

**Interim Town Manager**  
Alex Vanegas, CPM

**Town Attorney**  
Sally G. Hankins

221 S. Nursery Avenue  
Purcellville, VA 20132  
(540) 338-7421  
[www.purcellvilleva.gov](http://www.purcellvilleva.gov)



**Acting Chief of Police**  
Joseph Schroeck

**Town Clerk**  
Diana Hays

**Department Directors**  
Elizabeth Krens, Finance  
Dale Lehnig, Interim Public Works  
Patrick Sullivan, Community Development  
Shannon Bohince, Information Technology  
Hooper McCann, Administration

**DATE:** November 17, 2017

**TO:** Purcellville Town Council  
Sally Hankins, Town Attorney

**FROM:** Diana Hays, Town Clerk

**SUBJECT:** Notice of Emergency Meeting – November 18, 2017

This is to notify you that in accordance with the Code of Virginia §15.2-1418, the Mayor has called an Emergency Meeting on Saturday, November 18, 2017 at 9:00 AM at Town Hall, Heritage Room, located at 221 S. Nursery Avenue, Purcellville, VA 20132. The purpose of the meeting is to consult with legal counsel employed or retained by the public body regarding an administrative investigation requiring the provision of legal advice by such counsel.

A copy of the agenda is attached.



**AGENDA**  
**PURCELLVILLE TOWN COUNCIL EMERGENCY MEETING**  
**NOVEMBER 18, 2017, 9:00 AM**  
**TOWN HALL HERITAGE ROOM**

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**1. CALL TO ORDER OF EMERGENCY MEETING (Mayor Fraser)**

**2. CLOSED MEETING\***

The purpose of the closed meeting is to consult with legal counsel employed or retained by the public body regarding an administrative investigation requiring the provision of legal advice by such counsel.

**3. ADJOURNMENT**

**\*Roll Call Votes**

IF YOU REQUIRE ANY TYPE OF REASONABLE ACCOMMODATION AS A RESULT OF PHYSICAL, SENSORY OR MENTAL DISABILITY IN ORDER TO PARTICIPATE IN THIS MEETING, PLEASE CONTACT DIANA HAYS, TOWN CLERK, AT 540-338-7421. THREE DAYS NOTICE IS REQUESTED.

**MOTION TO RECESS THE EMERGENCY MEETING AND CONVENE A CLOSED MEETING**

“I move that as authorized under Section 2.2-3711(A)(8) of the Code of the Virginia that the Purcellville Town Council convene in a closed meeting to consult with legal counsel employed or retained by the public body regarding an administrative investigation requiring the provision of legal advice by such counsel.

The presence of the following individuals is requested to attend the closed meeting:

- 1) All Town Council members
- 2) Sally Hankins, Town Attorney
- 3) Patrice Claire, Esq., Ford Harrison
- 4) Jim Plowman, Commonwealth Attorney

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**MOTION BY TOWN COUNCIL TO ADJOURN THE CLOSED MEETING AND RECONVENE THE EMERGENCY MEETING**

“I move that the Town Council reconvene in an open meeting and that the minutes reflect no formal action was taken in the closed meeting.”

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**MOTION THAT THE RESOLUTION CERTIFYING THE CLOSED MEETING BE ADOPTED AND REFLECTED IN THE MINUTES OF THE PUBLIC MEETING**

“I move that the Purcellville Town Council adopt Resolution 17-11-03 certifying the closed meeting of November 18, 2017.”

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