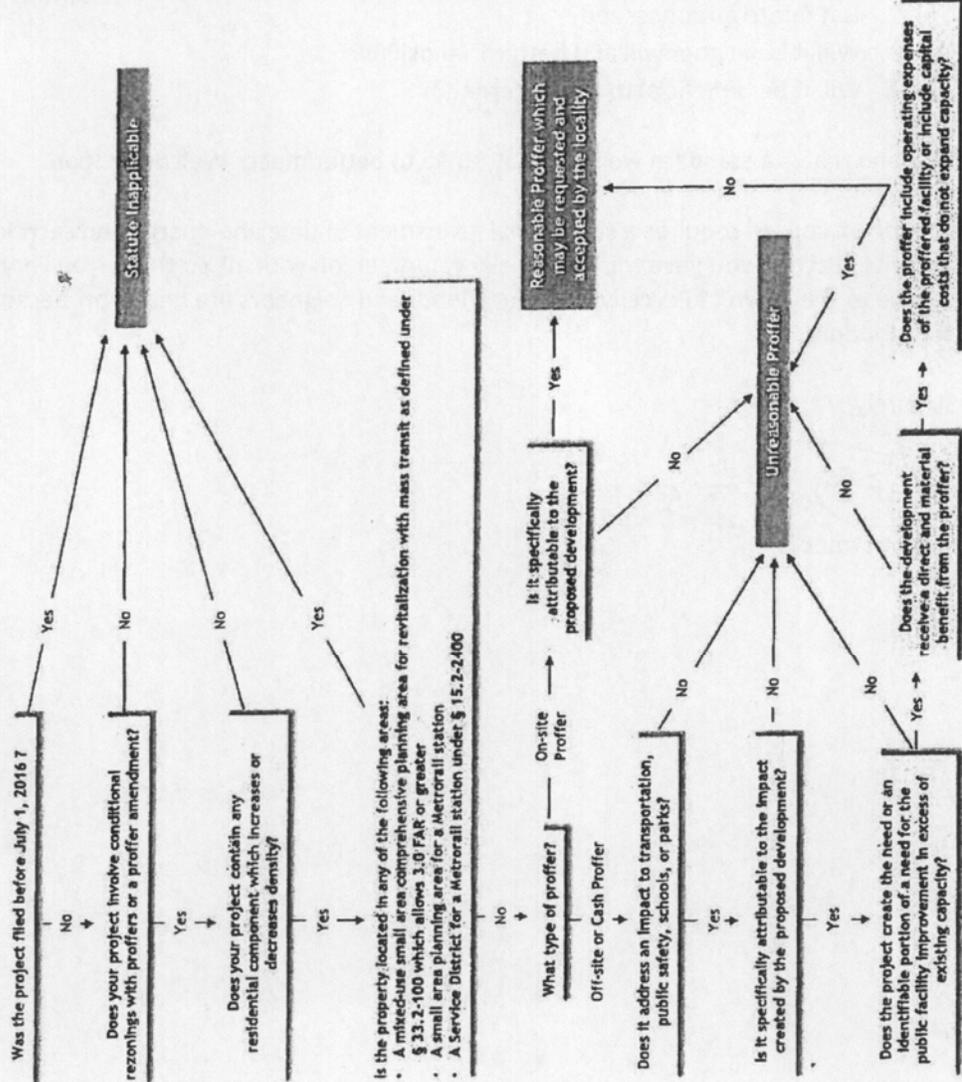
WALSH, COLUCCI
LUBLEY & WALSH, P.C.
NORTHERN VIRGINIA'S REAL ESTATE LAW FIRM

2016 PROFFER BILL / § 15.2-2303.4 FLOW CHART

Prepared by:
Andrew A. Painter & Samuel A. Irwin
apainter@thelandlawyers.com
sirvin@thelandlawyers.com

DISCLAIMER: For informational purposes only. Nothing contained within this document is intended to constitute legal advice. Readers should not act upon this information without seeking professional counsel.

DETERMINING PROFFER REASONABLENESS



CHALLENGING AN UNREASONABLE PROFFER

