



**SUPPLEMENTAL AGENDA
TOWN COUNCIL REGULAR MEETING
FEBURARY 9, 2016, 7:00 PM
TOWN HALL COUNCIL CHAMBERS**

- 1) Addition to **CLOSED MEETING**
 - 15.a. Closed Meeting
 - i. Applicant Information for Town Council Vacancy
 - 1. Raul George Aramayo (pgs. 3-5)
 - 2. Ryan James Cool, Sr. (pgs. 7-12)
 - 3. Eamon Coy (pgs. 13-16)
 - 4. Melanie Fuller (pgs. 17-22)
 - 5. Kelli Grim (pgs. 23-32)
 - 6. Amanda Athilia Kadilak (pgs. 33-36)
 - 7. Ronald B. Rise, Jr. (pgs. 37-41)
 - 8. Marcos A. Salinas (pgs. 43-48)
 - 9. Rebecca Elizabeth Evans Visna (pgs. 49-53)
 - 10. James O. Wiley (pg. 55)

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Hays, Diana

From: noreply@civicplus.com
Sent: Sunday, February 07, 2016 7:29 PM
To: Hays, Diana
Subject: Online Form Submittal: Appointed Committees, Commissions & Boards Application

If you are having problems viewing this HTML email, click to view a [Text version](#).

Appointed Committees, Commissions & Boards Application

The Town Council of Purcellville is accepting applications from citizens who are interested in serving on one of our appointed boards, committees, or commissions. The Town relies heavily on citizens to staff our advisory organizations. Please take time to complete the following information.

The information provided with this application is public information and acknowledge that interviews are generally conducted during a public meeting. *

I understand

Full Name: Raul George Aramayo
Home Phone #: n/a Cell: 703 431-9516 Work: 703 853-2398
Street Address: 224 Override Ct, Purcellville, Va 20132
Mailing Address: Same
Email Address: rga7thlid@gmail.com

Does the applicant have a financial interest in, or is the applicant related to anyone with a financial interest in, any matter that is either pending before the Committees, Commissions & Boards or is likely to come before the Committees, Commissions & Boards? *

Yes No

If Yes, please explain:

Please check any of the Boards, Committees or Commissions to which you would like to be considered for appointment: *

Board of Architectural Review Parks and Recreation Advisory Board
 Board of Zoning Appeals Planning Commission
 Committee on the Environment Town Council (when vacancy occurs)
 Purcellville Arts Council Tree and Beautification Commission
 Economic Development Advisory Committee

Please check any of these areas of special interest which may apply to you:

Environment Land Use
 Public Services Real Estate
 Architecture Finance
 Utilities Preservation
 Transportation Other

If you chose Other, please explain:

Please attach a letter or resume describing your interest in being part of the Town's governmental process and how you feel you can contribute.

For additional information, please contact:

Diana Hays, Town Clerk
dhays@purcellvilleva.gov
540-751-2334

Attach Resume

Attach Letter of Interest

Town Council App.docx

* indicates required fields.

View any uploaded files by [signing in](#) and then proceeding to the link below:

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Full Name:: Raul George Aramayo

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Cell:: 703 431-9516

Work:: 703 853-2398

Street Address:: 224 Override Ct, Purcellville, Va 20132

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Does the applicant have a financial interest in, or is the applicant related to anyone with a financial interest in, any matter that is either pending before the Committees, Commissions & Boards or is likely to come before the Committees, Commissions & Boards? : No

If Yes, please explain::

Please check any of the Boards, Committees or Commissions to which you would like to be considered for appointment:: Town Council (when vacancy occurs)

Please check any of these areas of special interest which may apply to you: : Environment,Public Services,Architecture,Utilities,Transportation,Land Use,Real Estate,Finance,Preservation

If you chose Other, please explain::

Attach Resume:

Attach Letter of Interest: Town Council App.docx

Dear Mayor and town council members,

I would like to apply for the position of Purcellville town council member. I believe I am well suited to become a council member because of my leadership and customer service skills along with history and involvement in the community.

I have lived in Loudoun County since the early nineteen nineties. Raising three children in Leesburg then Hamilton, and finally the great town of Purcellville.

I have witnessed change in Purcellville and Loudoun County since the late nineteen eighties, when I was assigned as a United States Army recruiter. Seeing growth and progress in Loudoun and Fairfax counties, I fell in love with the small town feel of Purcellville, juxtaposed to Alexandria, Virginia.

I graduated from Groveton High School in Alexandria, VA class of nineteen eighty one. Then proceeded with an enlistment in the United States Army. After varied assignments, I was detailed to western Fairfax County as an Army recruiter. While assigned there, I had contact with many government agencies, federal, state, city, and town. Within my career in the United States Army and Army Reserve to include a stint in the Virginia Army National Guard, I was involved with many logistical contracts as well as the supervision and training of personnel in the communications field. In the private sector, I have worked in the electrical trade with MC Dean and am currently employed by Verizon Communications.

My three children were all raised in Loudoun County, have and are attending Loudoun Valley High School, and the two oldest attending James Madison University. As the father of my children, I have participated in their involvement with sports and cultural events. I have coached Loudoun Soccer and assisted with other sporting events. I have volunteered with church projects and boys and girls scouting events.

As a resident of Hirst Farm community, I have been a Board member of the home owners association for the past 3 years and President of the board my first year. During this tenure, work was started to upgrade and complete the storm water management pond at Hirst Farm. Winter water rescue training was conducted on the pond by the Volunteer Fire Department; Fourth of July festivities included a box car derby down A Street in Hirst Farm sponsored by the Purcellville Police Dept.

In conclusion I believe that working with and listening to the citizens of Purcellville is an important job and that work and life experiences are key to successful decision making. I know that when citizens show up for council meetings with something to say, they not only want to be heard but know that their concerns don't fall on deaf ears. I look forward to discussing my qualifications for the interim council seat at your convenience.

Sincerely,

R George Aramayo

Rga7thlid@gmail.com

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Hays, Diana

From: noreply@civicplus.com
Sent: Saturday, February 06, 2016 2:33 PM
To: Hays, Diana
Subject: Online Form Submittal: Appointed Committees, Commissions & Boards Application

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Appointed Committees, Commissions & Boards Application

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I understand

Full Name: Ryan James Cool, Sr.
Home Phone #: 540-751-9453 Cell: 571-528-2665 Work:
Street Address: 828 Devonshire Circle
Mailing Address: 828 Devonshire Circle
Email Address: coolhouse.rc@gmail.com

Does the applicant have a financial interest in, or is the applicant related to anyone with a financial interest in, any matter that is either pending before the Committees, Commissions & Boards or is likely to come before the Committees, Commissions & Boards? *

Yes No

If Yes, please explain:

Please check any of the Boards, Committees or Commissions to which you would like to be considered for appointment: *

Board of Architectural Review Parks and Recreation Advisory Board
 Board of Zoning Appeals Planning Commission
 Committee on the Environment Town Council (when vacancy occurs)
 Purcellville Arts Council Tree and Beautification Commission
 Economic Development Advisory Committee

Please check any of these areas of special interest which may apply to you:

Environment Land Use
 Public Services Real Estate
 Architecture Finance
 Utilities Preservation
 Transportation Other

If you chose Other, please explain:

Please attach a letter or resume describing your interest in being part of the Town's governmental process and how you feel you can contribute.

For additional information, please contact:

Diana Hays, Town Clerk
dhays@purcellvilleva.gov
540-751-2334

Attach Resume Resume-Cool_Ryan 2016.doc
Attach Letter of Interest Cover Letter.pdf

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Full Name:: Ryan James Cool, Sr.

Home Phone #:: 540-751-9453

Cell:: 571-528-2665

Work::

Street Address:: 828 Devonshire Circle

Mailing Address:: 828 Devonshire Circle

Email Address:: coolhouse.rc@gmail.com

Does the applicant have a financial interest in, or is the applicant related to anyone with a financial interest in, any matter that is either pending before the Committees, Commissions & Boards or is likely to come before the Committees, Commissions & Boards? : No

If Yes, please explain::

Please check any of the Boards, Committees or Commissions to which you would like to be considered for appointment:: Economic Development Advisory Committee, Planning Commission, Town Council (when vacancy occurs)

Please check any of these areas of special interest which may apply to you: : Environment, Public Services, Utilities, Land Use, Finance

If you chose Other, please explain::

Attach Resume: Resume-Cool_Ryan 2016.doc

Attach Letter of Interest: Cover Letter.pdf

6 February 2016

RE: Call for Residents Interested Serving an Interim Term on Town Council

To Whom It May Concern:

I am submitting this cover letter and Resume in response to the 3 Feb 2016 posting on the Town of Purcellville website regarding "Residents Interested Serving an Interim Term on the Town Council. <http://www.purcellvilleva.com/CivicAlerts.aspx?AID=1016>

My resume provides a summary of my background which includes leadership roles in both the Public Sector as a Senior Federal employee and in the Private sector with various firms. If any questions are had I would be happy to elaborate at that time rather than providing a detailed summary in this letter.

The citizens of the Town of Purcellville find themselves in a very critical time given the financial pressures on the Town. The impact of these pressures on each citizen in the current year and beyond is significant. Filling this, and all other key positions, will require that difficult decisions will have to be made collaboratively by the Town leadership, and my experience has proven that I can make those decisions while listening to the concerns of both the tax paying citizens and the other elected and non-elected staff.

Thank you for your consideration and I look forward to serving the citizens of the Town of Purcellville in the near future.

V/r

A handwritten signature in black ink that reads "Ryan J. Cool, Sr." The signature is written in a cursive style with a horizontal line under the "Sr." part.

Ryan J. Cool, Sr

828 Devonshire Circle

Ryan J. Cool, MPP, PMP
828 Devonshire Circle
Purcellville, VA 20132
coolhouse.rc@gmail.com
571-528-2665

Education

MPP, Public Policy, Nelson A. Rockefeller College of Public Affairs and Policy at the University of Albany

BA, Political Science, State University of New York, Potsdam, Magna cum Laude

Project Management Professional (PMP). Project Management Institute (PMI) certification completed 2006.

National Defense University- completed course in Strategic Information Technology Acquisition, 2009.

Defense Acquisition University, Acquisition 101, 2006 ; Contracting Officer Representative with a Mission Focus CLC106, 2008; Training for Contracting Officers Representative CLC222, 2011.

MBA coursework (completed the following classes: Managerial Economics, Business Policy and Strategic Planning)

Work Experience

Northrop Grumman Technology Services (NGTS) – Systems Modernization & Services Division – Health IT

August 2015 – present

Account Manager - Military Health/VA Programs

- Serve as the principal liaison point of contact with all key customers within assigned market segment and perform ongoing assessments of customer requirements, determine market trends and develop strategies for the application of NGTS capabilities and discriminators against specific customer needs / opportunities.
- Demonstrate knowledge of all addressable customer organizations, budgets, near, mid-term and long term procurements, competitors, required investments, and the customer set's future vision.
- Collaborate with customers to identify and shape near-term and long-term requirements, work directly with the appropriate Health Division executing organizations, manage the account's pipeline, manage the Acquisition Process (BAP) leading to opportunity identification and qualification, contribute to the groups strategic plan, and engage in the capture process through award.
- Lead close collaboration with various internal operating units to identify common solutions that meet the needs of that Division. Prepare comprehensive industry business/market plans that include in-depth analyses of market opportunities for Northrop Grumman products & services for the account.

Hewlett-Packard Enterprise Services - Federal Healthcare

August 2014 – August 2015

Military Health Client Executive

- Responsible for leading sales and business development of HP healthcare IT services and solutions such as electronic health records, interoperability, data analytics, and IT outsourcing. Markets include the public federal healthcare systems of the Department of Defense, Military Health System/Defense Health Agency and the Department of Veterans Affairs.
- Establishes the validity of a solution and its components with both short and long term implications.
 - Optimizes a solution to maximize HP competitive advantages.
 - Actively participates with the account team in account and opportunity planning on a global basis.
 - Provides solution advice, drives proposals, presentations, and other customer communications during pursuit.
 - Utilizes deep knowledge of customer value chain and business requirements to create and propose solutions.
 - Persuasively communicates the value of the solution in terms of financial return and impact on customer business goals.

Northrop Grumman Information Systems (NGIS) – Federal & Defense Technologies Division (FDTD)

November 2012 – August 2014

Program Manager - Military Health/VA Programs

- Advises the Director, Business Unit Vice President, and Government Relations on planning, budgeting and control to include creating and managing capture and B&P budgets ranging in size from \$50k to \$500k+ for opportunities ranging in size from <\$1 million to >\$100 million.
- Leads capture and proposal efforts across the Business and Operating Units assisting technical teams translate technologies to Military Health System needs. Routinely contributes to proposal content development and final review.
- Support the Military Health/VA Program area in business development, organizational, functional and programmatic expertise across the customer base.
- Serves as Customer Communications Lead to meet frequently with customers to identify and qualify target opportunities for Northrop Grumman and assists in positioning NG for those opportunities.
- Applies expert judgment and analysis for the design, development and implementation of solutions for Military Health and the VA utilizing corporate Position-to-Win techniques.
- Serve as Principal Investigator on internal research and development activity.

Department of Defense/Department of Veterans Affairs Interagency Program Office (DoD/VA IPO) – GS-15

March 2009 – November 2012

Senior Congressional Affairs Liaison

- Serve as the DoD Program Manager for the Congressional and Audit function of the Strategic Communications team within the Department of Defense (DoD)/Department of Veterans Affairs (VA) Interagency Program Office in support of the integrated electronic health record effort.
- Recognized as the Agency technical expert and authority responsible for using independent judgment, innovation and creativity to develop and recommend positions on issues or requirements for all aspects of the Congressional relations program when guidance is either unavailable or very limited.
- Responsible for developing testimonies, talking points, memorandums, and other written products that are used to brief Congressional Committees and the Government Accountability Office (GAO). These products articulate, interpret and explain highly complex, potentially controversial, and important policies, programs and other findings concerning data sharing activities spanning the two largest Federal Departments.
- Represents the Interagency Program Office in negotiating, justifying, defending, or resolving significant, controversial, and precedent setting issues related to the development of complex IT programs.
- Sets short and long-term policy priorities for the organization by providing advice and counsel to Senior Leadership on current and pending legislative action.
- Coordinate legislative activities with other Federal agencies, governmental entities, and industry representatives, including senior management officials of VA's Office of Policy and Planning.

TRICARE Management Activity –Office of the Assistant Secretary of Defense (Health Affairs) - Defense Health Information Management System (DHIMS) – GS-14

September 2008 – March 2009

Deputy Director, System Sustainment Branch

- Utilized PMI Project Management Principles to effectively manage project plans and schedules, estimate resources, monitor project activities, and measure/evaluate progress for 5 contracts with a value exceeding \$120 million.
- Executed the DHIMS mission to capture, manage, and share health data across the Department of Defense (DoD) enterprise by developing a collaborative problem solving Team of 20+ Contractor and Government personnel with a fully integrated Garrison and Theater suite of products.
- Served as technical manager with responsibility for strategic planning and directing current operations for healthcare IT systems and projects.

Applied Research and Engineering Sciences (ARES Corporation)

September 2007 – September 2008

Project Orion – Launch Abort System (LAS)

Senior Principal Subcontracts Administrator/Deputy Team Lead

- Managed of all contract related activities for the Attitude Control Motor of the LAS.
- Accountable for subcontractor cost, schedule, and technical performance of system development and verification of motor component of the Launch Abort System.
- Processed all contract related documents to include Contract Change Notices, Funding Requests, and deliverables
- Supported cost estimation, earned value reporting and analysis, and schedule status reporting
- Responsible for cost and schedule variance identification, explanation, impact assessment and the implementation of corrective actions to include the creation of Baseline Change Requests (BCR's)
- Task Lead for Engineering Requirement analysis in support of major Program realignment effort. Included requirement change assessment leading to Basis of Estimate (BOE) for final Proposal Development.

AXIOM Resource Management, Inc.

August 2004 – September 2007

TRICARE Management Activity –Office of the Assistant Secretary of Defense (Health Affairs)

Clinical Information Technology Program Office (CITPO)

Senior Fiscal Operations Analyst/ Contract Administrator

- Assisted the client to develop acquisition strategies, transform technical requirements into statements of work, review delivery order proposals, conduct research/analysis to resolve various contract related issues, analyze business processes, evaluate contract proposals, and perform contract audits.
- Coordinated a contract action to award training package to different vendor midstream due to schedule, quality, and cost concerns.

Ryan J. Cool, MPP, PMP

828 Devonshire Circle

Purcellville, VA 20132

coolhouse.rc@gmail.com

571-528-2665

- Contracts include focus on Logistics and Operations, Implementation and Training, Sustainment, System Performance, Data Management. Types of contracts managed include Firm Fixed Price (\$10 million); Time and Materials (\$62 million); Cost plus Award Fee (\$120 million).

Senior Systems Implementation Analyst

- Integral mediator in daily communications between the vendor and clients, resulting in streamlined communication and maximum effectiveness and value to the client.

- Developed and analysis of cost/performance metrics to maintain adequate staffing levels across the task.

- Responsible for oversight of all contract deliverables, totaling more than 450 individual documents.

- Coordinated 4 AHLTA (formerly CHCS II) Pre-Implementation Conferences for approximately 300 MTF leaders worldwide. Purpose was to provide deployment timelines and information on the various activities leading up to training.

AARP-Public Policy Institute (Health Team)

May 2002-Aug 2004

Policy Research Specialist

- Provided public policy research and analysis to inform AARP efforts on high priority issues such as Medicare prescription drug benefits, and comprehensive health care reform through verbal and written communication.

- Co-lead for updating Health Care Chapter of AARP's Policy Book 2004, to include policy updates and recommendations that are guides for AARP's volunteers, members and staff when acting on behalf of the association.

- Researched and authored Issue Briefs on matters such as the status of the Medicare Trust Funds, Canadian Drug Prices, Generic Drugs, and Health Care Cost Components.

- Completed "State Profiles 2003: Reforming the Health Care System," which compiles nearly 100 health indicators for each of the 50 states, D.C., Puerto Rico, and the Virgin Islands.

References:

LTC (USA retired) Patrick Shannon, CIV - DoD Healthcare Management System Modernization (DHMSM) Segment 1 Lead, Patrick.Shannon@dha.mil, 703-588-5727

COL (USA retired) Ann Wolford-Connors, CIV – Director, Informatics – Army Medical Department. Ann.WolfordConnors@us.army.mil, 571-278-3590

CDR (USN retired) Kristin McInerney, Senior Healthcare & Life Sciences Industry Consultant, Teradata. kristin.mcinerney@teradata.com, 571-246-2316

CAPT (USN retired) Michael Weiner, Director, Healthcare Strategic Services, IBM. mweiner@us.ibm.com, 281-636-8951

Hays, Diana

From: noreply@civicplus.com
Sent: Monday, February 08, 2016 10:37 AM
To: Hays, Diana
Subject: Online Form Submittal: Appointed Committees, Commissions & Boards Application

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I understand

Full Name: Eamon McA. Coy
Home Phone #: 540.751.9495 Cell: 571.274.1173 Work:
Street Address: 410 South Nursery Avenue
Mailing Address: 410 South Nursery Avenue
Email Address: eamoncoy@gmail.com

Does the applicant have a financial interest in, or is the applicant related to anyone with a financial interest in, any matter that is either pending before the Committees, Commissions & Boards or is likely to come before the Committees, Commissions & Boards? *

Yes No

If Yes, please explain:

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 Committee on the Environment Town Council (when vacancy occurs)
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 Economic Development Advisory Committee

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 Public Services Real Estate
 Architecture Finance
 Utilities Preservation
 Transportation Other

If you chose Other, please explain:

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For additional information, please contact:

Diana Hays, Town Clerk
dhays@purcellvilleva.gov
540-751-2334

Attach Resume E_Coy_resume.pdf
Attach Letter of Interest E_Coy_letterofinterest.pdf

* indicates required fields.

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Full Name:: Eamon McA. Coy

Home Phone #:: 540.751.9495

Cell:: 571.274.1173

Work::

Street Address:: 410 South Nursery Avenue

Mailing Address:: 410 South Nursery Avenue

Email Address:: eamoncoy@gmail.com

Does the applicant have a financial interest in, or is the applicant related to anyone with a financial interest in, any matter that is either pending before the Committees, Commissions & Boards or is likely to come before the Committees, Commissions & Boards? : No

If Yes, please explain::

Please check any of the Boards, Committees or Commissions to which you would like to be considered for appointment:: Town Council (when vacancy occurs)

Please check any of these areas of special interest which may apply to you: : Public Services,Utilities,Transportation,Preservation

If you chose Other, please explain::

Attach Resume: E_Coy_resume.pdf

Attach Letter of Interest: E_Coy_letterofinterest.pdf

Eamon M^cA. Coy

410 South Nursery Avenue
Purcellville, Virginia 20132
571.274.1173
eamoncoy@gmail.com

February 4, 2016

Purcellville Town Council
221 South Nursery Avenue
Purcellville, Virginia 20132

Mr. Mayor and Honorable Members of the Town Council,

After much consideration, I humbly offer my service to fill the vacant seat on the Purcellville Town Council. I believe intimate and local public service is a duty that calls many people in a small town such as ours and I am gratified to have answered that call in the past and excited about the opportunity to continue.

The Town of Purcellville is a dynamic and vibrant community, steeped in history even as our eyes look expectantly toward the future. We are blessed by both the old and the new: tranquil oases only yards from bustling streets; young families moving in next door to generations deep lineages; new needs, ideas and desires working in concert with profound respect for traditions. I believe the mission of our local government is to simultaneously nurture this history and fertilize the ground for the future. It would be my honor to serve alongside the current members of the Town Council working together to this aim.

As the chairman of the Parks and Recreation Advisory Board (PRAB) it is my great pleasure to work with fellow citizens, Town Council and Town staff to honor the past and fuel the future of Purcellville. I consider the mission of the PRAB to be analogous to that of the Town Council: showcasing our Town to visitors while also providing recreation and entertainment to our fellow citizens. I am lucky on the PRAB to be work in concert with a group of committed and conscientious people and I expect the person appointed to fill the vacant Town Council seat will have the same good fortune.

I wish You the best of Luck in your Deliberations and I remain, Your faithful Servant,



Eamon M^cA. Coy

Eamon M^cA. Coy

410 South Nursery Avenue
Purcellville, Virginia 20132
571.274.1173
eamoncoy@gmail.com

PROFILE

Mr. Coy has lived in Purcellville since 2009. He and his wife Jennifer have two children Levi (2) and Mary Anderson “Andy” (5).

EXPERIENCE

Account Executive/Sound Engineer, Ohm Productions, Inc. 2007-Present
Responsible for the securing, planning, and execution of a variety of special events including corporate conferences, concerts, galas, and theatrical events. Co-founder of the corporation in 2007.

Lacrosse Coach, Loudoun Country Day School 2014-Present
Coaching middle school boys of various skill levels in the team sport of lacrosse.

EDUCATION

Episcopal High School, Alexandria, Virginia — *class of 2004*

Northern Virginia Community College — *in progress*

Tisch School of the Arts, New York University — 2005 *partial*

VOLUNTEERISM

St. Peter’s Episcopal Church, Purcellville, Virginia — 2009-Present — member in good standing, Centennial Committee, volunteer in many ministries

Parks and Recreation Advisory Board — 2013-Present; chairman 2015-present

Emerick Elementary School — 2015-Present — classroom volunteer, PTO member

REFERENCES

Jeff Darby — Ohm Productions, Inc.

Cathy Darby — Purcellville Historic Society

The Rev. Thomas W. Simmons IV — Rector, St. Peter’s Episcopal Church

Sandy Nave — Parks and Recreation Advisory Board (longest serving member)

Hays, Diana

From: noreply@civicplus.com
Sent: Tuesday, February 02, 2016 2:40 PM
To: Hays, Diana
Subject: Online Form Submittal: Appointed Committees, Commissions & Boards Application

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I understand

Full Name: Melanie Fuller
Home Phone #: Cell: 540-303-7303 Work: 540-751-3215
Street Address: 400 Heartwood Ct
Mailing Address:
Email Address: mfuller@csg-llcusa.com

Does the applicant have a financial interest in, or is the applicant related to anyone with a financial interest in, any matter that is either pending before the Committees, Commissions & Boards or is likely to come before the Committees, Commissions & Boards? *

Yes No

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dhays@purcellvilleva.gov
540-751-2334

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Full Name:: Melanie Fuller

Home Phone #::

Cell:: 540-303-7303

Work:: 540-751-3215

Street Address:: 400 Heartwood Ct

Mailing Address::

Email Address:: mfuller@csg-llcusa.com

Does the applicant have a financial interest in, or is the applicant related to anyone with a financial interest in, any matter that is either pending before the Committees, Commissions & Boards or is likely to come before the Committees, Commissions & Boards? : No

If Yes, please explain::

Please check any of the Boards, Committees or Commissions to which you would like to be considered for appointment:: Town Council (when vacancy occurs)

Please check any of these areas of special interest which may apply to you: : Transportation, Land Use, Finance

If you chose Other, please explain::

Attach Resume: MAF NEW 9 15 15.doc

Attach Letter of Interest: Town Council Letter.pdf

MELANIE FULLER
400 Heartwood Court ▪ Purcellville, Virginia 20132
Telephone: 540.303.7303 ▪ Email: mfuller@csg-llcusa.com

February 2, 2016

Diana Hayes, Town Clerk
Town of Purcellville

I understand the Town Council may be appointing an interested citizen to replace Ben Packard. I would like to put my name forward for this appointment.

I have lived and worked Purcellville since 2006 and I feel like my experience as a volunteer and working partner with various local government agencies throughout my career make me an excellent candidate for the appointment.

Recently, I served a two year appointment on the Economic Development Advisory Council and I am currently appointed to the Board of Zoning Appeals. I understand that, were I appointed to the council, I would have to resign from the BZA.

I have an understanding of the differences in how government works and the collaborative efforts required to bring all stakeholders to a consensus in order to make our town the best place it can be.

Sincerely,

Melanie
Fuller



Digitally signed by Melanie Fuller
DN: cn=Melanie Fuller, o=Consulting Services
Group, ou=email-mfuller@csg-llcusa.com, c=US
Date: 2016.02.02 14:38:32 -0500

Appointed Committees, Commissions & Boards Application

The Town Council of Purcellville is accepting applications from citizens who are interested in serving on one of our appointed boards, committees, or commissions. The Town relies heavily on citizens to staff our advisory organizations. Please take time to complete the following information.

The information provided with this application is public information and acknowledge that interviews are generally conducted during a public meeting.*

I understand

Full Name:
 Home Phone #: Cell: Work:
 Street Address:
 Mailing Address:
 Email Address:

Does the applicant have a financial interest in, or is the applicant related to anyone with a financial interest in, any matter that is either pending before the Committees, Commissions & Boards or is likely to come before the Committees, Commissions & Boards? *

Yes

No

If Yes, please explain:

Please check any of the Boards, Committees or Commissions to which you would like to be considered for appointment:*

Board of Architectural Review

Parks and Recreation Advisory Board

Board of Zoning Appeals

Planning Commission

Committee on the Environment

Town Council (when vacancy occurs)

Purcellville Arts Council

Tree and Beautification Commission

Economic Development Advisory Committee

Please check any of these areas of special interest which may apply to you:

Environment

Land Use

Public Services

Real Estate

Architecture

Finance

Utilities

Preservation

Transportation

Other

If you chose Other, please explain:

Please attach a letter or resume describing your interest in being part of the Town's governmental process and how you feel you can contribute.

For additional information, please contact:

Diana Hays, Town Clerk
dhays@purcellvilleva.gov
540-751-2334

Attach Resume

[MAF NEW 9 15 15.doc](#)

Attach Letter of Interest

[Town Council Letter.pdf](#)

* indicates required fields.

MELANIE FULLER

400 Heartwood Court ▪ Purcellville, Virginia 20132
Telephone: 540.303.7303 ▪ Email: fullersinva@gmail.com

HUMAN RESOURCES/ACCOUNTING/ BUSINESS OPERATIONS

PROFESSIONAL OVERVIEW

- Broad business knowledge including extensive experience with finance and accounting systems and principles; solid understanding of accounting, reconciliation and general ledger (GL) skills, payroll and tax.
- HR Generalist with experience in recruiting, retention, benefits, compensation, records management, policy development and legal compliance.
- Demonstrated success in developing personnel manuals, corporate policy, job descriptions and management reports.
- Ability to work autonomously as well as collaboratively, interact effectively with key internal/external stakeholders, efficiently prioritize tasks, manage multiple and concurrent responsibilities and proactively resolve issues.
- Superior interpersonal, organizational, communication and problem-solving skills.

CORE COMPETENCIES

- *HR Department Set Up*
- *Office/Project Management*
- *Orientation and On-Boarding*
- *HR Policies and Procedures*
- *Organizational Compliance*
- *Financial Statements/Reporting*
- *Business and banking relations*
- *Employee/Vendor Relations*
- *Tax Return/W2/1099 Processing*
- *Benefits Administration*
- *Account Analysis/Reconciliation*
- *QuickBooks implementation*
- *Journal Entry Preparation/Posting*
- *Month/Year-End Close Reporting*
- *General office management*

EDUCATION

Loyola University New Orleans

Bachelor of Business Administration

TECHNICAL/SOFTWARE

- Microsoft Office (Excel, Outlook/Outlook Express, PowerPoint and Word)
- QuickBooks

PROFESSIONAL EXPERIENCE

Consulting Services Group, LLC
July 2012 – Present

Purcellville, VA

Vice President Human Resources

Provider of IT, Intelligence and Language services to the federal government in support of national security missions and government transformation for Intelligence, Defense and Federal Civilian clients.

- Developed, implemented and managed the human resource function, to include policy development, on-boarding, benefits, payroll and employee management.
- Work closely with accounting to assure accurate and timely financial metrics and statements.
- Managed all office systems and processes.

The Accounting Department, LLC
May 1997 – July 2012

Virginia & North Carolina

President/Owner

A consulting practice providing accounting and HR services for small business and non-profits.

- Implementation and management of accounting and human resource functions for clients including working with their in house staff on process management.
- Establish and maintain internal controls, accounting procedures and human resource functions for startup companies or companies in early growth phase.
- Liaison between clients and auditors assisting with GAAP and Yellow Book audits.

PROFESSIONAL EXPERIENCE (CONTINUED)

- Worked with clients on budget development, forecasting and analysis of cash flow.
- Prepared all compliance reporting to various government agencies.
- Implemented and managed HR programs. Including policy development and benefits management.
- Responsible for the preparation of tax returns for a variety of clients including partnerships, non- profits, S-Corps and personal returns.
- Direct all accounting functions for small business and non-profit clients including annual budget planning and reporting to the Board of Directors and other stakeholders.
- Successfully led the effort to obtain an SBA loan to help relocate and grow the business.
- Assist leadership in expanding business through partnerships and property acquisition.
- Assist a variety of clients with quarterly and annual reporting requirements for financial institutions and government entities.
- Prepare year-end financial statements for a variety of clients including non-profits, restaurants, construction companies, real estate companies, technology companies and government contractors.

References Furnished Upon Request

Hays, Diana

From: noreply@civicplus.com
Sent: Tuesday, February 02, 2016 4:56 PM
To: Hays, Diana
Subject: Online Form Submittal: Appointed Committees, Commissions & Boards Application

If you are having problems viewing this HTML email, click to view a [Text version](#).

Appointed Committees, Commissions & Boards Application

The Town Council of Purcellville is accepting applications from citizens who are interested in serving on one of our appointed boards, committees, or commissions. The Town relies heavily on citizens to staff our advisory organizations. Please take time to complete the following information.

The information provided with this application is public information and acknowledge that interviews are generally conducted during a public meeting. *

I understand

Full Name: Kelli Grim
Home Phone #: 540-338-1976 Cell: 703-881-8411 Work:
Street Address: 812 Devonsire Circle
Mailing Address:
Email Address: KelliGrim@gmail.com

Does the applicant have a financial interest in, or is the applicant related to anyone with a financial interest in, any matter that is either pending before the Committees, Commissions & Boards or is likely to come before the Committees, Commissions & Boards? *

Yes No

If Yes, please explain:

Please check any of the Boards, Committees or Commissions to which you would like to be considered for appointment: *

Board of Architectural Review Parks and Recreation Advisory Board
 Board of Zoning Appeals Planning Commission
 Committee on the Environment Town Council (when vacancy occurs)
 Purcellville Arts Council Tree and Beautification Commission
 Economic Development Advisory Committee

Please check any of these areas of special interest which may apply to you:

Environment Land Use
 Public Services Real Estate
 Architecture Finance
 Utilities Preservation
 Transportation Other

If you chose Other, please explain:

Please attach a letter or resume describing your interest in being part of the Town's governmental process and how you feel you can contribute.

For additional information, please contact:

Diana Hays, Town Clerk
dhays@purcellvilleva.gov
540-751-2334

Attach Resume

TC-Kelli Grim 2014 and 2015 applications.pdf

Attach Letter of Interest

TC-Letter of interest-Feb 1 2016-pdf.pdf

* indicates required fields.

View any uploaded files by [signing in](#) and then proceeding to the link below:

The following form was submitted via your website: Appointed Committees, Commissions & Boards Application

The information provided with this application is public information and acknowledge that interviews are generally conducted during a public meeting.: I understand

Full Name:: Kelli Grim

Home Phone #:: 540-338-1976

Cell:: 703-881-8411

Work::

Street Address:: 812 Devonsire Circle

Mailing Address::

Email Address:: KelliGrim@gmail.com

Does the applicant have a financial interest in, or is the applicant related to anyone with a financial interest in, any matter that is either pending before the Committees, Commissions & Boards or is likely to come before the Committees, Commissions & Boards? : No

If Yes, please explain::

Please check any of the Boards, Committees or Commissions to which you would like to be considered for appointment:: Town Council (when vacancy occurs)

Please check any of these areas of special interest which may apply to you: : not checked

If you chose Other, please explain::

Attach Resume: TC-Kelli Grim 2014 and 2015 applications.pdf

Attach Letter of Interest: TC-Letter of interest-Feb 1 2016-pdf.pdf

Hays, Diana

From: Kelli Grim <kelligrim@gmail.com>
Sent: Tuesday, February 02, 2016 5:12 PM
To: Hays, Diana
Cc: Fraser, Kwasi; McConville, Patrick; McCollum, Doug; Jimmerson, Karen; Lehr, Joan; Nave, John; Lohr, Rob; Kelli Grim
Subject: Letter of interest for Vacant Town Council seat
Attachments: TC-Kelli Grim 2014 and 2015 applications.pdf; TC-Letter of interest-Feb 1 2016-pdf.pdf

Dear Diana, Mayor Fraser, and members of the Purcellville Town Council

I emailed my application from the town website and attached the documents below which included my letter of interest, and my 2014 and 2015 applications and documents.

I was unable to print or copy and paste the application from the town website, so I am emailing it as back up, and will be sure to bring enough copies to the Special Meeting tonight at 7pm.

As I have been here for 2 of the last 3 appointments, I was not sure just how the Council will decide to fill the position and I want to make sure that you are all aware that I have completed town applications since 2014 indicating my interest if a there was ever to be a vacancy on the Purcellville Town Council. I see this matter is on this evening's special meeting agenda, and I will offer some additional information during the public comment opportunity.

Thank you for your consideration in this matter.

Respectfully,

Kelli Grim

February 1, 2016

Town of Purcellville-Citizens
Mayor Kwasi Fraser and
Members of the Town Council
221 Nursery Ave.
Purcellville, VA 20132

Dear Purcellville Mayor and members of Town Council:

I am writing to express my sincere desire to be considered to be appointed to fill the recent Town Council seat vacated by the resignation of Ben Packard.

I have lived in Purcellville for 9 years, my background and professional experience includes over 20+ years of commercial and residential real estate, development, construction, land and hardscape design processes, project management and many other business skills.

As a resident of Purcellville, I have spent more than 7+ years regularly attending Town meetings and events that include but are not limited to Town Council, Infrastructure Committee, Ways and Means Committee, Planning Commission, Budget meetings and workshops, and many others. I believe this gives me a broad understanding and strong knowledge of Town policies, procedures, as well as showing my dedication and commitment to being an informed and engaged resident.

I have served on the Hirst Farm Homeowner Association Board for 7+ of my nine years as a resident of Purcellville. I was President for 3 years during some very difficult times before and after the developer went bankrupt. During the construction of our community we were faced with a number of difficult issues that required coordination of our HOA Board to work along with the Town of Purcellville, and Loudoun County to resolve construction, environmental, and public and private amenity issues. At the recent HOA Board elections I was selected by a majority vote to serve as the Treasurer for 2015.

Additional examples of my commitment to my community are evident by attending the majority of meetings for the last overall review of the Comprehensive Plan, all Charrettes and developer project information meetings, Town Council and Committee work sessions, training, and workshops.

I also attended at my own expense the - Plan Virginia Legal Seminar sponsored by Mike Chandler, May 29th in Charlottesville, VA. And I was the only resident that attended the entire all-day training/workshop for the Planning Commissioners in 2015. The town records will also show that I submitted applications for Committees, Commissions and Boards July 2014 and May 2015. On the applications I submitted previously, you will see that I had marked "Town Council (when vacancy occurs)" on both of them.

I look forward to the opportunity to speak with the Mayor and Town Council regarding the matter of my continued desire to serve the citizens of my town and be appointed to the vacant position on the Purcellville Town Council.

Respectfully submitted,
Kelli Grim
Purcellville Resident

Hays, Diana

From: noreply@civicplus.com
Sent: Tuesday, May 26, 2015 11:23 AM
To: Hays, Diana
Subject: Online Form Submittal: Appointed Committees, Commissions & Boards Application

If you are having problems viewing this HTML email, click to view a [Text version](#).

Appointed Committees, Commissions & Boards Application

The Town Council of Purcellville is accepting applications from citizens who are interested in serving on one of our appointed boards, committees, or commissions. The Town relies heavily on citizens to staff our advisory organizations. Please take time to complete the following information.

The information provided with this application is public information and acknowledge that interviews are generally conducted during a public meeting.*

[X] I understand

Full Name: Kelli Grim
Home Phone #: 540-338-1976 Cell: 703-881-8411 Work: 703-881-8411
Street Address: 812 Devonshire Circle, Purcellville, VA
Mailing Address:
Email Address: KelliGrim@gmail.com

Please check any of the Boards, Committees or Commissions to which you would like to be considered for appointment:*

- | | |
|--|--|
| <input type="checkbox"/> Board of Architectural Review | <input type="checkbox"/> Parks and Recreation Advisory Board |
| <input checked="" type="checkbox"/> Board of Zoning Appeals | <input checked="" type="checkbox"/> Planning Commission |
| <input type="checkbox"/> Committee on the Environment | <input checked="" type="checkbox"/> Town Council (when vacancy occurs) |
| <input type="checkbox"/> Purcellville Arts Council | <input type="checkbox"/> Tree and Beautification Commission |
| <input type="checkbox"/> Economic Development Advisory Committee | |

Please check any of these areas of special interest which may apply to you:

- | | |
|--|--|
| <input checked="" type="checkbox"/> Environment | <input checked="" type="checkbox"/> Land Use |
| <input type="checkbox"/> Public Services | <input checked="" type="checkbox"/> Real Estate |
| <input type="checkbox"/> Architecture | <input type="checkbox"/> Finance |
| <input checked="" type="checkbox"/> Utilities | <input checked="" type="checkbox"/> Preservation |
| <input checked="" type="checkbox"/> Transportation | <input type="checkbox"/> Other |

If you chose Other, please explain:

Please attach a letter or resume describing your interest in being part of the Town's governmental process and how you feel you can contribute.

For additional information, please contact:

Diana Hays, Town Clerk
dhays@purcellvilleva.gov
540-751-2334

Attach Resume Plan Virginia Legal Seminar-pdf.docx
Attach Letter of Interest BZA Letter of interest-May 2015-pdf.docx

* indicates required fields.

View any uploaded files by [signing in](#) and then proceeding to the link below:
<http://purcellvilleva.gov/Admin/FormHistory.aspx?SID=140>

The following form was submitted via your website: Appointed Committees, Commissions & Boards

May 25, 2015

Town of Purcellville-Citizens
Mayor Kwasi Fraser and
Members of the Town Council
221 Nursery Ave.
Purcellville, VA 20132

Dear Purcellville Mayor and members of Town Council:

I am writing to express my sincere desire to serve on the Purcellville Board of Zoning Appeals Committee. This letter of interest is in response to the recent press release sent on May 19, 2015 regarding a vacancy that directed citizens to submit resumes and/or letter of interest by June 1, 2015.

I have lived in Purcellville for just over 8 years, my background and professional experience includes over 20+ years of commercial and residential real estate, development, construction, land and hardscape design processes, project management and many other business skills.

As a resident of Purcellville, I have spent more than 6+ years regularly attending Town meetings and events that include but are not limited to Town Council, Infrastructure Committee, Ways and Means Committee, Planning Commission, and many others. I believe this gives me a broad understanding and strong knowledge of Town policies, procedures, as well as showing my dedication and commitment to being an informed and engaged resident.

I have served on the Hirst Farm Homeowner Association Board for 6+ of my eight years as a resident of Purcellville. I was President for 3 years during some very difficult times before and after the developer went bankrupt. During the construction of our community we were faced with a number of difficult issues that required coordination of our HOA Board to work along with the Town of Purcellville, and Loudoun County to resolve construction, environmental, and public and private amenity issues. At the recent HOA Board elections I was selected by a majority vote to serve as the Treasurer for 2015.

Additional examples of my commitment to my community are evident by attending the majority of meetings for the last overall review of the Comprehensive Plan, all Charrettes and developer project information meetings, Town Council and Committee work sessions, training, and workshops.

Also, please find attached my registration confirmation that I will be attending at my own expense for the full day - Plan Virginia Legal Seminar being held by Mike Chandler this Friday, May 29th in Charlottesville, VA.

I look forward to the opportunity to speak with the Mayor and Town Council regarding the matter of my continued desire to serve the citizens of my town and be appointed to the Board of Zoning Appeals by a majority vote by the Purcellville Mayor and members of the Purcellville Town Council.

Respectfully submitted,
Kelli Grim
Purcellville Resident

Hays, Diana

From: Kelli Grim <kelligrim@gmail.com>
Sent: Tuesday, May 26, 2015 11:31 AM
To: Hays, Diana; Fraser, Kwasi
Subject: BZA Letter of Interest and other document
Attachments: BZA Letter of interest-May 2015-pdf.docx; Plan Virginia Legal Seminar-pdf.docx

Dear Diana and Mayor Fraser,

I am sending this additional email as a back up to the recent online application I submitted today with the attachments I have included in this email.

I am following up with my letter of interest and a confirmation of my registration to attend later this week, the Plan Virginia Law Seminar in Charlottesville, VA that Mike Chandler recommended when I attended the all day Planning Commission training recently.

Thank you,
Kelli Grim, resident
703 881 8411

Dear Kelli Grim,

Thank you for registering for this event. We look forward to seeing you soon. If there is anything we can do to accommodate any special needs or requests you might have, please do not hesitate to contact us prior to the event.

Please print this confirmation for your records.

Event Information and Location

2015 LUEP Legal Seminar - Friday May 29th, 2015 – 7:45 AM - 4:00 PM

Charlottesville Omni Hotel
235 West Main Street
Charlottesville, 22902

Event Contacts:

Phone: (434) 971-5500

Please help us and let your friends, colleagues and followers know about our page: 2015 LUEP Legal Seminar

You can also share the below link in an email or on your website.

https://planvirginia.com/index.php?option=com_civicrm&task=civicrm/event/info&id=57&reset=1

Registration Fee(s) - Per Individual

1 - \$ 125.00

Total Amount: \$ 125.00

Registration Date: May 22nd, 2015

Transaction Date: May 22nd, 2015

Transaction # 3077b74bb820775fd4d67bac1dff277b

Paid By Credit Card

Registrant Information: Kelli Grim

Email: kelligrim@gmail.com



Search
Sunday, July 6, 2014
Mostly Sunny 55°F

Government Community Business Documents I Want To...

- Agendas & Minutes
- Public Notices
- Resident Info
- Payment Info
- Bid Board
- Jobs
- Police & Safety
- Subscribe to Notices

You are here: Home > Forms

Appointed Boards/Commissions Application

The Town Council of Purcellville is accepting applications from citizens who are interested in serving on one of our appointed boards, committees, or commissions. The Town relies heavily on citizens to staff our advisory organizations. Please take time to complete the following information.

Full Name: Kelli Grim
 Home Phone #: 540-338-1976 Cell: 703 881-8411 Work:
 Street Address: 812 Devonshire Circle
 Mailing Address:
 Email Address: KelliGrim@gmail.com

Please check any of the Boards, Committees or Commissions to which you would like to be considered for appointment: *

- | | |
|--|--|
| <input type="checkbox"/> Board of Architectural Review | <input type="checkbox"/> Parks and Recreation Advisory Committee |
| <input type="checkbox"/> Board of Zoning Appeals | <input checked="" type="checkbox"/> Planning Commission |
| <input type="checkbox"/> Committee for the Arts | <input type="checkbox"/> Town Council (when vacancy occurs) |
| <input type="checkbox"/> Economic Development Advisory Committee | |

Please check any of these areas of special interest which may apply to you:

- | | |
|--|---|
| <input type="checkbox"/> Environment | <input checked="" type="checkbox"/> Land Use |
| <input type="checkbox"/> Public Services | <input checked="" type="checkbox"/> Real Estate |
| <input type="checkbox"/> Architecture | <input type="checkbox"/> Finance |
| <input type="checkbox"/> Utilities | <input type="checkbox"/> Preservation |
| <input type="checkbox"/> Transportation | <input type="checkbox"/> Other |

Please attach a letter or resume describing your interest in being part of the Town's governmental process and how you feel you can contribute.

For additional information, please contact:

Jennifer Helbert, Town Clerk
 jhelbert@purcellvilleva.gov
 540-751-2333

* Indicates required fields.

Submit Reset Cancel

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July 6, 2014

Town of Purcellville
Mayor Kwasi Fraser,
Members of the Town Council,
and Citizens of Purcellville
221 Nursery Ave.
Purcellville, VA 20132

Good Afternoon to All,

I am writing to express my sincere interest and willingness to serve on the Purcellville Planning Commission, please keep my application and letter on file until there is an open position. I have lived in Purcellville with my husband and daughter for just over 7 years, my background and professional experience includes over 20+ years of real estate, development, construction, land and hardscape design processes, project management, and many other business skills I believe would be an asset to my Town.

I have spent more than 5+ years regularly attending Purcellville Town meetings and events that include Town Council, Town Council work sessions, Infrastructure Committee, Ways and Means Committee, Board of Architectural Review, EDAC, Planning Commission and many others. I believe this gives me a wealth of knowledge of Town policies and procedures, history of past developments and decisions, as well as showing my strong commitment to being an informed and engaged resident.

I have served on the Hirst Farm Homeowner Association Board for 5+ of my seven years as a resident of Purcellville. I was President for 3 years during some of our most difficult times before and after the developer went bankrupt. Our Board was faced with a number of difficult issues that required coordination of our HOA Board to work closely with our residents, Town of Purcellville, and Loudoun County to resolve construction, environmental, and public and private amenity issues. I also served on the Board of the Emerick Elementary PTO and Committees, volunteer and am a member of Concerns of Police Survivors, and numerous other charitable organizations.

I attended most of the Planning Commission meetings for the last overall review of the Comprehensive Plan, numerous Charrettes, and work sessions. I would like to be involved in the upcoming review of the Comprehensive Plan. I strongly believe it is very important that the process allows for current residents to be involved and provide their input.

I look forward to the opportunity to speak with the Mayor and Town Council regarding this matter. In the interest of open and transparent government that I sincerely believe residents agree should be practiced on all levels of the business of the Town of Purcellville, I request that any interview with members of the Town Council be held in an open session. It is just in the last 3 years that all appointment interviews began to be done in a closed session, and as a resident that attended many of the open interviews in the past I did not see any issues that arose to cause there to be a change.

Thank you in advance for your consideration to this matter. I believe that a majority of the residents of Purcellville would like to see the policy of closed sessions for appointing citizens to committees and commissions to be done in an open meeting.

Respectfully submitted,

Kelli Grim
Purcellville Resident

Hays, Diana

From: noreply@civicplus.com
Sent: Thursday, February 04, 2016 4:02 PM
To: Hays, Diana
Subject: Online Form Submittal: Appointed Committees, Commissions & Boards Application

If you are having problems viewing this HTML email, click to view a [Text version](#).

Appointed Committees, Commissions & Boards Application

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The information provided with this application is public information and acknowledge that interviews are generally conducted during a public meeting. *

I understand

Full Name: Amanda Athilia Kadilak
Home Phone #: n/a Cell: 571-334-5841 Work: 703-383-1330
Street Address: 419 McDaniel Drive
Mailing Address: Purcellville, VA 20132
Email Address: amandakadilak@gmail.com

Does the applicant have a financial interest in, or is the applicant related to anyone with a financial interest in, any matter that is either pending before the Committees, Commissions & Boards or is likely to come before the Committees, Commissions & Boards? *

Yes No

If Yes, please explain:

Please check any of the Boards, Committees or Commissions to which you would like to be considered for appointment: *

Board of Architectural Review Parks and Recreation Advisory Board
 Board of Zoning Appeals Planning Commission
 Committee on the Environment Town Council (when vacancy occurs)
 Purcellville Arts Council Tree and Beautification Commission
 Economic Development Advisory Committee

Please check any of these areas of special interest which may apply to you:

Environment Land Use
 Public Services Real Estate
 Architecture Finance
 Utilities Preservation
 Transportation Other

If you chose Other, please explain: Business Development

Please attach a letter or resume describing your interest in being part of the Town's governmental process and how you feel you can contribute.

For additional information, please contact:

Diana Hays, Town Clerk
dhays@purcellvilleva.gov
540-751-2334

Attach Resume Kadilak resume.pdf
Attach Letter of Interest cover letter town council.pdf

* indicates required fields.

View any uploaded files by [signing in](#) and then proceeding to the link below:

The following form was submitted via your website: Appointed Committees, Commissions & Boards Application

The information provided with this application is public information and acknowledge that interviews are generally conducted during a public meeting.: I understand

Full Name:: Amanda Athilia Kadilak

Home Phone #:: n/a

Cell:: 571-334-5841

Work:: 703-383-1330

Street Address:: 419 McDaniel Drive

Mailing Address:: Purcellville, VA 20132

Email Address:: amandakadilak@gmail.com

Does the applicant have a financial interest in, or is the applicant related to anyone with a financial interest in, any matter that is either pending before the Committees, Commissions & Boards or is likely to come before the Committees, Commissions & Boards? : No

If Yes, please explain::

Please check any of the Boards, Committees or Commissions to which you would like to be considered for appointment:: Town Council (when vacancy occurs)

Please check any of these areas of special interest which may apply to you: : Transportation, Preservation, Other

If you chose Other, please explain:: Business Development

Attach Resume: Kadilak resume.pdf

Attach Letter of Interest: cover letter town council.pdf

AMANDA ATHILIA KADILAK

419 McDaniel Drive; Purcellville, VA 20132 | (571) 334-5841 | amandakadilak@gmail.com

February 4, 2016

The Honorable Mayor Fraser,
Vice Mayor McConville,
and Councillors Nave, Lehr, Jimmerson, and McCollum
Town Hall
221 South Nursery Avenue
Purcellville, VA 20132

Dear Esteemed Town Leaders:

I am writing to signify my interest in filling the interim Town Council position announced yesterday through the civic alert system. I have spent most of my professional career in the federal government relations arena, representing municipalities across the country (towns, cities, counties, states, and alliances/combinations thereof) on policy issues and have recently been contemplating how I can leverage those years of experience on a more local level. I would love to be able to use what I've learned to help make my *own* community a better place, so yesterday's announcement seemed the perfect opportunity to see if I might be able to lend a hand and make some worthwhile contributions in this interim period.

I characterize myself as a forward-thinking fiscal conservative. I favor innovative solutions and out-of-the-box thinking to address challenging issues. Where feasible, I fully support public-private partnerships to connect private sector expertise and resources with public sector needs. I also firmly believe in open, transparent, and accountable governance. Some of the issues (and potential solutions) I hope to see addressed during this interim term include:

- Traffic calming measures, particularly on Main Street at peak hours. Would it be feasible to consider "mini" roundabouts at the intersections of Main & Hatcher, Main & South 9th/Ken Culbert, and/or Main & Pickwick? Abroad, many smaller roundabouts are simply painted onto the roadway itself, with no raised inner circle. This would be helpful on Main Street to accommodate larger trucks, school buses, and emergency vehicles so their turning radius isn't inhibited by raised berms.
- Business growth and prosperity. It pains me to see so many empty spaces for lease in Town and yet we are building even more capacity. I'm no different than anyone else - I'm attracted to shiny, new things - but we also need to attract and incorporate quality businesses into our *existing* infrastructure, or else the character of our community will be lost and we'll start looking like a boarded-up gold rush town after all the prospectors moved on. I would like to see the Town take the initiative to maintain an active inventory of available, existing spaces for lease - this could be conducted by the Community Development department under the guidance of the EDAC and housed as a sub-link under the "Business" heading on the Town's website. We also need to consider, what is keeping businesses from leasing existing spaces? To the extent possible, as a Dillon Rule state, is there any way to provide an incentive (reduction in BPOL rate for the first year of a multi-year lease, for example) to attract businesses to existing spaces?

Being that this would be my first foray into local governance, why should you even consider me in the face of all the other qualified candidates? I offer to you that I have no conflicts of interest, financial or otherwise, that would inhibit my ability to fairly consider any decisions put forth before the Council. I am beholden to no special interests. I have no axes to grind or ulterior motives for wanting to join the Council. As a proud Purcellville resident since 2006, I simply want to pay my dues back to the Town that has given me so much, by being the best advocate for its citizens that I can possibly be.

Sincerely,



Amanda Kadilak

AMANDA ATHILIA KADILAK

419 McDaniel Drive
Purcellville, VA 20132

(703) 383-1330 (office)
(571) 334-5841 (mobile)
akadilak@mwcapitol.com (work)
amandakadilak@gmail.com (personal)



EDUCATION

1999-2003 Randolph-Macon College Ashland, VA
B.A. in Political Science and International Relations, minor in French

- Course work focused on Congress and the political system, research methods, comparative governments, international terrorism, conflict resolution, American foreign policy, and French language, literature and culture.
- Cumulative 3.54 GPA, graduated *cum laude*, with Honors.

RELEVANT EXPERIENCE

Jan. 2005-Present Senior Associate – Federal Government Relations Fairfax, VA
Miller/Wenhold Capitol Strategies, LLC (2011-present)
CAPITAL PARTNERSHIPS (VA), Inc. (2005-2011) (acquired by Miller/Wenhold in 2011)

- Work closely with Members of Congress, Congressional committees, Hill staff, and Federal Agencies to advance client goals – primarily in the transportation and infrastructure policy sector, but also touching on EPA/Corps of Engineers water issues, fair housing, healthcare, & small business issues
- Attend and report on Congressional hearings and industry events, monitor committee action, track legislation, provide timely information and recommendations
- Coordinate and staff client fly-ins, prepare advocacy materials and testimony
- Research and prepare issue papers and legislative reports to help shape our strategies

Oct. 2014-Present President Fairfax, VA
The Virginia Small Business Partnership

- The Virginia Small Business Partnership serves as an advocacy body for the Virginia small business community and also as a bridge between policymakers and small businesses
- Each year, we host the Virginia Small Business Summit, which provides a unique opportunity for small businesses to gather together to generate policy recommendations to help move Virginia forward
- We use the recommendations generated at the Summit as the basis for our small business advocacy before state-level legislators and administration officials
- With Del. Tim Hugo's leadership, we were successful in naming September 21st as Small Business Day here in Virginia
- As President, I was 100% responsible for all aspects of planning, coordinating, and executing the past two Summits, the most recent of which was held this November; and in addition to 120+ small business owners, featured House of Delegates Speaker Bill Howell, Secretary of Transportation Grindly Johnson, and Director of Small Business and Supplier Diversity Tracey Jeter, amongst others
- I am also 100% responsible for the planning, coordination, and execution of our follow-up activities, which include developing and maintaining rapport with key legislators, regular updates to our network while the legislature is in session, issuing calls to action or alerts on important bills, and maintaining a strong presence on the web and social media outlets

ACCOMPLISHMENTS

- Professional Lobbying Certificate – earned in 2006 through the American League of Lobbyists, this certification signifies that I hold myself to the highest ethical standards for my profession
- Dean's List – all semesters
- Vice President – Political Science Students' Association
- Pi Sigma Alpha Political Science/International Relations honorary society
- National Scholastic Writing Awards – 1995, 1999 (Regional Awards 1995, 1997, 1998, 1999)

PERSONAL INFORMATION

- Interests: swimming, hiking, camping, writing, genealogy, supporting and encouraging local enterprises (farm-to-table, CSAs, wineries, breweries, artisans, etc.)
- Purcellville resident since 2006, member of St. Andrew Presbyterian Church
- Family: Husband – Michael P. Kadilak, Jr., 2 sons – Beau (7) and Hunter (1)
- Disclosures: I have absolutely no financial stakes or conflicts of interest that would impede my abilities to serve on the Town Council

Hays, Diana

From: noreply@civicplus.com
Sent: Tuesday, February 02, 2016 5:13 PM
To: Hays, Diana
Subject: Online Form Submittal: Appointed Committees, Commissions & Boards Application

If you are having problems viewing this HTML email, click to view a [Text version](#).

Appointed Committees, Commissions & Boards Application

The Town Council of Purcellville is accepting applications from citizens who are interested in serving on one of our appointed boards, committees, or commissions. The Town relies heavily on citizens to staff our advisory organizations. Please take time to complete the following information.

The information provided with this application is public information and acknowledge that interviews are generally conducted during a public meeting. *

I understand

Full Name: Ronald B Rise Jr
Home Phone #: Cell: 703-203-2482 Work:
Street Address: 300 Burnleigh Ct
Mailing Address: Purcellville, VA 20132
Email Address: rise@therisefamily.com

Does the applicant have a financial interest in, or is the applicant related to anyone with a financial interest in, any matter that is either pending before the Committees, Commissions & Boards or is likely to come before the Committees, Commissions & Boards? *

Yes No

If Yes, please explain:

Please check any of the Boards, Committees or Commissions to which you would like to be considered for appointment: *

Board of Architectural Review Parks and Recreation Advisory Board
 Board of Zoning Appeals Planning Commission
 Committee on the Environment Town Council (when vacancy occurs)
 Purcellville Arts Council Tree and Beautification Commission
 Economic Development Advisory Committee

Please check any of these areas of special interest which may apply to you:

Environment Land Use
 Public Services Real Estate
 Architecture Finance
 Utilities Preservation
 Transportation Other

If you chose Other, please explain:

Please attach a letter or resume describing your interest in being part of the Town's governmental process and how you feel you can contribute.

For additional information, please contact:

Diana Hays, Town Clerk
dhays@purcellvilleva.gov
540-751-2334

Attach Resume

Attach Letter of Interest

Ronald B. Rise Resume .pdf

Letter of Interest.pdf

* indicates required fields.

View any uploaded files by [signing in](#) and then proceeding to the link below:

The following form was submitted via your website: Appointed Committees, Commissions & Boards Application

The information provided with this application is public information and acknowledge that interviews are generally conducted during a public meeting.: I understand

Full Name:: Ronald B Rise Jr

Home Phone #::

Cell:: 703-203-2482

Work::

Street Address:: 300 Burnleigh Ct

Mailing Address:: Purcellville, VA 20132

Email Address:: rrose@therisefamily.com

Does the applicant have a financial interest in, or is the applicant related to anyone with a financial interest in, any matter that is either pending before the Committees, Commissions & Boards or is likely to come before the Committees, Commissions & Boards? : No

If Yes, please explain::

Please check any of the Boards, Committees or Commissions to which you would like to be considered for appointment:: Town Council (when vacancy occurs)

Please check any of these areas of special interest which may apply to you: :
Utilities,Transportation,Finance,Preservation

If you chose Other, please explain::

Attach Resume: Ronald B. Rise Resume .pdf

Attach Letter of Interest: Letter of Interest.pdf

RONALD B. RISE Jr.

Purcellville, VA 20132 • 703-203-2482 • rrise@therisefamily.com

Town of Purcellville,

I have enclosed my resume to be considered for the Purcellville Town Council. As an Operations Manager and Software Engineer, I have a unique blend of skills to bring to this position. At my current position within CSRA, I am frequently called upon as an Aviation SME by senior leaders of the company. My position requires me to work closely with FAA operations regarding regulatory interpretation and compliance and I routinely meet with FAA personnel to coordinate future and current requirements of the U.S. national airspace system.

Within the town, both myself and my spouse consider ourselves natives to this area and where we both graduated from the local high school, Loudoun Valley. My first job was here in Purcellville at Nichols Hardware and most of the clerks still remember me when I go in today.

My family has a true commitment to this town and its heritage. as a member of the Council I can bring the following attributes and experiences:

- Leadership experience; managed a team of five operational support staff members
- Six years of experience in software engineering and mobile application development
- Proficient in MS Excel with data/metrics reporting and analytics
- Bachelors of Science in Aeronautics
- 14 years of total aviation industry experience
- Two-time recipient of the Outstanding New Employee award in 2010

If you are looking for someone to bring a passion for technology and innovation, please feel free to contact me anytime. I look forward to hearing you soon.

Regards,

Ronald B. Rise Jr.

RONALD B. RISE Jr.

Purcellville, VA 20132 • 703-203-2482 • rrise@therisefamily.com

<https://www.linkedin.com/pub/ron-rise/40/945/636>

*Award-winning business leader specializing in government contracting,
business development and operations management*

AREAS OF EXPERTISE

- **Business Development and Marketing**
- **Leadership/Staff Management**
- **Government Contracting**
- **Operations/Project Management**
- **FAA Polices and Regulations**
- **Strategic Business Planning**

AWARDS AND RECOGNITION

2010 - CSC Presidents Award – Business Unit Level Outstanding New Employee
2010 - CSC Presidents Award – Division Level Outstanding New Employee

SECURITY CLEARANCE

Position of Trust – DUATS Program 5/2009 - Present

EDUCATION

Bachelor's Degree 12/2006
B.S. in Aeronautics – Major: Commercial Aviation
Overall GPA of 3.2 Cum Laude
University of North Dakota, Grand Forks, ND
Education included training in technical fields as well as business administration.

WORK EXPERIENCE

Computer Science Corporation
DUATS Program – Operations Manager 5/2009 - Present

- Advise senior managers on matters such as regulation interpretation and contract compliance
- Provide operational guidance and advice to senior CSC managers regarding high-level decisions concerning program direction and goals.
- Direct the daily operations of the DUATS Program for CSC to include oversight of contract delivery, reporting and planning and regulation interpretation.
- Frequently called upon by peers for technical and aviation experience resulting in an increase of productivity to meet client demands.
- Support business development effort through regular attendance airshows and conferences to promote usage of the DUATS program
- Partnered with Marketing Director to design promotional materials and implement marketing campaigns
- Daily interaction with customers to troubleshoot issues and provide flight planning support
- Maintain flight instruction credentials to provide a high-level of aviation knowledge to non-pilot staff.
- Responsible for the daily management of the Network Monitoring and Operations Center (NMOC) and personnel.
- Develop curriculum and train personnel on procedures for correcting rejected flight plans through the FAA's NADIN (National Aerospace Data Interchange Network) system.
- Design and hold quarterly training sessions for all DUATS assigned personnel.

Trans States Airlines 5/2007 – 5/2009
Pilot

- First Officer – Embraer ERJ-145 Regional Jet.
- Second in command of a 50 seat transport category regional jet capable of flying at altitudes of 37,000ft with a true airspeed of 445 knots.
- Calculated weight and balance for every aircraft operation to ensure the aircraft is operating within the manufacture's specifications.
- Assisted the Captain with operational duties and responsibilities including aircraft systems and operations.
- Maintain an advanced knowledge level of aircraft systems that is required to safely operate the aircraft for passenger transportation.

- Assist ground and gate personnel to ensure an on-time departure to meet the airlines daily operational requirements.
- Demonstrated excellent leadership skills in response to abnormal or emergency situations in flight.

University of North Dakota

8/2006 – 4/2007

Flight Instructor

- Instructed students from primary level of private pilot to instrument airplane ratings in a Part 141 training curriculum.
- One on one instruction in state of the art glass cockpit use and management.
- Mentor students and guide them through college level training materials to prepare them for their oral and practical exams.

Self

7/2006 - Present

Flight Instructor

- Design and implement a curriculum for use in the FAA's Practical Exams.
- Mentor new students in their training to help them operate their aircraft in the safest and most efficient means possible.

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Hays, Diana

From: noreply@civicplus.com
Sent: Friday, February 05, 2016 6:50 PM
To: Hays, Diana
Subject: Online Form Submittal: Appointed Committees, Commissions & Boards Application

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Appointed Committees, Commissions & Boards Application

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I understand

Full Name: Marcos A. Salinas
Home Phone #: 571-221-7363 Cell: 571-221-7363 Work: 703-503-7487
Street Address: 916 Harvest View Court
Mailing Address: Purcellville, VA 20132
Email Address: salinas11@gmail.com

Does the applicant have a financial interest in, or is the applicant related to anyone with a financial interest in, any matter that is either pending before the Committees, Commissions & Boards or is likely to come before the Committees, Commissions & Boards? *

Yes No

If Yes, please explain:

Please check any of the Boards, Committees or Commissions to which you would like to be considered for appointment: *

Board of Architectural Review Parks and Recreation Advisory Board
 Board of Zoning Appeals Planning Commission
 Committee on the Environment Town Council (when vacancy occurs)
 Purcellville Arts Council Tree and Beautification Commission
 Economic Development Advisory Committee

Please check any of these areas of special interest which may apply to you:

Environment Land Use
 Public Services Real Estate
 Architecture Finance
 Utilities Preservation
 Transportation Other

If you chose Other, please explain:

Please attach a letter or resume describing your interest in being part of the Town's governmental process and how you feel you can contribute.

For additional information, please contact:

Diana Hays, Town Clerk
dhays@purcellvilleva.gov
540-751-2334

Attach Resume MSalinas Resume 2016.pdf
Attach Letter of Interest Cover letter Purcellville 2016.pdf

* indicates required fields.

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The information provided with this application is public information and acknowledge that interviews are generally conducted during a public meeting.: I understand

Full Name:: Marcos A. Salinas

Home Phone #:: 571-221-7363

Cell:: 571-221-7363

Work:: 703-503-7487

Street Address:: 916 Harvest View Court

Mailing Address:: Purcellville, VA 20132

Email Address:: salinas11@gmail.com

Does the applicant have a financial interest in, or is the applicant related to anyone with a financial interest in, any matter that is either pending before the Committees, Commissions & Boards or is likely to come before the Committees, Commissions & Boards? : No

If Yes, please explain::

Please check any of the Boards, Committees or Commissions to which you would like to be considered for appointment:: Purcellville Arts Council, Town Council (when vacancy occurs)

Please check any of these areas of special interest which may apply to you: : Public Services, Transportation

If you chose Other, please explain::

Attach Resume: MSalinas Resume 2016.pdf

Attach Letter of Interest: Cover letter Purcellville 2016.pdf

Marcos A. Salinas

916 Harvest View Court
Purcellville, VA 20132
703-582-4678
salinas11@gmail.com

February 5, 2016**Miss Diana Hays, Town Clerk**

Town of Purcellville
221 South Nursery Ave
Purcellville, VA 20132

Dear Miss Hays,

I am Marcos Salinas, a Purcellville resident (Hirst Farm) answering the call from the town council for interest in filling the vacancy left by Mr. Packard.

I arrived in Purcellville, days before Christmas of 2011, with my wife (Tami) and three daughters (Aliza, Amelia, and Anita). In our search for a home through eastern Loudoun, we instantly fell in love with Purcellville as it reminded us of the small town from back in our youth - Blacksburg, VA. We have since encountered nothing but new friends, kind neighbors, and warm greetings from wonderful people and businesses throughout this special town.

I am currently employed with Fairfax County Public Schools' "Fairfax Network" as a Multimedia Engineer, providing support, training, and maintenance for television studios and distance learning classrooms throughout the school system. I also take on freelance work in the area of live event productions throughout the east coast. My resume will clearly establish me as a multi-disciplined professional with excellent communication skills, and diverse talents.

More than half of my professional career has been spent in the arena of local government, first with Arlington County Government, and then with Fairfax County Public Schools. I find great satisfaction as a public servant, knowing that I can utilize the rich medium of visual communications to reach audiences, broad or narrow, all while practicing good stewardship of public funds.

I wish to extend my public service beyond my career, to the community I have quickly grown to love and cherish. A number of issues face our town, each one of which requires careful and knowledgeable consideration of both benefits and ramifications. It would be an honor to be appointed to this council position and join in the discussions and decisions that will guide Purcellville toward a future of smart growth, while preserving the small town charm which is treasured by so many, near and far.

Thank you for taking the time to review my application materials. Should you require additional information or have any further questions, please do not hesitate to contact me at either the above phone number or email. I look forward to hearing from you soon.

Sincerely,

Marcos A. Salinas

Marcos A. Salinas

916 Harvest View Court
Purcellville, VA 20132
571-221-7363
salinas11@gmail.com

PROFILE

I have 25 solid years of experience in the video production industry, with specific expertise in video broadcasts for local government institutions. I love visual media and enjoy tackling the challenges each complex production brings. I thrive on finding creative solutions to the artistic, logistical, and technical needs of a production, coordinating team members and crew, and helping it all come together with excellence to produce a quality product. I enjoy fostering productive working relationships with both internal and external clients, and understand the specific needs and audiences that come with communications related to local government.

EXPERIENCE

Multimedia Engineer

Fairfax County Public Schools, Annandale, VA - December 2006 to Present

- Create engineering solutions and provide support for the Fairfax Network, a broadcast facility operated by Fairfax County Public Schools Department of Information Technology.
- Consult with principals and teachers, research equipment and workflows, and collaborate with supervisor on designs for television studios and distance learning classrooms for elementary, middle, and high schools.
- Manage resources and crew at production and installation sites.
- Act as liaison between management, executive leadership, and elected officials on various projects. Also interface with outside institutions on collaborative television productions, including Smithsonian, Mount Vernon, AFCEA, and George Mason University.
- Install, and maintain broadcasting equipment (including production switchers, cameras, video servers, videoconferencing, lighting, video editing workstations, projection, digital signage, character generators, closed captioning, teleprompters, multi-viewers, and matrix routers) for multiple television studios, a mobile production vehicle, and distance learning classrooms throughout the enterprise.
- Provide training and technical support to both faculty and students on the use of various broadcast and IT systems used in studios and distance learning classrooms.
- Responsible for transportation and set-up of remote production truck and broadcast equipment throughout metro Washington area.

Multimedia Consultant

Freelance, Purcellville, VA - June 1991 to Present

- Provide numerous production services for clients, including: design and installation, directing, camera, producing, editing, training, DVD authoring, lighting, field production, webcasting, and graphics.

Marcos A. Salinas

Program Producer

Arlington Virginia Network, Arlington, VA - April 2000 to December 2006

- Produced and directed informational and legislative programming for a local government cable station, including: public service announcements, news packages, documentaries, concert and special events, and training videos.
- Assessed logistical and technical needs for multiple internal and external clients' projects. Devised solutions, purchased necessary equipment, recruited and supervised contractors and on-camera talent.
- Participated in a committee that coordinated disaster response training.
- Managed equipment inventory and studio use.
- Provided technical training to staff and contractors.
- Worked closely with local elected officials as well as executive leadership.
- Constructed and maintained: master control/studio control facility, streaming video recorders, video editing systems, and portable production switcher cart.

Cameraman / Editor

CBN News / Washington Gateway, Washington, DC - August 1996 to April 2000

- Shot and edited news packages, infomercials, commercials, documentaries, and studio programs.
- Hired and supervised television crews and satellite trucks for remote productions.
- Traveled widely across North America for news events and outside client projects.

Graphic Artist / Camera Operator / Editor

MCWE Productions, San Diego, CA - August 1992 to August 1996

- Facilitated technical and logistical requirements for numerous televised stadium events around North America.
- Shot field and studio segments for international broadcasts.
- Composed graphics and logos for various productions.

EDUCATION

James Madison University, Harrisonburg, VA, 1987 to 1991

B.A. Mass Communications

B.A. Spanish

TECHNICAL SKILLS

Broadcast Equipment

Acquisition formats: Solid state, XD-CAM, P2, DV-CAM, DVC-Pro

Cameras: Sony, Hitachi, Canon, Panasonic, Ikegami, JVC

Microphones, Mixers, Wireless systems: Sony, Mackie, Logitech, Sennheiser, Lectrosonics

Studio/field lighting: Desisti, Mole Richardson, Arri, Lowel, Lite Panels

Matrix Routers: Evertz, Leitch, Videotek

Diagnostic/measurement tools: Tektronix, Videotek, Harris, Phabrix

Marcos A. Salinas

Switchers: Ross, Broadcast Pix, Panasonic, Sony, Grass Valley, Vaddio, For-A, Data Video
Converters: Evertz, Black Magic, AJA, Analog Way, Bright Eye, Ross

Operating Systems

Windows (8,7, XP), Linux, Mac (OSX, OS9).

Software

Various Office Suite packages (Microsoft, Libre, Open Office, Google)

Video Conferencing (Lifesize, Tandberg, Google Hangouts, Skype)

Graphics (Photoshop, Gimp)

Video Encoding and Transcoding (Carbon Coder, Handbrake, Adobe Encoder)

Video Editing and Compositing (Premiere, AVID, After Effects, Final Cut)

Character Generators/Digital Signage: Xpression, Chyron, Compix, ChyTV, Inscriber

TRAINING & CERTIFICATION

Tektronix Signal Quality Measurement and Compliance – 2014, CEI, Arlington, VA

Omneon Media Grid Operation and Maintenance – 2012, Harmonic, Inc, Annandale, VA

Cisco Telepresence Certification – 2011, Cisco, Ashburn, VA

Hitachi Z-5000 & CCU Operation – 2011, Hitachi, Annandale, VA

Ross Vision Series Switcher Operation – 2010, Ross, Annandale, VA

ChyTV Digital Signage Operation – 2008, Chyron, Annandale, VA

AVID Media Composer Advanced – 2006, Henninger Media, Arlington, VA

Adobe After Effects – 2003, Creative Phase Learning Center, Arlington, VA

Adobe Photoshop – 2001, Arlington Independent Media, Arlington, VA

AVID Media Composer Basic– 1997, Henninger Media, Arlington, VA

AWARDS & RECOGNITION

Outstanding Performance Award (2015) - Engineering, Fairfax Network

Outstanding Performance Award (2014) - Production, Fairfax Network

Outstanding Performance Award (2010) - Engineering, Fairfax Network

The Communicator Award of Excellence (2006) - Lighting, “Upclose: Affordable Housing?”

Presenter (2003) – NATOA National Convention, “Affordable Video Capture for On-Demand Streaming”

Telly Award (2000) - Editor, “NCLR Presidential Tribute”

Hays, Diana

From: noreply@civicplus.com
Sent: Sunday, February 07, 2016 5:06 PM
To: Hays, Diana
Subject: Online Form Submittal: Appointed Committees, Commissions & Boards Application

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Appointed Committees, Commissions & Boards Application

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The information provided with this application is public information and acknowledge that interviews are generally conducted during a public meeting. *

I understand

Full Name: Rebecca Elizabeth Evans Visna
Home Phone #: Cell: 703-728-9335 Work:
Street Address: 241 W J Street Purcellville, VA 20132
Mailing Address: 241 W J Street Purcellville, VA 20132
Email Address: bethvisna@gmail.com

Does the applicant have a financial interest in, or is the applicant related to anyone with a financial interest in, any matter that is either pending before the Committees, Commissions & Boards or is likely to come before the Committees, Commissions & Boards? *

Yes No

If Yes, please explain:

Please check any of the Boards, Committees or Commissions to which you would like to be considered for appointment: *

Board of Architectural Review Parks and Recreation Advisory Board
 Board of Zoning Appeals Planning Commission
 Committee on the Environment Town Council (when vacancy occurs)
 Purcellville Arts Council Tree and Beautification Commission
 Economic Development Advisory Committee

Please check any of these areas of special interest which may apply to you:

Environment Land Use
 Public Services Real Estate
 Architecture Finance
 Utilities Preservation
 Transportation Other

If you chose Other, please explain:

Education

Please attach a letter or resume describing your interest in being part of the Town's governmental process and how you feel you can contribute.

For additional information, please contact:

Diana Hays, Town Clerk
dhays@purcellvilleva.gov
540-751-2334

Attach Resume

Town Council Resume.doc

Attach Letter of Interest

Town Council Letter of Interest.docx

* indicates required fields.

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Full Name:: Rebecca Elizabeth Evans Visna

Home Phone #::

Cell:: 703-728-9335

Work::

Street Address:: 241 W J Street Purcellville, VA 20132

Mailing Address:: 241 W J Street Purcellville, VA 20132

Email Address:: bethvisna@gmail.com

Does the applicant have a financial interest in, or is the applicant related to anyone with a financial interest in, any matter that is either pending before the Committees, Commissions & Boards or is likely to come before the Committees, Commissions & Boards? : No

If Yes, please explain::

Please check any of the Boards, Committees or Commissions to which you would like to be considered for appointment:: Committee on the Environment,Purcellville Arts Council,Parks and Recreation Advisory Board,Town Council (when vacancy occurs),Tree and Beautification Commission

Please check any of these areas of special interest which may apply to you: : Environment,Public Services,Land Use,Other

If you chose Other, please explain:: Education

Attach Resume: Town Council Resume.doc

Attach Letter of Interest: Town Council Letter of Interest.docx

Rebecca Elizabeth Evans Visna
241 W J Street
Purcellville, VA 20132

To Whom It May Concern-

I would like to present myself as a candidate for the interim vacancy on Town Council.

Having lived in the Northern Virginia area the entirety of my life, my husband and I moved to Purcellville to start a family in September 2013. We plan to remain here, in Purcellville, for the next 30+ years and have a vested interest in the state of the town. We were drawn to the community based on its schools, small town appeal and sense of community; we hope to see it progress while maintaining those positive attributes.

I do not have current involvement with local government, but with eight years of teaching experience in the Fairfax County Public School system, I do have insight into the careful balance required to satisfy members of a community as well as the bureaucracy of a large school system. My first priority in my job is my students, just as a member of Town Council should hold citizens as their first priority.

In addition to my teaching experience, I have ample involvement in local community. From childhood, community service was instilled as a basic principle of a good citizen. That has turned me into an adult that has worked on a crisis hotline, cleaned cages at a local rescue center, organizes blood drives, co-sponsors my school's Key Club (community service group) and teaches childbirth and parenting classes to teen mothers at my high school of employment.

While teaching experience and community involvement make me a candidate for the Town Council seat, perhaps the most important perspective I bring is community member, wife and mother. My family is the driving motivation in everything that I do. I would like to be a part of the local government that makes decisions that will affect my family, neighborhood, and community for as long as I am a resident of Purcellville.

I appreciate you consideration of me for Town Council.

Sincerely,

Rebecca Visna
241 W J Street
Purcellville, VA 20132
bethvisna@gmail.com
703-728-9335

Rebecca Evans Visna

241 W J Street
Purcellville, VA 20132

bethvisna@gmail.com
cell phone (703) 728-9335

Objective

To listen to and represent citizens of the Town of Purcellville and advocate smart growth for continued progress

Education

Graduated August 2008

Auburn University, Auburn, AL

- Bachelor of Science in General Social Science Education, Curriculum and Teaching
- Minor in psychology

Professional Experience

August 2008 to present

Herndon High School, Herndon, VA

- High School classroom teacher providing a stimulating classroom environment for AP and grade level curriculum

Leadership Experience

- AP Psychology Curriculum Team (CT) lead; 2009-2014
- Varsity Gymnastics Coach; 2009-2013
- Key Club co-sponsor; 2011-present
- People to People teacher; Summer 2013

Volunteer Work

September 2015- present

Herndon High School- Herndon, VA

New and Expectant Mother Educator

- Provide support and preparation for expectant teen mothers
- Provide support and guidance for new teen mothers to encourage them to read to their children, do well in school and, overall, set a good example for their children

September 2011-present

Herndon High School- Herndon, VA

Key Club Co-Sponsor

- Coordinate community service opportunities for high school students
- Organize school blood drives for INOVA

June 2010-September 2013

Petsmart- Reston, VA

Lost Dog Cat Rescue Foundation

- Cared for cats up for adoption
- Helped at adoption events

continued . . .

August 2009-December 2010

CrisisLink Hotline – Arlington, VA

Crisis Hotline Listener

- More than forty hours of training using reflective listening and the client centered approach
- Answered calls of people in crisis

August 2005 to July 2006

Boys and Girls Club-Potter Daniel Unit- Opelika, AL

Education Director

- Ran homework sessions for members
- Tutored members, ages 6-16, in academic subjects
- Engaged in social activities with members after study time

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APPOINTED COMMITTEES, COMMISSIONS & BOARDS APPLICATION

The Town Council of Purcellville is accepting applications from citizens who are interested in serving on one of our appointed committees, commissions or boards. The Town relies heavily on citizens to staff our advisory organizations. Please take time to complete the following information.

Form with fields for Full Name (JAMES O. WILEY), Phone #: Home (540/338/7406), Cell, Work, Street Address (608 GLENMEADE CIRCLE), Mailing Address (PURCELLVILLE, VA 20132), and Email Address (JWILEYCM1@AOL.COM)

Please check any of the Boards, Committees or Commissions to which you would like to be considered for appointment.

- Board of Architectural Review
Board of Zoning Appeals
Committee on the Environment
Economic Development Advisory Committee
Parks and Recreation Advisory Committee
Planning Commission
Purcellville Arts Council
Town Council (when vacancy occurs)
Tree and Beautification Commission

NO

Does the applicant have a financial interest in or is the applicant related to anyone with a financial interest in any matter that is either pending before the committee, commission or board or is likely to come before the committee, commission or board? If yes, please describe the nature of the interest:

Empty box for describing financial interest

Please check any of these areas of special interest which may apply to you:

- Environment, Public Services, Architecture, Utilities, Transportation, Land Use, Real Estate, Finance, Preservation, Other

Please attach a letter and/or resume describing your interest in being part of the Town's governmental process and how you feel you can contribute.

I understand the information provided with this application is public information and acknowledge that interviews are generally conducted during a public meeting.

For additional information, please contact:

Diana Hays, Town Clerk

dhays@purcellvilleva.gov

540-751-2334

6/18/2015

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